

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the Meeting of
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 9th November 2023 at 7.30pm
for the purpose of transacting the following business.**

Members of the press and the public are cordially invited to attend.

PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS

THANK YOU FOR YOUR COOPERATION

Mrs L. Lloyd, Clerk of the Council

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Date: 4th November 2023

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum and Questions**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 12th October 2023**
- 4) Reports from County Councillor and District Councillors**
- 5) Actions from previous meetings**
- 6) Items for Discussion**
 - a) Deanfield development adjacent to the village hall
 - b) Footpath accessibility in winter months
 - c) Climate Change and Biodiversity Strategy and Action Plan
 - d) Community Projects and CIL money
 - e) Winter Warm Spaces
- 7) Items for Decision**
 - a) To review and approve the quote for £1,800 from SE Environmental to treat the Japanese Knotweed at the allotments
 - b) OPC Drain Services – to approve the quote for £252 for emptying and jetting the village car park drains, plus the potential £125 cost per tonne for silt dumping if required
 - c) Grass Cutting and tidiness in the parish:
 - i) Decision to liaise with OCC and set up an S101 agreement for delegation of grass cutting duties in East Hagbourne parish
 - ii) Decision to revise the existing BGG cutting schedule in line with public consultation results, to ensure that all areas under Parish Council control in zones A, B and C are cut to a 2-3 week schedule, with zone D to be discussed ahead of the December meeting
 - iii) Decision to pursue a workable solution with OCC and SODC for the overgrown areas of vegetation along Main Road, in as eco-friendly a manner as is feasible. This may require the Parish Council to fund agreed works
 - iv) Decision to ensure the broader Climate Change and Biodiversity Strategy/Action Plan includes specified areas of land to be developed and managed in support of biodiversity agenda
 - v) BGG Garden and Tree care – to approve the quote for £75.00 to cut the longer grass to the front of Rymans Crescent/New Road
 - d) Royal British Legion – to consider granting a donation of up to £100
- 8) Items for Report**
 - a) Planning Applications
 - b) East Hagbourne Sport and Recreation Committee
 - c) Cemetery Committee
 - d) Employment Committee
 - i) To note the NALC revised cost of living salary scale for the Clerk for 2023/24 together with backdated pay from April
 - e) Butts Piece Allotments
 - f) Community Speedwatch

- g) Didcot Garden Town
- h) Flood Group
- i) Future Oxfordshire Partnership
- j) Neighbourhood Plan
- k) Climate Change and Biodiversity
- l) Matters raised at the Chairman's Surgery and OALC Chairman's meeting

9) Correspondence

10) Finance

- a) Expenditure and receipts since the last meeting and account balances
- b) Review and approval of pending payments
- c) Progress with Unity Bank change of signatory

11) Items for report and inclusion on the December agenda

The next Parish Council meeting will be on 7th December at The Pavilion, Great Mead, East Hagbourne

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2022-12-01	Footpath 4 surface improvements	LL/OCC	Query with OCC
2023-03-01	Deanfield Homes Car Park Land Transfer	LL/OCC	In progress
2023-06-01	Grass Cutting resident consultation	NM/CS	In progress
2023-06-02	Parking and Traffic Management on Main Road	NM	In progress
2023-06-03	Footway repairs in the parish	ID/LL/OCC	In progress
2023-07-01	Kingsholm Close dropped kerb request	LL/OCC	In progress
2023-10-01	Disabled Parking spaces in the village car park	LL	In progress
2023-10-02	Japanese Knotweed at the allotments	PD/LL	In progress