

East Hagbourne Parish Council

To all members of the Council: you are hereby summoned to attend the Meeting of East Hagbourne Parish Council at East Hagbourne Pavilion on Thursday 3rd November 2016 at 7.30pm for the purpose of transacting the following business.

Mrs L. Dalby
Clerk of the Council
01235 817464
parishclerk@easthagbourne.net

76 Evenlode Drive
Didcot
OX11 7XQ

27th October 2016

Members of the Public are cordially invited to attend

- 1) Attendance, apologies, declarations of pecuniary interest and vacancies.
- 2) Public Forum and Questions.
- 3) Reports from County Councillor and District Councillor.
- 4) Confirmation of the minutes of the Parish Council Meeting held on 6th October 2016.
- 5) Actions from previous meetings.
- 6) Items for Discussion/Decision.
 - a) Future Clerk arrangements
 - b) Grass Cutting - review of status
 - c) Website Migration status
 - d) Adopt Risk Assessment
- 7) Items for Report
 - a) Cemetery Committee Report
 - b) Neighbourhood Plan Report
 - c) Report on Grainger appeal
 - d) Pavilion and Car Park status
 - e) Article 4 Kingsholme Close – update
 - f) Land Registry
 - g) Scrub clearing at the Recreation Ground
- 8) Correspondence.
- 9) Finance.
 - a) Expenditure and receipts since the last meeting and account balances.
- 10) Items for report and inclusion on the December agenda.

L Dalby, Clerk.

ATTACHMENT 1 ACTION LIST

ACTION NO	WHAT	WHO	STATUS
2015-09-03	Pavilion and Bakers Lane Signs	LD	Requested
2015-10-06	New Dog Bins	LD	Requested
2015-11-04	Reposition Defibrillator	LD	Letter sent
2016-06-01	Car Park	DR	Item 7(c)
2016-06-02	Grass Cutting and Verges	DR/LD	Item 6(b)
2016-06-03	Standing Orders/ Financial Regs	LD	Item 6(a)
2016-06-04	Website	DR/CG	Item 6(e)
2016-06-06	Water Meter	LD	Resolved
2016-07-01	Gutters - contact OCC	LD	In progress
2016-07-02	Prepare draft updates to Financial Regs	DR	Item 6(a)
2016-07-03	Circulate draft comments on Local Plan	CT/DR	Complete
2016-07-04	Review/comment on SODC Design Guide	All	Item 6(d)
2016-07-05	Obtain quotes for web site migration	LD	Item 6(e)
2016-09-01	BGG to quote for additional grass cutting	LD/DR	
2016-09-02	Advice/quotes for scrub clearance at rec ground	LD/DR	
2016-09-03	Progress web site migration	DR/CG	
2016-09-04	Discuss hedge adjacent to allotments	LD	
2016-10-01	Clerk Recruitment	DB/ID/CT	
2016-10-02	Land Registration Documents	LD	
2016-10-03	Close Cemetery Bank Account	LD	