

## East Hagbourne Parish Council

### Minutes of the Parish Council meeting duly convened and held on Thursday 15<sup>th</sup> February 2018

#### **1) Attendance, apologies, declarations of pecuniary interest and vacancies.**

Present were Chairman D. Rickeard, Vice Chair, I. Duff, County Councillor Simon Clarke and Councillors, C. Gover, D. Button and S. Beynon

Apologies were received from District Councillor Jane Murphy and Councillor Jean Elliott.

In attendance was A. Leigh (Clerk).

#### **2) Public Forum and Questions.** Members of the public were in attendance to discuss the following:

***Orchestra Planning application:*** I. Duff reported that he has drafted comments as an objection to the application as well as a separate traffic document and that the Parish Council has been given extra time (until 23/2/18) to comment. The draft was discussed with public input. No additional areas for comment were identified. Council endorsed the content of the draft. Final comments were solicited before I. Duff finalises the documents for A. Leigh to send on Monday, 19/2/18.

D. Rickeard reported that the Orchestra site has not been allocated in the draft Neighbourhood Plan.

***16 New Road:*** The owner of 16A was in attendance. There have been numerous problems with the build process causing obstruction and damage to the access.

S. Clarke reported that he has checked and read the decision document of the SODC Planning Committee. On page 7, paragraphs 6.25 and 6.26 indicate that while OCC has recommended a holding objection on the ground of lack of visual splays in the plans, SODC has still granted planning permission. He suggests that the matters of building control and planning enforcement are raised with SODC. It is believed that the issue of access and the previous issue of trees being removed were not made conditions on the application. D. Button will contact J. Murphy regarding this.

#### **3) Reports from County Councillor and District Councillor.**

##### ***County Councillor***

S. Clarke reported that there is a councillor priority fund. There is £15,000 in this division and S. Clarke is looking into the rules and regulations. It will require matching funding, but would not cover items such as repairs to potholes and new road signs.

##### ***District Councillor***

D. Rickeard referenced the February report from Jane Murphy - See Attachment 2.

D. Rickeard reported that there is an SODC Council Meeting this evening. C. Topping is speaking in support of J. Murphy to ask SODC to support the Housing and Growth deal for Oxfordshire.

- In return for supporting the development of up to 100,000 new homes across Oxfordshire the period to 2031 (an additional 4000) our county would benefit from £215m of Central Government funding. By agreeing to the deal it will give vital added support to the Housing Infrastructure Fund bid by OCC for key infrastructure around Didcot such as new Thames crossing and the science bridge.
- The deal will involve SODC entering into a Joint Statutory Spatial Plan with the other Districts – effectively a combined Local Plan for Oxfordshire.
- Also, key to this deal are the “planning flexibilities” offered, which could for at least three years, give the SODC planning team back control over unwanted speculative development, at a 3 year housing supply level, as opposed to the far more difficult to achieve and sustain 5 year level.

D. Rickeard noted that J. Murphy may have a £5,000 pot of funding from SODC. After a meeting held tonight, there should be more information.

**4) Confirmation of the minutes of the Parish Council meeting held on 18th**

**January 2018:** The minutes of the meeting on 18<sup>th</sup> January were approved with one minor edit and signed.

**5) Actions from previous meetings.**

**2015-09-03: Pavilion and Bakers Lane signs** – A. Leigh reported that the Pavilion sign has been installed and that Mark Francis has ordered the Bakers Lane sign, which will be delivered to A. Leigh.

**2016-10-02: Land Registration Documents:** A. Leigh reported that she has been in touch with Land Registry and needs to apply for Land Charges. From there she can submit a new application for First Registration.

**2017-03-01: Repairs to Upper Cross:** A. Leigh reported that she has a cheque for R. Noviss and once he has received this initial deposit, he will contact A. Leigh as to when the repairs will take place.

**2017-08-01: Action repairs in Great Mead Playground:** A. Leigh reported that she will wait to hear from Play Maintain in the Spring as the weather will then be more conducive to the type of repairs needed.

**2017-09-02: Enquire regarding grant for defibrillator:** A. Leigh reported the grant has now been received and she will order the defibrillator cabinet.

**2017-09-03: Prepare job description for ‘handyman’:** See agenda item 6c

**2017-09-04: Progress St Anne’s Court transfer to Didcot Town Council (DTC):** A. Leigh reported that she has contacted SODC regarding this and J. Murphy is looking into it.

**2017-09-05: Progress grass cutting:** D. Rickeard asked if the contract could have an attachment of exactly what the village cut includes. A. Leigh has contacted BGG and they are due to provide this. A. Leigh suggested that the council look to a 3-year contract once signed so as not to have to go to tender for another 3 years. The council agreed to this proposal.

**2017-12-01: Broadband issues:** C. Gover reported that she has had a conversation with BT regarding the slow internet issues at Manor Farm Lane (comprising of 7 houses).

She has been quoted £55,000 for a new hub, but indicated there would be a grant of £30,000 for a new hub due to the school being nearby. BT is going to advise of another possible grant. BT advised not to ask for a new hub from the Greenlight development for this purpose due to the length of time it may take.

C. Gover will advise regarding further discussions with BT. The council agreed to focus on Manor Farm Lane and, depending on the resolution, may then look to any other problem areas such as Coscote and Hagbourne Mill. She will also research the internet speed of Fieldside residents at Cllr Beynon's request.

**2018-01-01: Purchase Defibrillator Cabinet and Arrange Training:** See agenda item 6b.

## 6) Items for Discussion/Decision

### a) Planning Applications:

i) **Orchestra:** See agenda item 2.

ii) **Persimmon:** The decision date for the application at St Hugh's Rise has been moved to 6/3/18. Comments from OCC are still awaited. This may go to Planning Committee at the end of March.

### iii) Other Developments

**Greenlight:** Richard Elliott, Chair of the Village Hall Committee had reported that the S106 agreement includes the offer of additional car parking spaces. The plans show pedestrian access direct from their estate and, although the plan does not show how, also talks about vehicular access direct from the estate as well.

The council agreed that this is an issue that needs to be considered at the appropriate time. I Duff will look into the S106 Agreement documents

**Grainger fence:** Discussions are still continuing through SODC. It is understood that a new person in Grainger is dealing with the issue and is expected to visit the site in a few weeks.

**12 The Croft:** This will go to Planning Committee due to the Parish Council objecting to the parking provision and overcrowding.

### b) Defibrillator and training

Now that the grant has been confirmed and received, A. Leigh will go ahead and order the defibrillator cabinet and work to arrange training. Installation to be considered once the cabinet is delivered

### c) Practical help around the village

A. Leigh has circulated a draft of the advertisement for a 'Village Monitor' to go in the March edition of the newsletter. The duties and payment will be subject to discussion and depend on the applications received. However, it was considered that the salary would be in the realm of £1200/year paid monthly. A. Leigh to look into the council's Employer's Liability insurance.

d) **Butts Piece:** It was reported that needles, human waste, tents and rubbish were found at Butts Piece. A. Leigh contacted Biffa who has cleared the needles. The

human waste is no longer there. D. Rickeard spoke to someone who has been sleeping there for 2 months, but has now left. A. Leigh to contact a contractor to clear the tents and rubbish.

D. Rickeard reported that he is meeting with Cynthia Napper there at the weekend to discuss opening the area up to discourage this activity in the future.

## 7) Items for Report.

**a) Neighbourhood Plan:** D. Rickeard reported that a 'pre-consultation' draft has been submitted to Ricardo Rios of SODC. The Steering Group is hopeful that the document will be back to them by 16/2/18. Once comments from SODC and other advisors are received, the 6-week consultation period will begin. The Steering Group will inform residents and hold a public meeting.

After the consultation, comments will be taken and then the revised document will be sent to the inspector for a 6-week period. After that period, it will go to a referendum which is hopeful to be in late July/early August.

D. Rickeard to send an entry on the Neighbourhood Plan to A. Leigh for the newsletter.

**b) East Hagbourne Pavilion:** It was reported that Mike Mullins will repair the walkway lights and has also agreed to contact the suppliers of the roller shutters on the main door which is out of service at present

D. Button reported that a bench in memory of John Stanley is being researched in conjunction with Mrs Stanley. It will have an inscription and he is looking at artificial wood with an underground fixing kit.

A. Leigh to put the question of planting trees in memory of someone on the March agenda.

It was noted that the caretaker position at the Pavilion will be a different position to that of the Village Monitor, although it is possible that the roles could be carried out by the same individual.

### **c) Cemetery Committee Report & Lych Gate:**

There is a Cemetery Committee meeting on the 5<sup>th</sup> March.

**i) Cemetery layby/car park:** A. Leigh to get Mark Francis' details to D. Button with regard to protecting the area during Greenlight construction work.

**d) Website migration:** C. Gover reported that the website is progressing. Before this meeting, Andy Barmer took photos of some councillors and the clerk for the site.

**e) Stream maintenance:** D Rickeard reported that he had contacted the Environment Agency with regard to improving the stream banks by Blewbury Road to make them easier to maintain and was awaiting a reply.

S. Beynon reported that some branches had been pulled down near Fieldside by the pumping station by the new fence. D. Rickeard asked that she mention this to Robert Ainger, leader of the Flood Volunteer Group.

**f) Litter pick:** East Hagbourne's annual litter pick will be held on Saturday the 28<sup>th</sup> April. The council thanks Sara James for leading the charge on this. A. Leigh will be in communication with Sara regarding the health and safety form from South and Vale to be signed.

## 8)Correspondence

None

## 9) Finance.

### *Payments since last meeting*

<u>Payee</u>	<u>Item</u>	<u>Cheque no.</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Date</u>
SODC	Dog bin emptying	102506	125.58	25.12	150.70	15/2/18
Allison Leigh	Clerk salary	102507	521.76	0	521.76	28/2/18
Richard Noviss	Deposit for Upper Cross repair	102508	350.00	0	350.00	15/2/18
Allison Leigh	Mileage and expenses	102509	71.18	.81	71.99	15/2/18
Hagbourne Village Hall	Electricity charges	102510	426.36	0	426.36	15/2/18

### *Receipts since last meeting*

<u>From</u>	<u>What</u>	<u>Amount</u>	<u>Date</u>
Barclays	Interest	.37	4/12/17
MJ Didcock Funeral Service	Cemetery fees – Panter and Scowen	720.00	30/1/18
Reeves Memorial	Fees – Bishop memorial	80.00	30/1/18
Hagbourne PCC Gen	Standing order from Hagbourne PCC Gen	4.00	1/2/18

### ***Accumulated Account Balances (reconciled as of last bank statement through 31/1/18)***

Barclays Banks accounts (2) £ 34842.49

### ***The Special Project balances are:-***

Neighbourhood Plan £ 4222.60

New Road Development Fund £ 794.72

Cemetery	£ 3831.58
Car park	£ 4,508.43

**10) Items for report and inclusion on the March agenda**

D. Button asked for the issue of memorial trees to be on the March agenda per item 7b.

The meeting was declared closed at 9:35pm. The next Parish Council meeting will be held on Thursday, 22nd March at 7:30pm in the East Hagbourne Pavilion.

Signed.....Dated.....

## ATTACHMENT 1 ACTION LIST

ACTION NO	WHAT	WHO	STATUS
2015-09-03	Bakers Lane Signs	AL	In progress
2016-10-02	Land Registration Documents	AL	In progress
2017-03-01	Repairs to Upper Cross	AL	In progress
2017-08-01	Action repairs in Great Mead playground	AL	In progress
2017-09-02	Enquire regarding grant for defibrillator	AL	Completed
2017-09-03	Prepare job description for 'handyman'	DB	In progress
2017-09-04	Progress St Anne's Court transfer to DTC	AL	In progress
2017-09-05	Progress grass cutting contract	AL	In progress
2017-12-01	Broadband issues	CG	In progress
2018-01-01	Purchase defibrillator and arrange training	AL	In progress

## ATTACHMENT 2

### SODC A Conservative District Councillor's View (Or What The Council Is Doing)

**February 2018.**

#### **Housing Matters.**

Councils adopt strategy to help meet the challenge of delivering new homes  
Released on January 11, 2018

South Oxfordshire and Vale of White Horse District Councils have adopted a new strategy which sets out how they will meet the significant challenge of delivering thousands of new homes over the next 14-16 years.

The number of new homes proposed in each district is set out in the councils' respective adopted and emerging local plans. The councils' new Joint Housing Delivery Strategy will work alongside the respective local plans to guide how these new homes will be delivered, in line with infrastructure, and ensure that the types of homes provided meet the various needs of our communities.

In adopting the new strategy, the councils are taking on an 'enabler' role to ensure that the required number of new homes can be delivered, which are also of the right type to meet local need.

To view the new strategy click on Joint Housing Delivery Strategy or visit [southoxon.gov.uk/housingstrategy](http://southoxon.gov.uk/housingstrategy).

Cllr Lynn Lloyd, Cabinet Member for Housing at South Oxfordshire District Council, said: "Our new housing delivery strategy details how we will work with others to meet the major challenge of delivering the homes required in South Oxfordshire. This will help to ensure the right type of homes are built at the right time in the most appropriate locations allocated in the local plan."

The councils adopted the Joint Housing Delivery Strategy following a public consultation on a draft version of the strategy in 2017.

#### **Planning update**

##### **Brownfield land register**

We have published details of all brownfield development sites in our districts that have full or outline planning permission. The register also includes sites that may be considered as appropriate for residential development.

You can view the brownfield land registers on our South website:

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=http%3A%2F%2Fwww.southoxon.gov.uk%2Fservices-and-advice%2Fplanning-and-building%2Fplanning-policy%2Fbrownfield-land-register>

##### **Submitting a planning application?**

If you're submitting a planning application, or if an application is being submitted on land you own, you need to make sure they are submitted by the same process we expect of all applicants. This means you should email the application to the planning team: [planning@southoxon.gov.uk](mailto:planning@southoxon.gov.uk)

Following this procedure we will make sure your application is correctly recorded and processed and will avoid any unnecessary delays.

### **Engagement matters**

Planning's customer engagement officers had a busy year raising the profile of the service and encouraging residents to get involved in the development of our Local Plans. For example, during their work they spoke to 2,100 people at events right across both districts. If you'd like to know more about the work they did, take a look at their annual update here.

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=https%3A%2F%2Fwww.dropbox.com%2Fs%2F7xma6wo8577sgb9%2FEngagement%2520Matters%2520Dec%252017.pdf%3Fd1%3D0>

### **How much of your area is built on?**

The BBC has created an interesting map that shows how much land in every council area of the country has been built on, and how it compares with the national averages.

You can access the map on the BBC website at;

<https://southandvale.us8.list-manage.com/track/click?u=33bec1cf8b5523ad47c7183a0&id=7da03130c1&e=eda6ce4f57>

### **Broadband update**

Little Wittenham, and Waterperry are among the latest villages getting improved broadband services as part of the Better Broadband for Oxfordshire project, which we're helping to fund in both districts. If you'd like to know more, see the update for South.

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=https%3A%2F%2Fwww.dropbox.com%2Fs%2F2pd66sgw1uyi3od%2F171208-OXF-REP-South%2520Oxfordshire%2520Phase%25202%2520update.docx%3Fd1%3D0>

### **New project to help people with diabetes**

We are supporting a new countywide project to help people with diabetes to be more active and we'd like your help to spread the word.

Go Active Get Healthy aims to help the 28,000 people in Oxfordshire who are registered as having diabetes.

Adults with diabetes can sign up to receive coaching sessions, subsidised activities and advice on managing their condition.

You can find out more information and people can sign up on the Get Healthy Oxfordshire website.

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=https%3A%2F%2Fwww.getoxfordshireactive.org%2F>

### **Support for athletes**

Budding athletes in your area could benefit from up to £1,250 of funding thanks to our leisure partner GLL.

The GLL Sport Foundation could also provide support for athletes with training membership access to more than 300 venues across the UK and give them access to physio and injury rehabilitation.

Athletes can apply via the GLL Sport Foundation website until 20 February.  
<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=http%3A%2F%2Fwww.gllsportfoundation.org%2F>

### **Work experience 2017 Reminder**

Since January 2017 we have provided work experience for 39 students and young people to learn about how we work and gain some new valuable skills. Every single one of them said in their feedback that they enjoyed their placement and that they would recommend it.

The students and young people worked with teams right across the council as well as at Cornerstone and The Beacon.

We currently have opportunities for work experience for year ten students during term time for 2018 and, during February half term, other art workshop projects at Cornerstone, so if you know of any schools or young people who might benefit, or if you want more information on our work experience programme, contact Karen Tolley.

### **Rail vision and consultation - Reminder**

Strategic vision for our railways

The government is setting out a vision for the country's railways, which is likely to have an effect on our districts - you can read more about it here.

<https://southandvale.us8.list-manage.com/track/click?u=33bec1cf8b5523ad47c7183a0&id=bd2cbe2854&e=eda6ce4f57>

#### **Great Western Railway consultation**

The Department for Transport is also setting out its proposals for improving train services on the Great Western rail network after the current franchise with GWR ends. They are running a consultation to help identify passengers most pressing priorities for improvements from 2020 onwards.

You can download the proposals here.

<https://www.dropbox.com/s/n6ho0yozhaqyv8i/great-western-rail-franchise-consultation-web.pdf?dl=0>

You can respond to the consultation here.

<https://southandvale.us8.list-manage.com/track/click?u=33bec1cf8b5523ad47c7183a0&id=6b0a5a983b&e=eda6ce4f57>

You will need to submit your comments by 21 February next year.

### **SO Business action plan launch**

We've officially launched the SO Business and Innovation Strategy Plan 2017 to 2020 to support and boost the wide variety of businesses in our area.

The plan has four main actions:

introducing superfast broadband

helping businesses to find sufficient space to allow their organisations to grow and succeed

supporting businesses with skills and employment issues

improving business support and communication

Full details on the action plan can be found here on the SO Business website.

<http://ebtk.co.uk/resources/stats/click.php?c=2636&e=7&o=9492&url=http%3A%2F%2Fwww.so-business.co.uk%2Fbis-strategy-action-plan-2017-2020%2F>

### **Our food waste trucks need a name – vote now!**

Southern Oxfordshire residents are being invited to vote for their favourite names put forward by local schoolchildren for a new fleet of food waste recycling trucks.

Whether it's Chomper Charlie, Green Gretil or Banana-Munch Bob, names suggested by primary pupils in South Oxfordshire and Vale of White are out for public vote.

Residents are being asked by South Oxfordshire and Vale of White Horse District Councils to choose their top three out of ten names whittled down from dozens thought up by local children.

The most popular will be printed onto the two districts' new food waste trucks and residents will see them out and about on the roads carrying out weekly food waste collections.

The children whose suggested name gets the most votes in South Oxfordshire and Vale will scoop £150 book tokens for their school and a swimming pass for their family.

**It's quick and simple to vote at:**

- **South Oxfordshire:** [southandvale.gov.uk/namethatruck](http://southandvale.gov.uk/namethatruck)
- 

Cllr Tony Harbour, South Oxfordshire District Council's Cabinet Member for waste and recycling, said: "The food waste trucks are brand new and we wanted to do something to celebrate this while having a bit of fun too. Getting school children involved in the names has been a great way to help spread the recycling message. We're really impressed with all the suggestions and hope residents will support them by voting."

Residents can also look out for how to vote on the councils' social media channels:

Twitter: @SouthOxon

Facebook: [www.facebook.com/southoxfordshire](http://www.facebook.com/southoxfordshire)

Voting will close on Friday 16 February.

### **Residents asked to talk rubbish**

We've joined forces with all the councils across Oxfordshire to ask residents how they think we can recycle more and create less waste.

The consultation is open until 18 February - the results will help us review the joint countywide waste strategy, which sets out the county's shared priorities for waste and recycling until 2030.

The county council will publish the results in July and any actions arising from the consultation will be approved by all councils over the summer. We will adopt any changes relevant to us later this year.

You can complete the online survey via [www.recycleforoxfordshire.org.uk](http://www.recycleforoxfordshire.org.uk).

### **Hotels still failing to challenge potential Child Sexual Exploitation**

Hoteliers in South Oxfordshire are still failing to spot the dangers of child sexual exploitation (CSE), a recent test operation has revealed.

Last month, South Oxfordshire and Vale of White Horse District Councils worked with Thames Valley Police to carry out a series of tests to check whether hotel staff recognise the signs of CSE and understand what action they need to take if they suspect there's a problem.

The operation ran over two nights covering 12 hotels in southern Oxfordshire. The test involved a police officer in plain clothes attempting to book a double room while accompanied by a 14-year-old girl with no identification.

To pass the test, the hotels should have refused the booking and called the police. Six hotels accepted the booking, potentially allowing a serious crime to take place and putting a child at risk of being sexually exploited. While the other six refused the booking, they did not call the police.

The results of the CSE test are a slight improvement from a previous operation that took place in June when nine out of 12 hotels accepted the booking.

Following the June operation, 'Hotel Watch' – a scheme which sees police, councils and hotels sharing information, arranged for hotels and B&Bs to take part in awareness training delivered by the Oxfordshire Safeguarding Children Board's 'Kingfisher' team. Following the latest results more training sessions are planned in 2018 to help raise awareness of what staff need to be aware of.

In the most recent operation the hotels that accepted the booking were also tested to see if they would allow the girl to buy alcohol. Two premises failed to ask her for ID and subsequently served her an alcoholic drink. As a result, those two premises have since attended a meeting with the district councils' licensing team and improvements have been implemented.

Cllr Elizabeth Gillespie, Cabinet Member for Community Safety at South Oxfordshire District Council said: "While there was some improvement from the previous operation it is extremely concerning to see that several hotels are still not challenging someone who could be putting a young person in serious danger."

Sgt Steve Bobbett from Thames Valley Police, said: "As the TVP lead during this operation I was disappointed at the level of failure, especially since we had run the operation earlier. There were some repeat failures which was particularly disappointing. On the positive side, a number of establishments had attended training and implemented safeguarding procedures.

"This is potentially exposing young and vulnerable victims to very serious abuse and we must do all we can to safeguard these potential victims. These hotels may be the last point for safety for these victims and the industries co-operation and awareness is key in helping us all to deal with this."

"We will be running further operations during the course of the year and will be looking to highlight both good work as well as challenging repeat failures."

If you are in the hospitality industry and see something suspicious, always say something, to your manager, or the police by calling 101. In an emergency always dial 999.

If you are a hotel interested in future training please  
email [communitysafety@southandvale.gov.uk](mailto:communitysafety@southandvale.gov.uk)

For more information on the safeguarding of children and vulnerable adults  
visit [http://www.barnardos.org.uk/what\\_we\\_do/our\\_work/sexual\\_exploitation/about-cse/](http://www.barnardos.org.uk/what_we_do/our_work/sexual_exploitation/about-cse/)

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