

**East Hagbourne Parish Council**

**To members of the Council: you are hereby summoned to attend the Meeting of  
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 11<sup>th</sup> January 2024 at 7.30pm  
for the purpose of transacting the following business.**

**Members of the press and the public are cordially invited to attend.**

**PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS**

**THANK YOU FOR YOUR COOPERATION**

Mrs L. Lloyd, Clerk of the Council

07891 551851 [easthagbourneparishcouncil@gmail.com](mailto:easthagbourneparishcouncil@gmail.com)

**Date: 6<sup>th</sup> January 2024**

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum and Questions**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 7<sup>th</sup> December 2023**
- 4) Reports from County Councillor and District Councillors**
- 5) Actions from previous meetings**
- 6) Items for Discussion**
  - a) Deanfield development adjacent to the village hall
  - b) Recent flooding issues in the parish
  - c) Climate and Biodiversity Strategy – progress with summary and action plan
  - d) Oxfordshire Councils Charter Survey
- 7) Items for Decision**
  - a) 2024/25 Budget Approval
  - b) Precept Decision
- 8) Items for Report**
  - a) Planning Applications
  - b) East Hagbourne Sport and Recreation Committee
  - c) Cemetery Committee
  - d) Employment Committee
  - e) Butts Piece Allotments
  - f) Future Oxfordshire Partnership
  - g) Neighbourhood Plan
  - h) Matters raised at the Chairman's Surgery and OALC Chairman's meeting
- 9) Correspondence**
- 10) Finance**
  - a) Expenditure and receipts since the last meeting and account balances
  - b) Review and approval of pending payments
  - c) Bank reconciliations for October, November and December 2023
  - d) Q3 Budget Review
  - e) Progress with Unity Bank change of signatory
  - f) Progress with opening Nationwide Instant Access Savings Account
  - g) Interim Internal Audit feedback
- 11) Items for report and inclusion on the February agenda**

The next Parish Council meeting will be on 8<sup>th</sup> February at The Pavilion, Great Mead, East Hagbourne

#### ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	With OCC Legal team
2023-06-02	Parking and Traffic Management on Main Road	NM	On hold
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review
2023-07-01	Kingsholm Close dropped kerb request	LL	OCC to complete at their cost
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs
2023-10-02	Japanese Knotweed at the allotments	PD/LL	Instruct SE Environmental
2023-10-03	Weed management on Main Road	LL/ID	SODC/OCC to progress
2023-12-01	Footpath 4 surface improvements	LL	Apply for TOE funding
2023-12-02 to 05	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside 2023-12-04 FP13 Parsonage Lane 2023-12-05 FP14 Path to Blewbury	LL/CS	Contact WH clerk to discuss options for FP10 and FP14 Contact field owner Chase quote from OCC Highways, investigate obtaining comparison quote
2023-12-07	S101 agreement for grass cutting	LL	Liaise with OCC to have formal agreement drawn up
2023-12-08	Climate and Biodiversity Strategy	NM/DR	Draw up summary document
2023-12-09	Community Speedwatch	RJ/LL	Contact local clerks with active speedwatch groups