

**East Hagbourne Parish Council**

**To members of the Council: you are hereby summoned to attend the Meeting of  
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 7<sup>th</sup> March 2024 at 7.30pm  
for the purpose of transacting the following business.**

**Members of the press and the public are cordially invited to attend.**

**PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS**

**THANK YOU FOR YOUR COOPERATION**

*Laura Lloyd* Mrs L. Lloyd, Clerk of the Council  
07891 551851 [easthagbourneparishcouncil@gmail.com](mailto:easthagbourneparishcouncil@gmail.com)

**Date: 1<sup>st</sup> March 2024**

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 8<sup>th</sup> February 2024**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Discussion**
  - a) Hagbourne Clubfest preparation
  - b) Annual Parish Meeting preparation
  - c) To consider signing the Civility & Respect Pledge
- 6) Items for Decision**
  - a) Grass Cutting Contract: To review quotes received and select a contractor for the grass cutting contract commencing on 1<sup>st</sup> April 2024
  - b) Dog Waste Contract: To review quotes received and select a contractor for dog waste bin emptying in the parish from 1<sup>st</sup> April 2024
  - c) To approve Insurance renewal with Clear Councils (formerly BHIB) for 2024-25 at a cost of £1356.42
  - d) To approve the Clerk's SLCC membership renewal for 2024-25 at a cost of £148.00
  - e) To approve the Clerk's OALC membership renewal for 2024-25 at a cost of £221.81
  - f) To renew CFO Membership for 2024-25 at a cost of £70.00
  - g) To ratify the decision to contribute £2,000 CIL money towards additional verge works on Main Road
  - h) To agree in principle to use CIL funds to pay for improvements to the following footpaths in the parish, subject to approval from OCC and securing comparative quotes:
    - i) FP12 Fieldside to the Causeway (initial quote £7,812)
    - ii) FP15 Grange footpath (initial quote £5,976)
    - iii) FP8 from Bakers Lane to The Croft – laying of aggregate with volunteer labour
- 7) Items for Report**
  - a) Planning Applications
  - b) East Hagbourne Sport and Recreation Committee
  - c) Cemetery Committee
  - d) Employment Committee
  - e) Butts Piece Allotments
  - f) Future Oxfordshire Partnership
  - g) Emergency Plan
  - h) Flood Management
  - i) Neighbourhood Plan
  - j) Housing development adjacent to the village hall
  - k) Matters raised at the Chairman's Surgery and OALC Chairman's meeting
- 8) Correspondence**
- 9) Finance**
  - a) Expenditure and receipts since the last meeting and account balances
  - b) Review and approval of pending payments
  - c) Progress with Unity Bank change of signatory
  - d) Progress with opening Nationwide Instant Access Savings Account

## 10) Items for report and inclusion on the April agenda

Items for consideration for the April agenda must be received by the clerk no later than Wednesday 10<sup>th</sup> April

The next Parish Council meeting will be on 18<sup>th</sup> April at The Pavilion, Great Mead, East Hagbourne

### ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	With OCC Legal team
2023-06-02	Parking and Traffic Management on Main Road	NM	On hold
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review
2023-07-01	Kingsholm Close dropped kerb request	LL	OCC to complete at their cost
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs
2023-10-03	Weed management on Main Road	LL/ID	SODC/OCC to progress
2023-12-01	Footpath 4 surface improvements	LL	Awaiting decision from TOE
2023-12-02 to 05 AND 2024-01-01	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside 2023-12-04 FP13 Parsonage Lane 2023-12-05 FP14 Path to Blewbury 2024-01-01 FP1 West Hagbourne to Didcot	LL/CS/ID	Arrange meeting between OCC/EHPC and WHPC to assess FP10 and FP1 Now under discussion with new field owner. C. Shaikh obtaining quotes for potential works. Chase quote for FP13 from OCC Highways, investigate obtaining comparison quote FP14 – Path improvement works by the Drewes - complete
2023-12-09	Community Speedwatch	RJ	Harwell Speedwatch session attendance to be arranged
2024-01-02	Emergency Plan / Flooding documentation Review	RJ/LL	Draft being drawn up for review
2024-01-04	Car Park Drainage	LL	OPC Drains instructed to carry out CCTV survey
2024-01-05	Dog Waste Contractors	LL	Council to review quotes and SODC response
2024-02-01	Pavilion Lease Renewal	DR/LL	Further investigation required
2024-02-02	Joint Local Plan consultation	ALL COUNCILLORS	Individual responses submitted, agreed no response from the Parish Council as a whole – complete
2024-02-03	Cycle Parking at the village car park	LL	Liaise with VH Committee ref signage
2024-02-04	Flood Management in the Parish	CS/DR/PD	Initial meeting with OCC complete