

East Hagbourne Parish Council

To all members of the Council: you are hereby summoned to attend the Annual Meeting of East Hagbourne Parish Council at The Pavilion, Great Mead, on Thursday 16th May 2019 at 7.30pm for the purpose of transacting the following business.

Mrs L. Lloyd
Clerk of the Council
07891 551851
easthagbourneparishcouncil@gmail.com

10th May 2019

Members of the Public are cordially invited to attend

- 1) Election of Chairman and Vice-Chairman
- 2) Attendance, apologies and declarations of pecuniary interest.
- 3) Public Forum and Questions.
- 4) Reports from County Councillor and District Councillor.
- 5) Confirmation of the minutes of the Parish Council Meeting held on 25th April 2019.
- 6) Procedural Matters.
 - a) Review of nominations and terms of reference to committees, working groups and non-Council bodies, including cheque signatories.
 - b) Review of standing orders and financial regulations.
 - c) Review of inventory of land and assets including buildings and office equipment.
 - d) Review and confirmation of arrangements for insurance cover in respect of all insured risks.
 - e) Review of the Council's and/or employees' memberships of other bodies.
 - f) Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
 - g) Other Councillor responsibilities
- 7) Actions from previous meetings
- 8) Items for Discussion/Decision.
 - a) Parish Council Car Park Lighting
 - b) Community Speedwatch
 - c) Dog Waste Bins
 - d) Benches
 - e) Neighbourhood Plan
 - f) Village Tidiness
 - g) Approve Clerk appointment and contract agreement, note subsequent April salary increase
 - h) Downland Villages Transport Group – Request for council approval for a grant of £300.00.
- 9) Items for Report
 - a) Planning Applications
 - b) Cemetery Committee Report
 - c) EHS & RC Report
- 10) Correspondence.
- 11) Finance.
 - a) Expenditure and receipts since the last meeting and account balances.
 - b) Update on 2018/2019 Audit
- 12) Items for report and inclusion on the June agenda.

ATTACHMENT: Actions from previous meetings

Action No	What	Who	Status
2017-09-04	Progress St Anne's Court Transfer	LL	In Progress
2018-04-10	Traffic signs by War Memorial	ID	In Progress
2019-03-01	Fire Hydrant Mapping	LL	In Progress
2019-03-01	Road Safety and traffic calming	CS	In Progress
2019-04-01	Motorcycle signage by the railway bridge	CG	In Progress
2019-04-02	Parish Council Email circulation list	LL	In Progress
2019-04-03	Village Hall Defibrillator	LL	In Progress
2019-04-04	Main Road 20mph speed limit	LL	In Progress
2019-04-05	Village Gateways	CS	In Progress
2019-04-06	Pavilion Lease Agreement	LL/DR	In Progress