

**East Hagbourne Parish Council**

**To members of the Council: you are hereby summoned to attend the Meeting of  
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 7<sup>th</sup> December 2023 at 7.30pm  
for the purpose of transacting the following business.**

**Members of the press and the public are cordially invited to attend.**

**PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS**

**THANK YOU FOR YOUR COOPERATION**

Mrs L. Lloyd, Clerk of the Council

07891 551851 [easthagbourneparishcouncil@gmail.com](mailto:easthagbourneparishcouncil@gmail.com)

**Date: 2<sup>nd</sup> December 2023**

**1) Attendance, apologies, declarations of pecuniary interest and vacancy**

Apologies received from I. Duff

**2) Public Forum and Questions**

**3) Confirmation of the minutes of the Parish Council Meeting held on 9<sup>th</sup> November 2023**

**4) Reports from County Councillor and District Councillors**

**5) Actions from previous meetings**

**6) Items for Discussion**

- a) Deanfield development adjacent to the village hall
- b) Priorities for CIL funding based on the list of options previously circulated
- c) Liaison with OCC and set up an S101 agreement for delegation of grass cutting duties in the built (urban) areas of East Hagbourne parish

**7) Items for Decision**

- a) To review the proposal for treatment of Japanese Knotweed at the allotments, and approve the quote for £1,800 from SE Environmental
- b) To review the proposal for hedge cutting at the allotments and approve the quote for £1,200 from BGG Garden and Tree Care
- c) Allotment Fees for 2024/25
- d) To adopt the revised Climate and Biodiversity Strategy and agree for it to be made available to the public
- e) To adopt the updated Community Project Strategy and post it on the website
- f) To consider awarding grants to the following charities following donation requests:
  - i) Oxfordshire South & Vale Citizens Advice - £300
  - ii) Home Start Oxfordshire – £100
  - iii) Oxfordshire Mind - £100
  - iv) The Abingdon Bridge - £100
- g) 2024/25 Budget and Precept – initial discussion

**8) Items for Report**

- a) Planning Applications
- b) East Hagbourne Sport and Recreation Committee
- c) Cemetery Committee
- d) Employment Committee
- e) Butts Piece Allotments
- f) Community Speedwatch
- g) Didcot Garden Town
- h) Flood Group
- i) Future Oxfordshire Partnership
- j) Neighbourhood Plan
- k) Climate Change and Biodiversity
- l) Matters raised at the Chairman's Surgery and OALC Chairman's meeting

## 9) Correspondence

## 10) Finance

- a) Expenditure and receipts since the last meeting and account balances
- b) Review and approval of pending payments
- c) Progress with Unity Bank change of signatory
- d) Progress with opening Nationwide Instant Access Savings Account

## 11) Items for report and inclusion on the January agenda

The next Parish Council meeting will be on 11<sup>th</sup> January at The Pavilion, Great Mead, East Hagbourne

### ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2022-12-01	Footpath 4 surface improvements	LL	Request quotes from OCC Apply for TOE funding
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	With OCC Legal team
2023-06-02	Parking and Traffic Management on Main Road	NM	On hold
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review
2023-07-01	Kingsholm Close dropped kerb request	LL	Site visit and quote from OCC pending
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs
2023-10-02	Japanese Knotweed at the allotments	PD/LL	Obtain further quotes
2023-10-03	Weed management on Main Road	LL	Site visit with SODC/OCC to be arranged
2023-11-01	Footpath accessibility	CS/CG/PD/DR	Assessment of all footpaths