

East Hagbourne Parish Council

To members of the Council: you are hereby summoned to attend the Annual Meeting of East Hagbourne Parish Council on Thursday 6th May 2021 at 7.30pm for the purpose of transacting the following business.

THIS WILL BE A VIRTUAL MEETING HELD AT 7:30PM ONLINE VIA THE ZOOM VIDEO CONFERENCING PLATFORM

TO JOIN THE ZOOM MEETING PLEASE FOLLOW THE LINK BELOW:

<https://us02web.zoom.us/j/86431327510?pwd=anFmR2c4dHhTZlZwclpaVWRZR2ZoUT09>

MEETING ID: 864 3132 7510 PASSCODE: 289566

Members of the press and the public are cordially invited to attend.

Please email the clerk at the address below if you plan to attend the meeting.

Mrs L. Lloyd

Clerk of the Council

07891 551851 easthagbourneparishcouncil@gmail.com

Date: 30th April 2021

- 1) Election of Chairman and Vice-Chairman
- 2) Attendance, apologies and declarations of pecuniary interest.
- 3) Public Forum and Questions.
- 4) Reports from County Councillor and District Councillor.
- 5) Confirmation of the minutes of the Parish Council Meeting held on 22nd April 2021.
- 6) Procedural Matters.
 - a) Review of nominations and terms of reference to committees, working groups and non-Council bodies, including cheque signatories.
 - b) Review of standing orders and financial regulations.
 - c) Review of inventory of land and assets including buildings and office equipment.
 - d) Review and confirmation of arrangements for insurance cover in respect of all insured risks.
 - e) Review of the Council's and/or employees' memberships of other bodies.
 - f) Other Councillor responsibilities
 - g) Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
- 7) Actions from previous meetings
- 8) Items for Discussion/Decision
 - a) Planning Applications including:
 - i) 34 Main Road appeal
 - ii) P19/S0357/RM Site adjacent to the village hall
 - b) To ratify all decisions made at the parish council meeting held on 22 April 2021
 - c) Section 101 Delegation of Powers
 - d) Community Projects - Decision on location of picnic benches and waste bin at Butt's Piece
 - e) Village hall footpath – to discuss and agree to minor path repairs using scalplings at a cost not exceeding £50.00
 - f) Village Gateways - Approval for expenditure not exceeding £6,000 for the purchase and installation of two village gateways, including costings listed below:
2 x Glasdon gates £1753.76 (+VAT)
2 signs from 'Sign of the Times' (including delivery and VAT) £2124.00 (+VAT)
Andy Barmer - Design of sign £50.00
OCC installation £713.67 (+VAT)
 - g) Pavilion Foul Drainage Issues

- 9) Items for Report
- a) East Hagbourne Sport and Recreation Committee
 - b) Cemetery Committee
 - c) Employment Committee
 - d) Butts Piece Allotments
 - e) Community Speedwatch
 - f) East Hagbourne Community Support Group (Coronavirus)
 - g) Didcot Garden Town
 - h) Flood Group
 - i) Oxfordshire Growth Board
 - j) Neighbourhood Plan
- 10) Correspondence
- 11) Finance.
- a) Expenditure and receipts since the last meeting and account balances.
 - b) Approval of payments
 - c) Review of Direct Debits and regular payments
 - d) Internal Audit – response to recommendations
 - e) Formal Acceptance of Internal Audit
 - f) Formal Acceptance of Annual Accounts
 - i) Annual Governance Statement for 2020/21
 - ii) Accounting Statements for 2020/21
 - iii) Confirmation of the period for exercise of public rights
- 12) Items for report and inclusion on the June agenda.

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2019-04-03	Main Road 20mph speed limit	LL	Follow Up
2019-04-04	Village Gateways	CS/A-M S	A-M S Follow Up
2020-10-01	Definitive Map Modification Order (DMMO) Application	LL	In progress
2020-11-01	Dangerous Trees on FP197/8	DB/LL	In progress