

**East Hagbourne Parish Council**

**To members of the Council: you are hereby summoned to attend the Meeting of  
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 7<sup>th</sup> September 2023 at 7.30pm  
for the purpose of transacting the following business.  
Members of the press and the public are cordially invited to attend.**

**PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS**

**THANK YOU FOR YOUR COOPERATION**

Mrs L. Lloyd, Clerk of the Council  
07891 551851 [easthagbourneparishcouncil@gmail.com](mailto:easthagbourneparishcouncil@gmail.com)

**Date: 1<sup>st</sup> September 2023**

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum and Questions**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 20<sup>th</sup> July 2023**
- 4) Reports from County Councillor and District Councillors**
- 5) Actions from previous meetings**
- 6) Items for Discussion**
  - a) Deanfield development adjacent to the village hall
  - b) Footpath accessibility in Winter months
- 7) Items for Decision**
  - a) Welcome Booklet – to agree a reprint of 50 copies at a cost of up to £50.00
  - b) Oxfordshire County Council's EV Microhubs Expression of Interest – to agree to submit a continued interest in Windsor Crescent as a possible public EV charging site in the parish
  - c) To agree to appoint April Skies Accounting as the council's Internal Auditor for 2023-24 at a cost of £270.00
  - d) Butts Piece allotment plot reinstatement:
    - i) To agree a herbicide spray treatment for plot 27 at a cost of £40.00
    - ii) To confirm the source of budget funding to cover agreed plot 27 reinstatement costs
  - e) Joint Local Plan: Landscape Character Assessment consultation – to agree the Parish Council's response
  - f) Confirmation of the Parish Council's decision regarding the October payment of CIL money from SODC
- 8) Items for Report**
  - a) Planning Applications
  - b) East Hagbourne Sport and Recreation Committee
  - c) Cemetery Committee
  - d) Employment Committee
  - e) Butts Piece Allotments
  - f) Community Speedwatch
  - g) Didcot Garden Town
  - h) Flood Group
  - i) Future Oxfordshire Partnership
  - j) Neighbourhood Plan
  - k) Climate Change and Biodiversity
  - l) Matters raised at the Chairman's Surgery and OALC Chairman's meeting
  - m) Training Courses booked
- 9) Correspondence**
- 10) Finance**
  - a) Expenditure and receipts since the last meeting and account balances
  - b) Review and approval of pending payments

- c) Progress with Unity Bank change of signatory
- d) External Audit Progress

#### 11) Items for report and inclusion on the September agenda

The next Parish Council meeting will be on 12<sup>th</sup> October at The Pavilion, Great Mead, East Hagbourne

#### ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2022-12-01	Footpath 4 surface improvements	LL/OCC	Query with OCC
2023-03-01	Deanfield Homes Car Park Land Transfer	LL/OCC	In progress
2023-06-01	Grass Cutting resident consultation	NM/CS	In progress
2023-06-02	Parking and Traffic Management on Main Road	NM	In progress
2023-06-03	Footway repairs in the parish	ID/LL/OCC	In progress
2023-07-01	Kingsholm Close dropped kerb request	LL/OCC	In progress