

East Hagbourne Parish Council

To members of the Council: you are hereby summoned to attend the Meeting of East Hagbourne Parish Council on Thursday 14th May 2020 at 7.30pm for the purpose of transacting the following business.

THIS WILL BE A VIRTUAL MEETING HELD AT 7:30PM ONLINE VIA THE ZOOM VIDEO CONFERENCING PLATFORM

Members of the public are cordially invited to attend. Please email the clerk at the address below for details of how to join the meeting.

Mrs L. Lloyd

Clerk of the Council

07891 551851 easthagbourneparishcouncil@gmail.com

Date: 9th May 2020

- 1) Election of Chairman and Vice-Chairman
- 2) Attendance, apologies and declarations of pecuniary interest.
- 3) Public Forum and Questions.
- 4) Reports from County Councillor and District Councillor.
- 5) Confirmation of the minutes of the Parish Council Meeting held on 23rd April 2020.
- 6) Procedural Matters.
 - a) Review of nominations and terms of reference to committees, working groups and non-Council bodies, including cheque signatories.
 - b) Review of standing orders and financial regulations.
 - c) Review of inventory of land and assets including buildings and office equipment.
 - d) Review and confirmation of arrangements for insurance cover in respect of all insured risks.
 - e) Review of the Council's and/or employees' memberships of other bodies.
 - f) Other Councillor responsibilities
 - g) Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
- 7) Actions from previous meetings
- 8) Items for Discussion/Decision.
 - a) Village Tidiness including footpaths and gutters
 - b) Butts Piece – wild area adjacent to footpath no. 4
 - c) Cemetery Tree Cutting
 - d) Dog Bin Emptying Service – proposal to change provider to Scoop Dotty Dog for a 2-year fixed rate to empty the parish dog waste bins at a cost of £3.35/bin.
 - e) Change of use – Mill Wood Paddocks
 - f) Bench refurbishment phase 2 – Request for approval for expenditure not exceeding £500.00 for further bench refurbishments in the village.
 - g) Allocation of Reserves for this financial year
 - h) Bank Mandate changes required to enable Online access for the Clerk
 - i) Approval for the monthly subscription cost of £14.39 (inc. VAT) for a professional ZOOM account.
 - j) Downland Villages Transport Group – Request for council approval for a grant of £350.00 for the year 2020/21.

9) Items for Report

- a) Planning Applications
- b) East Hagbourne Sport and Recreation Committee
- c) Cemetery Committee
- d) Butts Piece Allotments
- e) Employment Committee
- f) Community Speedwatch
- g) East Hagbourne Community Support Group (Coronavirus)
- h) Didcot Garden Town
- i) Flood Group
- j) District & County Plans
- k) Oxfordshire Growth Board

10) Correspondence

11) Finance.

- a) Expenditure and receipts since the last meeting and account balances.
- b) Internal Audit – response to recommendations
- c) Formal Acceptance of Internal Audit
- d) Formal Acceptance of Annual Accounts
 - i) Annual Governance Statement for 2019/20
 - ii) Accounting Statements for 2019/20
 - iii) Confirmation of the period for exercise of public rights

12) Items for report and inclusion on the June agenda.

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2017-09-04	Progress St Anne's Court Transfer	LL	In Progress
2018-04-10	Traffic signs by War Memorial	SC	Follow Up
2019-04-03	Main Road 20mph speed limit	LL	In Progress
2019-04-04	Village Gateways	CS	In Progress
2019-12-01	Village Footpath Maintenance	DR	ON HOLD