

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the
Annual Meeting of East Hagbourne Parish Council on Thursday 12th May 2022 at 7.30pm for
the purpose of transacting the following business.**

Members of the press and the public are cordially invited to attend.

**PLEASE MAINTAIN SOCIAL DISTANCING IN THE PAVILION AND WEAR A MASK WHERE
APPROPRIATE FOR THE SAFETY OF YOURSELF AND OTHERS**

**PLEASE DO NOT COME TO THE MEETING IF YOU OR A MEMBER OF YOUR HOUSEHOLD
ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS**

THANK YOU FOR YOUR COOPERATION

Mrs L. Lloyd

Clerk of the Council

07891 551851 easthagbourneparishcouncil@gmail.com

Date: 7th May 2022

- 1) Election of Chairman and Vice-Chairman
- 2) Attendance, apologies and declarations of pecuniary interest: Apologies received from Cllr C. Gover
- 3) Public Forum and Questions.
- 4) Reports from County Councillor and District Councillor.
- 5) Confirmation of the minutes of the Parish Council Meeting held on 21st April 2022.
- 6) Procedural Matters.
 - a) Review of nominations and terms of reference to committees, working groups and non-Council bodies, including cheque signatories.
 - b) Review of standing orders and financial regulations.
 - c) Review of inventory of land and assets including buildings and office equipment.
 - d) Review and confirmation of arrangements for insurance cover in respect of all insured risks.
 - e) Review of the Council's and/or employees' memberships of other bodies.
 - f) Other Councillor responsibilities
 - g) Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
- 7) Actions from previous meetings
- 8) Items for Discussion/Decision
 - a) Deanfield development site adjacent to the village hall
 - b) Annual membership renewal 2022-23 for Oxfordshire Neighbourhood Plan Alliance (ONPA) at a cost of £50.00
 - c) Pavilion Car Park Repairs
 - i) Review of quotes obtained
 - ii) Planning permission requirement
 - d) Proposals to update the rules of operation for EHSRC:
 - i) Amendments to the Constitution
 - ii) Procedures for use of the Recreation Ground
- 9) Items for Report
 - a) Planning Applications


- b) East Hagbourne Sport and Recreation Committee
- c) Cemetery Committee
- d) Employment Committee
- e) Butts Piece Allotments
- f) Community Speedwatch
- g) East Hagbourne Community Support Group (Coronavirus)
- h) Didcot Garden Town
- i) Flood Group
- j) Future Oxfordshire Partnership
- k) Neighbourhood Plan
- l) Downland Villages Transport Group (DVTG)
- m) North Wessex Downs AONB

10) Correspondence

11) Finance

- a) Expenditure and receipts since the last meeting and account balances.
- b) Approval of payments
- c) Review of Direct Debits and regular payments
- d) Internal Audit progress

12) Items for report and inclusion on the June agenda

Signed:  Laura Lloyd, Clerk of the Council

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2019-04-03	Main Road 20mph speed limit	ID/LL	With OCC
2022-04-01	Slurry Seal Footway repairs	ID/OCC	Under discussion