

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the
Annual Meeting of East Hagbourne Parish Council on Thursday 11th May 2023 at 7.30pm for the purpose of
transacting the following business.**

Members of the press and the public are cordially invited to attend.

PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS

Mrs L. Lloyd

Clerk of the Council

07891 551851 easthagbourneparishcouncil@gmail.com

Date: 5th May 2023

- 1) Election of Chairman and Vice-Chairman
- 2) Attendance, apologies and declarations of pecuniary interest: Apologies received from Cllr C. Gover
- 3) Public Forum and Questions
- 4) Reports from County Councillor and District Councillor
- 5) Confirmation of the minutes of the Parish Council Meeting held on 20th April 2023
- 6) Procedural Matters
 - a) Review of nominations and terms of reference to committees, working groups and non-Council bodies, including signatories for online banking/cheque payments
 - b) Review of standing orders and financial regulations
 - c) Review of inventory of land and assets including buildings and office equipment
 - d) Review and confirmation of arrangements for insurance cover in respect of all insured risks
 - e) Review of the Council's and/or employees' memberships of other bodies
 - f) Other Councillor responsibilities
 - g) Setting the dates, times and place of ordinary meetings of the full Council for the year ahead
- 7) Actions from previous meetings
- 8) Items for Discussion/Decision
 - a) Deanfield development site adjacent to the village hall
 - b) CIL money banking options
 - c) Grass cutting schedule – coordination with residents and HUGS to support biodiversity in the parish
 - d) Approval for expenditure - £119.90 (+£5.95 P&P) for 2 replacement sets of defibrillator pads for the Community Shop defibrillator
 - e) Approval for expenditure - up to £160.00 for new councillor training through OALC
- 9) Items for Report
 - a) Planning Applications
 - b) East Hagbourne Sport and Recreation Committee
 - c) Cemetery Committee
 - d) Employment Committee
 - e) Butts Piece Allotments
 - f) Community Speedwatch
 - g) Didcot Garden Town
 - h) Flood Group
 - i) Future Oxfordshire Partnership
 - j) Neighbourhood Plan
 - k) Climate Change and Biodiversity
 - l) Matters raised at the Chairman's Surgery and OALC Chairman's meeting

10) Correspondence

11) Finance

- a) Expenditure and receipts since the last meeting and account balances.
- b) Approval of payments
- c) Review of Direct Debits and regular payments
- d) Internal Audit progress

12) Items for report and inclusion on the June agenda

Signed:



Laura Lloyd, Clerk of the Council

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2022-04-01	Slurry Seal Footway repairs	ID/OCC/LL	Under discussion
2022-07-06	EHS&RC HMRC Query	DB/DR	HMRC registration pending
2022-09-02	Paving slab repairs at the Pavilion	DR/DB	Investigating
2022-12-01	Footpath 4 surface improvements	LL/OCC	Query with OCC
2023-01-01	CIL Money Banking Arrangements	LL	Research
2023-01-03	Barrier Damage on Bakers Lane Footpath 8	LL/OCC	Query with OCC
2023-03-01	Deanfield Homes Car Park Land Transfer	LL/OCC	In progress
2023-03-02	Churchyard Responsibility clarification	LL	In progress
2023-04-01	.gov website investigations	CG/LL	In progress