East Hagbourne Parish Council

To all members of the Council: you are hereby summoned to attend the Annual Meeting of East Hagbourne Parish Council at The Pavilion, Great Mead, on Thursday 16th May 2019 at 7.30pm for the purpose of transacting the following business.

Mrs L. Lloyd
Clerk of the Council
07891 551851
easthagbourneparishcouncil@gmail.com

10th May 2019

Members of the Public are cordially invited to attend

1) Election of Chairman and Vice-Chairman

2) Attendance, apologies and declarations of pecuniary interest.

3) Public Forum and Questions.

4) Reports from County Councillor and District Councillor.

5) Confirmation of the minutes of the Parish Council Meeting held on 25th April 2019.

6) Procedural Matters.
   a) Review of nominations and terms of reference to committees, working groups and non-Council bodies, including cheque signatories.
   b) Review of standing orders and financial regulations.
   c) Review of inventory of land and assets including buildings and office equipment.
   d) Review and confirmation of arrangements for insurance cover in respect of all insured risks.
   e) Review of the Council’s and/or employees’ memberships of other bodies.
   f) Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
   g) Other Councillor responsibilities

7) Actions from previous meetings

8) Items for Discussion/Decision.
   a) Parish Council Car Park Lighting
   b) Community Speedwatch
   c) Dog Waste Bins
   d) Benches
   e) Neighbourhood Plan
   f) Village Tidiness
   g) Approve Clerk appointment and contract agreement, note subsequent April salary increase
   h) Downland Villages Transport Group – Request for council approval for a grant of £300.00.

9) Items for Report
   a) Planning Applications
   b) Cemetery Committee Report
   c) EHS & RC Report

10) Correspondence.

11) Finance.
    a) Expenditure and receipts since the last meeting and account balances.
    b) Update on 2018/2019 Audit

12) Items for report and inclusion on the June agenda.
**ATTACHMENT:** Actions from previous meetings

<table>
<thead>
<tr>
<th>Action No</th>
<th>What</th>
<th>Who</th>
<th>Status</th>
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<tbody>
<tr>
<td>2017-09-04</td>
<td>Progress St Anne's Court Transfer</td>
<td>LL</td>
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<td>2018-04-10</td>
<td>Traffic signs by War Memorial</td>
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<tr>
<td>2019-03-01</td>
<td>Fire Hydrant Mapping</td>
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<td>2019-03-01</td>
<td>Road Safety and traffic calming</td>
<td>CS</td>
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<tr>
<td>2019-04-01</td>
<td>Motorcycle signage by the railway bridge</td>
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<td>2019-04-02</td>
<td>Parish Council Email circulation list</td>
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<td>2019-04-03</td>
<td>Village Hall Defibrillator</td>
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<td>2019-04-04</td>
<td>Main Road 20mph speed limit</td>
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<td>2019-04-06</td>
<td>Pavilion Lease Agreement</td>
<td>LL/DR</td>
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