

East Hagbourne Parish Council

Minutes of the Parish Council meeting duly convened and held on Thursday 1st September 2016 at
East Hagbourne Pavilion

1) Attendance, apologies, declarations of pecuniary interest and vacancies.

Present were Cllrs D. Rickeard (Chair), I. Duff, D. Button, C. Topping and C. Gover.
In attendance L. Dalby (Clerk).

Apologies for absence were received from Cllr J. Elliott and County Cllr Greene.

There were no declarations of pecuniary interest.

2) Public Forum and Questions.

There were none.

3) Reports from County Councillor and District Councillor.

Report from County Cllr Greene (see appendix 2) was noted.

4) Confirmation of the minutes of the Parish Council Meeting held on 21st July 2016.

The minutes of the last meeting were agreed and signed by the Chairman.

5) Actions from previous meetings.

6) Items for Discussion/Decision.

a) Approval of updated Financial Regulations

It was resolved to approve the revised Financial Regulations.

b) Grass Cutting - review of status

Cllr Rickeard and the Clerk have gathered a fairly complete picture of who cuts which grass in the village.

The football club have complained about the quality of the grass cutting on the recreation field. Some new areas need to be added to the grass contract and consideration needs to be given to taking over the verge management from OCC.

It was agreed to approach BGG to requote for the new spec and then to consider taking other tenders for the work.

c) Scrub clearing at the Recreation Ground

The Pavilion Committee have met. The Football Club have had problems retrieving balls from the scrub at the edge of the field. The committee have asked permission to approach contractors to quote for clearing the scrub. It was agreed that the Committee should get quotes in order to consider the appropriate action.

d) SODC Draft Design Guide Supplementary Planning Document

No comment to make.

e) Website Migration status

The Clerk asked three contractors for a quote to migrate the site. One of the contractors is from East Hagbourne and offered advice on the work but chose not to quote. There was no response from the other companies.

Cllrs Gover and Rickeard will contact the company in the village for further advice.

f) Report on Grainger appeal

i) Endorsement of EHPC submission to the appeal – the submission was discussed and agreed.

ii) Funding requirements

MTGG are fundraising for expert advice for the appeal. It was agreed that the budgeted reserve for the appeal will be ring fenced for further work with Dentons.

iii) It was agreed to offer the use of the Pavilion for the Appeal.

g) Bus service

The 94 service is working well and residents should be encouraged to make use of it. The 131 is used by 10 – 12 people each Friday. From this week users will be charged to use the service. The organisation of the Downlands Bus Group now needs to be regularised with Terms of reference, a bank account and committee (one person from each village). It was agreed to donate £250 to the bus group.

h) Clerk's Salary – NJC Scale Pay Scale Award Increase was approved.

7) Items for Report

a) Cemetery Committee Report

See Appendix 3

b) Neighbourhood Plan Report

CFO have produced a report with the results from the questionnaire. There will be a presentation at the end of October to run through the results. The questionnaire has produced clear results from a 44% return rate.

The next stage is to move forward with policies.

c) Pavilion and Car Park status

There have been enquiries from new users which has resulted in a 6 week block booking for an art group.

Table Tennis has continued over the summer and the football club have had several friendly matches over the summer.

It is hoped work will begin on the car park in the next few weeks.

d) Allotments

Shade from a large hedge of a garden in Wilcher Close is causing problems for allotment holders. The Clerk will contact the house owner.

8) Correspondence.

- The annual RoSPA report has been received. The Pavilion Committee will act on the results.
- OCC are to provide dedicated contacts for Parish Clerks.

9) Finance.

a) PAYMENTS FOR APPROVAL:-

L. DALBY	CLERK'S SALARY	413.40
BGG	GRASS CUTTING	189.00
HAGBOURNE VILLAGE HALL	ROOM HIRE	24.60
THAMES WATER	SUPPLY	10.06

B) PAYMENTS MADE BETWEEN MEETINGS

EHSRC	DONATION	750.00
EHSRC	ROOM HIRE	52.50
CHRIS ALBERRY	WEBSITE EXPENSES	29.99
BGG	GRASS CUTTING	396.00
BGG	GRASS CUTTING	396.00
PLAYSAFETY LTD	ANNUAL INSPECTION	92.40
L. DALBY	CLERK'S SALARY	413.20
D. RICKEARD	EXPENSES	12.99

C) RECEIPTS

--	--	--

D) THE ACCOUNT BALANCES ARE:-

COMMUNITY A/C – 26 TH AUGUST 2016	£41,634.46
BASE RATE TRACKER A/C – 31 ST JUNE 2016	£2,102.13
EAST AND WEST HAGBOURNE CEMETERY	
COMMUNITY A/C – 22 ND JULY 2016	£2673.62
BUSINESS SAVER A/C – 1 ST APRIL 2016	£842.18

E) THE ALLOCATED PROJECT RESERVES ARE:-

PAVILION CAR PARK	£7120.00
NEIGHBOURHOOD PLAN	£8,000
NEW ROAD DEVELOPMENT	£3613

10) Items for report and inclusion on the September agenda.

There being no further business the meeting was declared closed.

ATTACHMENT: Actions from previous meetings

ACTION NO	WHAT	WHO	STATUS
2015-09-03	Pavilion and Bakers Lane Signs	LD	Requested
2015-10-06	New Dog Bins	LD	Requested
2015-11-04	Reposition Defibrillator	LD	Letter sent
2016-06-01	Car Park	DR	
2016-06-02	Grass Cutting and Verges	DR/LD	Item 6(b)
2016-06-03	Standing Orders/ Financial Regs	LD	Item 6(a)
2016-06-04	Website	DR/CG	
2016-06-06	Water Meter	LD	
2016-07-01	Gutters - contact OCC	LD	
2016-07-02	Prepare draft updates to Financial Regs	DR	Item 6(a)
2016-07-03	Circulate draft comments on Local Plan	CT/DR	Complete
2016-07-04	Review/comment on SODC Design Guide	All	Item 6(d)
2016-07-05	Obtain quotes for web site migration	LD	Item 6(e)