

**East Hagbourne Parish Council**

**To members of the Council: you are hereby summoned to attend the Meeting of  
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 22<sup>nd</sup> June 2023 at 7.30pm  
for the purpose of transacting the following business.  
Members of the press and the public are cordially invited to attend.**

**PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS**

**THANK YOU FOR YOUR COOPERATION**

Mrs L. Lloyd, Clerk of the Council  
07891 551851 [easthagbourneparishcouncil@gmail.com](mailto:easthagbourneparishcouncil@gmail.com)

**Date: 17<sup>th</sup> June 2023**

**1) Attendance, apologies, declarations of pecuniary interest and vacancy**

Apologies received from Cllr C Gover

**2) Public Forum and Questions**

**3) Confirmation of the minutes of the Annual Parish Council Meeting held on 11<sup>th</sup> May 2023**

**4) Reports from County Councillor and District Councillors**

**5) Actions from previous meetings**

**6) Items for Discussion**

- a) Deanfield development adjacent to the village hall
- b) Future management of the Pavilion and Recreation Ground after the expiry of the current lease in November 2025
- c) Interim arrangements to cover the role of EHS&RC Treasurer
- d) Parking and traffic management on Main Road
- e) South Oxfordshire District Council's Deep Cleanse of the Parish, scheduled for 20<sup>th</sup> – 24<sup>th</sup> July 2023

**7) Items for Decision**

- a) Proposal to provide councillor email addresses on [hagbourne.net](http://hagbourne.net) with an ongoing cost of £10.00 per month
- b) Replacement of the verge outside the Fleur De Lys on Main Road at a cost of £8632.31, subject to confirmation of a Councillor Priority Fund grant to cover the full cost of the works
- c) Grass Cutting in the Parish to include:
  - i) To receive an update on recent grass cutting issues, including the trial areas within the recreation ground
  - ii) To agree to distribute a leaflet to all households in the Parish containing a detailed map indicating responsibilities for grass cutting regimes, to inform residents prior to a possible meeting to discuss the issue, at a cost of up to £150.00
  - iii) To confirm a meeting date when this issue can be discussed further ahead of any decision by the Parish Council
- d) Allotment remediation:
  - i) To discuss and approve the expenditure of £425.00 for remediating a derelict plot
  - ii) To discuss and agree in principle the expenditure of £1075.00 to remediate the communal area adjacent to the Wilcher Close gate, with a view to future long-term improvements.

**8) Items for Report**

- a) Planning Applications
- b) East Hagbourne Sport and Recreation Committee
- c) Cemetery Committee
- d) Employment Committee
- e) Butts Piece Allotments
- f) Community Speedwatch
- g) Didcot Garden Town
- h) Flood Group
- i) Future Oxfordshire Partnership
- j) Neighbourhood Plan

- k) Climate Change and Biodiversity
- l) Matters raised at the Chairman's Surgery and OALC Chairman's meeting

## 9) Correspondence

## 10) Finance

- a) Expenditure and receipts since the last meeting and account balances
- b) Review and approval of pending payments
- c) Transfer approvals:
  - i) £45,000 from the council's Unity Trust T1 account into the newly opened Redwood Bank 35-day notice account
  - ii) £35,000 internal transfer from the council's Unity Trust T1 account into the Unity Trust Instant Access account
- d) Progress with Unity Trust Bank change of signatory
- e) Internal Audit – response to recommendations
- f) Formal Acceptance of Internal Audit
- g) Formal Acceptance of Annual Accounts
  - i) Annual Governance Statement for 2022/23
  - ii) Accounting Statements for 2022/23
  - iii) Confirmation of the period for exercise of public rights

## 11) Items for report and inclusion on the July agenda

The next Parish Council meeting will be on 20<sup>th</sup> July at The Pavilion, Great Mead, East Hagbourne

## ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2022-04-01	Slurry Seal Footway repairs	ID/OCC/LL	Under discussion
2022-07-06	EHS&RC HMRC Query	DB/DR	Submitted
2022-09-02	Paving slab repairs at the Pavilion	DR	Investigating
2022-12-01	Footpath 4 surface improvements	LL/OCC	Query with OCC
2023-01-03	Barrier Damage on Bakers Lane Footpath 8	LL/OCC	In progress
2023-03-01	Deanfield Homes Car Park Land Transfer	LL/OCC	In progress
2023-03-02	Churchyard Responsibility clarification	LL	In progress
2023-04-01	.gov website investigations	CG/LL	In progress