

East Hagbourne Parish Council

Minutes of the Parish Council meeting duly convened and held on Thursday 15th December 2016 at East Hagbourne Pavilion

1) Attendance, apologies, declarations of pecuniary interest and vacancies.

Present were Cllrs D. Rickeard (Chair), I. Duff, D. Button, C. Topping, J. Elliott and County Cllr P. Greene

In attendance A. Leigh (Clerk) and S. Beynon

Apologies for absence were received from C. Gover.

There were no declarations of pecuniary interest.

S. Beynon was introduced and offered her services as a Councillor. She will be proposed for co-option at the next meeting. After her co-option, there will be one vacancy remaining.

2) Public Forum and Questions.

There was none.

3) Reports from County Councillor and District Councillor.

Report from County Cllr Greene (see appendix 2) was noted.

4) Confirmation of the minutes of the Parish Council Meeting held on 3rd November 2016.

The minutes of the last meeting were agreed and signed by the Chairman.

5) Actions from previous meetings.

2015-09-03: Pavilion and Bakers Lane Signs – CG to report at next meeting.

2015-10-06: CG has numbered dog bins.

2015-11-04: Reposition Defibrillator – Lucy Dalby did not have luck in speaking with garage. Council agreed it is fine where it is.

2016-07-01: Gutters. SODC have not responded, no further action at present.

2016-09-04: Discuss hedge at the allotments adjoining SOHA housing – DB brought to allotment management committee. The conclusion was to examine the hedge and it was deemed unsafe for topping to be done by volunteers. DB to get a quote from contractor for the Council. Householder agreement will also be needed before any action.

6) Items for Discussion/Decision.

(a) AL to follow up with BGG in January as to the document sent to them regarding Council's needs and expectations. Council indicated that more control is needed over their paperwork. AL to ensure this on an ongoing basis. Council agreed to continue with BGG as provider.

(b) Website Migration Status - no updates. Pick up again in January

(c) Scrub clearing at Recreation Ground - Council reviewed the two quotes received and decided to contract BGG. DR to respond to Drewes and BGG. AL will formally engage BGG.

(d) Request for compensation for broken car window - Council agreed to reimburse the insurance excess cost for a broken car window in the Pavilion Car Park. Window is believed to have been broken by a stone thrown by a grass strimmer.

(e) Training - AL to send a list to council of courses of interest. AL to circulate OALC training for 2017.

7) Items for Report.

- a) Cemetery Committee Report
Council confirmed the Cemetery account is to close. AL and DB to liaise on this. There is a funeral director in Wantage owing £80. Going forward AL will write to undertakers to ensure they know the fees owed.
- b) Neighbourhood Plan Report: **The Steering Group and Policy Groups are working on draft policies for the NP in conjunction with CFO. Consultants have been engaged for the village and landscape character assessments.**
- c) Report on Grainger Appeal: CT will provide support to MtGG during the Appeal. DR and ID will make statements on behalf of the Parish Council, following the guidance of the barrister engaged by MtGG.
- d) Pavilion and Car Park status. There is an inspection this Friday, 16th December, following which we will receive a further bill. The work should finish by year end.
- e) Article 4 Kingsholme Close. SODC have indicated that they hope to issue a directive by the end of the year. The Article 4 directive will mean that those wishing to make alterations to their properties will need to seek planning permission to do so.
- f) Highways/footpath repairs – AL reported that the OCC Field Officer is looking at the situation on the bridge on the parish path asap. He indicated it will most likely be a case of adding some temporary fencing to keep walkers away from the edge until we can do something more permanent. Council indicated that reporting with photos is most helpful. DR reported that repairs to the fence on the path from Bishops Orchard had been done, and that OCC was looking into the ivy-covered lamp post outside 14 Main Road.
- g) Land Registry: The council needs some land registers. ID found the one for Butts Piece and we also have a recent copy for the Recreation Ground. AL to work on obtaining those needed

8) Correspondence.

Craig Barfoot (CB) send an e-mail regarding tyre marks left in the village and damage to a step on his verge due to farm traffic. The Council agreed to contact the NFU. DR to inform Craig Barfoot of this and thank him for his offer of assistance which council accepted. ID and AL to liaise on contacting NFU and work with CB on any follow-up.

A letter had been received from Magdalen College regarding the discussion on building south of Grenoble Road. The Council read and discussed. It decided not to express an opinion.

Letter from Linda Benton regarding Roger Phipps' poems in the village. The Council decided it is interested in the principle of having his poems displayed as a 'poetry trail' in the village and will respond to Linda for further discussions.

9) Finance.

Payments since last meeting

Cordelia Gover	Dog bin signs	23.00
Castle Water	Allotments	59.02
Hagbourne Village Hall	Meeting hire	20.50
South Oxfordshire District Council	Dog bin emptying – 01/04/16 – 30/06/16	138.14
Dentons	Grainger Proposals	1,200.00

BGG	Hedge cutting at Village Hall	180.00
BGG	Hedge cutting at Cemetery	300.00
Dentons	Grainger Proposals	840.00
EHS and RC	Pavillion hire for PC meeting 03/11/16	25.00
EHS and RC	Pavillion hire for 05/12/16 and 15/12/16	52.50
BGG	Grass cutting – Cemetery	96.00
BGG	Grass cutting – Cemetery	192.00
BGG	Grass cutting – East Hagbourne	198.00
BGG	Grass cutting – Cemetery	192.00
BGG	Grass cutting – East Hagbourne	198.00
BGG	Grass cutting – Cemetery	96.00
Hagbourne Parish Charities	Butts Piece – Rental	500.00
Allison Leigh	Clerk salary – 17/11/16 – 31/12/16	610.00

Receipts

Gales	Gales rental for field	1,465.00
PWLB Loan	PWLB Loan	44,975.00

The account balances are:

Community A/C – 2nd December 2016	£67,887.17
Base Rate Tracker A/C – 30 th September 2016	£2,102.39

East and West Hagbourne Cemetery	
Community A/C – 23 rd August 2016	£2,457.92
Business Saver A/C – 30 th September 2016	£842.28

Council reviewed the budget/precept put forward by DB. It agreed to take it away and review for discussion at the next meeting.

- 10) Items for report and inclusion on the January agenda.
- Co-option of Sarah Beynon.

There being no further business, the meeting was declared closed at 10:00pm. The next meeting will be held on Thursday, 19th January 2017 in East Hagbourne Pavilion.

Signed.....Dated.....

ATTACHMENT 1: Action List

ACTION NO	WHAT	WHO	STATUS
2015-09-03	Pavilion and Bakers Lane Signs	CG	Requested
2015-10-06	New Dog Bins	CG	Requested
2016-09-03	Progress web site migration	DR/CG	
2016-10-02	Land Registration Documents	AL	
2016-10-03	Close Cemetery Bank Account	AL/DB	
2016-12-01	Engage BGG to clear scrub at the Recreation ground	AL	
2016-12-02	Make compensation payment for broken car window	AL	
2016-12-03	Circulate recommendations on training courses	AL	
2016-12-04	Liaise with CB and report incidents of damage by farm traffic	ID/AL	
2016-12-05	Review draft precept proposal in preparation for decision at next meeting	All	

ATTACHMENT 2: Report from County Councillor

KEEP WARM KEEP WELL

Pharmacies across Oxfordshire will be providing people with free thermometers this winter to make sure their homes are warm enough to keep them well. Patients over 60 will be offered information cards, provided by OCC, when collecting prescriptions that will remind them one of the best ways to stay well during the winter is to stay warm, and advise them to have their home heated to at least 18°C. The free hot water bottle shaped card also feature a thermometer to test the temperature of their home to make sure it's warm enough. People with concerns about their heating bills will be advised to contact the Affordable Warmth Helpline on 0800 107 0044. The free helpline provided by an independent charity and funded by local councils offers free advice and guidance on reducing energy bills, heating homes efficiently and affordably, and available grants and financial assistance. For more information or advice on how to keep warm and well this winter visit www.oxfordshire.gov.uk/keepwarm

PLANS FOR REGIONAL AGENCY TO IMPROVE ADOPTION SERVICES

OCC is developing plans to transform its adoption services by joining forces with neighbouring councils. The aim is to create a Regional Adoption Agency (RAA) for the Thames Valley to improve outcomes for both children and adopters – including the ability to match children with families more quickly and improve support services for adopters. It follows a Government paper setting out plans for all adoption services to be delivered through RAAs by 2020. OCC would be the host authority within a partnership known as Adopt Thames Valley, alongside six other councils (Bracknell Forest, West Berkshire, Windsor and Maidenhead, Wokingham, Swindon and Reading) and two Voluntary Adoption Agencies (PACT and Barnardos). All partners have begun work to develop the new shared service across the geographical area covered by the councils. The Government has advised that a grant of £300K will be made available to help set up the new service.

SHARED LIVES SERVICE RECEIVES GLOWING REPORT FROM INSPECTORS

Families across Oxfordshire who choose to share their lives and homes with adults in need of social care have been given high praise by inspectors. The Shared Lives service in Oxfordshire has been running for more than 25 years and involves those in need of care sharing the home of Oxfordshire residents who have been trained and approved as “shared lives households”.

The Care Quality Commission inspected the service in Oxfordshire, which is managed, by OCC, in early October. There were five key measures in the inspection judging whether the service was safe, effective, caring, responsive and well-led and inspectors spoke to the county council, shared lives families/households and those receiving care. In every single category the CQC rated the Oxfordshire Shared Lives service as “good”. The service supports people across all client groups from 16 upwards and the oldest person the scheme has supported was 103.

There are usually around 120 people using the service at any one time - about 70 people live long term with Shared Lives Carers and the remainder have short breaks or a few hours support during the day. Training and vetting is undertaken very carefully before people/families qualify to become approved in the shared lives scheme.

OXFORD TRANSPORT CHARGING SCHEME STUDY TO BEGIN

A study is to be carried out to look at ways in which an ambitious package of transport measures for Oxford could be funded. OCC's Cabinet has approved a report which gives the go ahead for work to begin on an outline business case for a workplace parking levy scheme and investigate the opportunities for a congestion charging scheme – the first step in a process that will be kept under review and consulted widely on before any final decisions are taken.

OXFORD TO CAMBRIDGE EXPRESSWAY

Plans to improve connectivity between Oxfordshire and Cambridgeshire have been in development for several years. The focus is an 'Expressway' – a motorway-standard road – that would run east-west across part of southern England linking the A34 first to the M40 and then on to the M1. The plans received a boost in the recent 'Autumn Statement'. This initiative is driven by central Government and OCC will have only consultee status. Details can be found here:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/571353/oxford-to-cambridge-expressway-strategic-study-stage-3-report.pdf

Cllr Patrick Greene – Didcot East & Hagbourne Division – Oxfordshire County Council