

East Hagbourne Parish Council

To all members of the Cemetery Committee: you are hereby summoned to attend the Meeting of the East Hagbourne Parish Council Cemetery Committee at the Cemetery Lych Gate on Tuesday 4th July 2023 at 7:30pm for the purpose of transacting the following business.

Mrs L Lloyd
Clerk of the Council
07891 551851
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12A The Croft
East Hagbourne
OX11 9LS

29th June 2023

Members of the Public are cordially invited to attend

- 1) Attendance, apologies, declarations of pecuniary interest and vacancies.
- 2) Public Forum and Questions.
- 3) Confirmation of minutes of the meeting of 14th March 2023
- 4) Lych gate
- 5) Agreement to continue using the Epitaph Cemetery Management database beyond September 2023 when the initial 5-year contract ends, at an annual cost of £218.00 (subject to an increase of 3% or CPI)
- 6) Digital Mapping progress
 - i) Committee members to review the suggested future plots ahead of submission to Pear Technology
 - ii) Approval of the £83.00 annual fee (subject to an increase of 3% or CPI) for maintenance of the HeritEDGE digital mapping service to link to the cemetery database once setup is complete
- 7) Memorials and plot management including children's burial plots
- 8) Waste bin management
- 9) Wildflower meadow update
- 10) Relationship with PCC
- 11) Trees and hedges
- 12) Grass cutting
- 13) Finance report
- 14) Activity report
- 15) Correspondence
- 16) Items for report and inclusion on the agenda of the next meeting
- 17) Date of next meeting