

# **Community Emergency Plan**

East Hagbourne Parish Council

Issue 3

Date: May 2018

## **Introduction**

### **Why do we need a Parish Emergency Plan?**

Oxfordshire County Council has asked all Parish Councils to prepare a plan to come into effect in the event of an emergency.

Whilst it is impossible to prepare for every potential emergency that may occur, having a basic plan in place allows any emergency to be coped with more easily. Immediate access to a central resource of information is available to those charged with responding to an emergency.

The purpose of the plan is to provide information for the local emergency team i.e. members of the Parish Council; the emergency services; OCC; SODC; in the event of any incident which threatens the safety and welfare of the community, including its residents, employees, property or livestock.

The plan should facilitate speedy communication and provide support for the emergency services. In the event of the arrival of the emergency services being delayed it should identify what support can be provided in the interim to reduce panic and aid vulnerable residents.

### **What is classed as an emergency?**

For the purposes of this plan, an emergency is classed as any event too great for the village to manage and which may result in:

- Illness/injury, including loss of life
- Property damage resulting in injury and/or homelessness
- Loss of key services (electricity, gas, water, sewage treatment, phone services)
- Loss of access to regular transport facilities
- Reduced or loss of access to vital supplies, e.g. food and fuel
- Pandemic infection affecting significant numbers of people

## **Who is responsible for activating the plan?**

Legal responsibility for calling an emergency is at County level - OCC or SODC.

## **In Case of Emergency:-**

### **Call 999**

#### **Give them the following information:**

- **Your name**
- **Your contact number**
- **Details of the incident**
- **Exact location**
- **Emergency Services requested**
- **Estimated number of casualties**
- **Hazards and Road blockages**

**Also inform the Parish Council (contact details below).**

The Parish Council has the following responsibilities:

- Advising local residents
- Following Emergency Service requests
- Activating the Parish Emergency Contingency plan until the Emergency services arrive
- Supporting self-help activities
- Keeping people informed
- Contacting as many vulnerable people as possible

In the absence of the Emergency Services, the Parish Council lead the response and provide a central point of information and communication in the Parish with the emergency services and local authorities.

The link up will be by telephone (mobile in the event land lines are affected).

The Emergency team will meet in the Parish room in the village hall, or if this is not possible, another agreed location.

**In the event the emergency services are delayed, the Emergency Plan will be activated by:**

**Mrs Alison Leigh (Clerk to the Parish Council). Tel 01865 865876**

**Or in her absence:**

**Iain Duff (Chair of the Parish Council). Tel 01235 813349.**

### **Where is the plan available?**

- **The Parish Clerk keeps a hard copy**
- **On the Village Website**
- **Chair of the Parish Council**
- **Individual Parish Councilors**
- **Public access to copies in the Village Shop**

## **USEFUL CONTACT NUMBERS**

<b>Service</b>	<b>Telephone</b>	<b>Website/Email</b>
<b>Oxfordshire County Council Emergency Planning</b>	<b>01865 323765</b>	<b>emergencyoperationscentre@oxfordshire.gov.uk</b>
<b>Oxfordshire County Council County Hall</b>	<b>01865 792422</b>	<b>www.oxfordshire2.gov.uk</b>
<b>South Oxfordshire District Council</b>	<b>01235 422422 (during office hours) 01235 422410</b>	<b>www.southoxon.gov.uk</b>

	<b>(Emergency out of hours number)</b>	
<b>Electricity Provider Emergency - SSE</b>	<b>0800 072 7282</b>	
<b>National Grid /power outage</b>	<b>105</b>	
<b>Gas Provider Emergency</b>	<b>0800 111999</b>	
<b>Environment Agency: Flood</b>	<b>03459 881188</b>	<b>www.environment-agency.gov.uk</b>
<b>Environment Agency: Emergency</b>	<b>0800 807060</b>	<b>as above</b>
<b>Met Office: Weathercall</b>	<b>0370 900 0100</b>	<b>www.metoffice.gov.uk</b>
<b>Parish Clerk</b>	<b>01235 814687</b>	<b>easthagbourneparishcouncil@gmail.com</b>
<b>Thames Water/leaks in road</b>	<b>0800 714614 (24 hrs)</b>	<b>www.thameswater.co.uk</b>
<b>Flooding from Sewer</b>	<b>0800 316 9800 (24 hrs)</b>	<b>as above</b>
<b>Doctors Surgeries</b>		
<b>Didcot Health Centre</b>	<b>01235 512288</b>	
<b>Woodlands</b>	<b>0844 4778664</b>	

