

East Hagbourne Parish Council

To members of the Council: you are hereby summoned to attend the Meeting of East Hagbourne Parish Council on Thursday 16th July 2020 at 7.30pm for the purpose of transacting the following business.

THIS WILL BE A VIRTUAL MEETING HELD AT 7:30PM ONLINE VIA THE ZOOM VIDEO CONFERENCING PLATFORM

Members of the press and the public are cordially invited to attend. Please email the clerk at the address below for details of how to join the meeting.

Mrs L. Lloyd

Clerk of the Council

07891 551851 easthagbourneparishcouncil@gmail.com

Date: 10th July 2020

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy.
- 2) Public Forum and Questions.
- 3) Reports from County Councillor and District Councillors.
- 4) Confirmation of the minutes of the Parish Council Meeting held on 18th June 2020.
- 5) Actions from previous meetings
- 6) Items for Discussion/Decision.
 - a) Dangerous tree on footpath 197/8 between The Croft and Bakers Lane
 - b) Change of use – Mill Wood Paddocks
 - c) Approval for purchase of a new Texet A3 laminator and laminating pockets at a total cost of £48.38
 - d) Asset Register amends:
 - i) To approve the removal of St Anne's Court playground from the asset register
 - ii) To add the newly purchased laminator to the asset register with cost noted as £40.49
 - f) Future Community Projects
 - g) Bank Mandate Change
 - h) Financial Regulations – to approve update to EHPC Financial Regulations
 - i) Butts Piece Allotments – To approve the quote of £350.00 for clearance of the debris pile near the eastern access gate, and £250.00 to trim the mixed hedgerow and clear associated trimmings
 - j) Website Accessibility Action Plan - to include approval of £140.00 expenditure for a full accessibility audit of the website.
 - k) Approval to set up a Direct Debit agreement with Castle Water payments for the allotment water supply
 - l) Bench Refurbishment Progress – to approve spending up to an additional £200.00 on bench refurbishment following receipt of an itemised quote
 - m) Great Mead playground re-opening procedures
- 7) Items for Report
 - a) Planning Applications

- b) East Hagbourne Sport and Recreation Committee
- c) Cemetery Committee
- d) Employment Committee
- e) Butts Piece Allotments
- f) Community Speedwatch
- g) East Hagbourne Community Support Group (Coronavirus)
- h) Didcot Garden Town
- i) Flood Group
- j) District and County Plans
- k) Oxfordshire Growth Board
- l) Neighbourhood Plan
- m) Dog Bin Emptying Service

8) Correspondence

9) Finance.

- a) Expenditure and receipts since the last meeting and account balances.
- b) Bank Reconciliations – Approval for April, May and June 2020.
- c) Budget Monitoring – Quarterly Review
- d) Confirmation of Internal Audit reposting due to Internal Auditor error.

10) Items for report and inclusion on the August agenda.

The next Parish Council meeting will be on 20th August 2020 using the ZOOM platform.

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2017-09-04	Progress St Anne's Court Transfer	LL	COMPLETE
2018-04-10	Traffic signs by War Memorial	LL	Follow Up
2019-04-03	Main Road 20mph speed limit	LL	Follow Up
2019-04-04	Village Gateways	CS/A-M S	A-M S Follow Up
2019-12-01	Village Footpath Maintenance	DR	ON HOLD