

East Hagbourne Parish Council

To all members of the Council: you are hereby summoned to attend the Annual Meeting of East Hagbourne Parish Council at East Hagbourne Pavilion on Thursday 3rd May 2018 at 7.30pm for the purpose of transacting the following business.

Mrs A. Leigh
Clerk of the Council
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26 Eaton Village
Eaton, Oxfordshire
OX13 5PR

27th April 2018

Members of the Public are cordially invited to attend

- 1) Election of Chairman and Vice-Chairman
- 2) Attendance, apologies and declarations of pecuniary interest.
- 3) Public Forum and Questions.
- 4) Reports from County Councillor and District Councillor.
- 5) Confirmation of the minutes of the Parish Council Meeting 22nd March, 2018.
- 6) Procedural Matters.
 - a) Review of nominations and terms of reference to committees, working groups and non-Council bodies, including cheque signatories.
 - b) Review of standing orders and financial regulations.
 - c) Review of inventory of land and assets including buildings and office equipment.
 - d) Review and confirmation of arrangements for insurance cover in respect of all insured risks.
 - e) Review of the Council's and/or employees' memberships of other bodies.
 - f) Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
 - g) Other Councillor responsibilities
- 7) Actions from previous meeting
- 8) Items for Discussion/Decision.
 - a) Approval of the Submission Draft of the Neighbourhood Plan for formal submission to SODC under regulation 15 of the Neighbourhood Planning (General) Regulations 2012
 - i) Update on progress
 - ii) Consideration of any further expenses that may be needed
 - b) Actions for compliance with the General Data Protection Regulation (GDPR).
 - c) Planning Applications
 - i) Orchestra
 - ii) Persimmon Homes
 - iii) Other Developments
 - d) Defibrillator & training
 - e) Village Monitor and related tasks
 - f) Memorials in the village
 - g) Update on Neighbourhood Watch
 - h) Circular and e-mail distribution
 - i) Great Mead – pothole repair/cost
 - j) New village projects – arising from APM public discussion
- 9) Items for Report
 - a) Cemetery Committee Report
 - b) East Hagbourne Pavilion
 - c) Website update

10) Correspondence.

11) Finance.

- a) Expenditure and receipts since the last meeting and account balances.
- b) Update on 2017/8 Audit

12) Items for report and inclusion on the June agenda.

ATTACHMENT: Actions from previous meetings

Action no	What	Who	Status
2015-09-03	Bakers Lane signs	AL	In progress
2016-10-02	Land registration documents	AL	In progress
2017-03-01	Repairs to Upper Cross	AL	In progress
2017-08-01	Action repairs in Great Mead playground	AL	In progress
2017-09-04	Progress St Anne's court transfer to DTC	AL	In progress
2017-09-05	Progress grass cutting contract	AL	In progress
2017-12-01	Broadband issues	CG	In progress
2018-01-01	Purchase defibrillator and arrange training	AL	In progress