

## EAST HAGBOURNE PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING DULY CONVENED AND HELD ON THURSDAY 12<sup>TH</sup> OCTOBER 2023

#### 1. ATTENDANCE, APOLOGIES AND DECLARATIONS OF PECUNIARY INTEREST:

Present were Chairman I. Duff, Vice Chairman P. Dixon, Councillors C. Gover, R. Hewat-Jaboor, N. Milner, D. Rickeard and C. Shaikh.

Apologies were received from District Councillors A-M. Simpson and B. Manning.

In attendance were L. Lloyd (Clerk) and 5 members of the public.

I. Duff indicated there is 1 vacancy for a parish councillor.

**2. PUBLIC FORUM AND QUESTIONS:** Three members of HUGS and two other MOPs attended. C. Napper expressed concern that HUGS would have liked to make a longer contribution to the public meeting and spoke on the benefits of longer grass. She noted HUGS` view that verges could be cut at longer intervals than at present and would like to stop herbicide usage altogether. C. Hunt said that HUGS is noted on the website as a partner group with the Parish Council and was disappointed to have been cut short when speaking at the meeting. She expressed frustration that the Parish Council had taken a long time to bring this issue to a public discussion. D Rickeard responded to confirm that biodiversity is covered within the NP and noted that, while progress has been slow, he is keen for the issue to continue to move forward.

#### 3. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7<sup>TH</sup> SEPTEMBER 2023:

The minutes of the meeting on 7<sup>th</sup> September 2023 were approved by Council and signed by I. Duff.

**4. REPORTS FROM COUNTY COUNCILLOR AND DISTRICT COUNCILLORS:** I. Duff noted receipt of the District Councillors` report circulated by A-M Simpson ahead of the meeting. I. Duff highlighted the Capital Grants Scheme which is open to community and non-profit organisations. Please see attachment 2 for the full report.

#### 5. ACTIONS FROM PREVIOUS MEETINGS:

**2022-12-01 Footpath 4 surface improvements:** L. Lloyd reported that A McEwan-James has now responded to the request for a path surface assessment and suggested that the parish council could approach TOE with a funding bid for resurfacing of the path, or use CIL money to pay for the works. OCC will come out and quote for the works. I. Duff indicated that based on a comparative project recently quoted for in Sutton Courtenay, a rough estimate would be c.£12,000. I. Duff confirmed he is keen to make some progress on the footpaths/footways in the village.

**2023-03-01 Deanfield Homes Car Park Land Transfer:** L. Lloyd confirmed that she has followed up with the Oxfordshire County Council (OCC) legal team for a progress update and spoke to the legal team on 26<sup>th</sup> September, who said they would provide an email update but they have yet to do so. A further message was sent on 6<sup>th</sup> October.

**2023-06-01 Grass Cutting Resident Consultation:** This will be covered under item 6.d

**2023-06-02 Parking and Traffic Management on Main Road:** N. Milner confirmed that some form of study needs to be considered to provide useful information on which to base any actions or decisions.

**2023-06-03: Footway repairs in the Parish:** I. Duff confirmed that the footway repair outside the Fleur de Lys is still pending and has been approved by OCC. This will be a useful guide as to what repairs can be achieved and may inform other works in the parish in the future.

In terms of progressing other footway works, there are two options - a S278 lite agreement to allow the Parish Council more control including the subcontracting of the work (with possible savings in overall costs). As far as we know the S278 lite agreement has not yet been pursued by other councils. The second option is that the county council carry out the works either at OCC's cost, an agreed shared cost, or fully paid for by the Parish Council. R. Hewat-Jaboor noted that it would be very useful to identify whether the parish council have the appropriate skill set to manage the works if an S278 lite agreement was put in place, either in-house or with some external guidance. R. Hewat-Jaboor, I. Duff and P. Dixon agreed to look over details to allow an informed decision.

**2023-07-01 Kingsholm Close dropped kerb –** L. Lloyd confirmed that a quote for this work from the minor civills team is still pending.

## 6. ITEMS FOR DISCUSSION:

- a) **Deanfield development adjacent to the village hall:** I. Duff provided a brief update which was circulated to councillors ahead of the meeting, covering the following:  
There are 40 houses at full market price and 18 of those are now reserved or sold. 9 dwellings will be occupied by mid-October. Rented/shared ownership housing will likely start being occupied during January. These are managed by Fairhive Homes and the District's housing allocation. The site was awarded a "Pride in the Job" recognition by the National House-Building Council on Friday 22nd September.
- b) **Disabled parking facilities at the village hall:** I. Duff reported on ongoing concerns with access to the disabled parking spaces in the car park. One problem was the hedging encroaching on the space adjacent to the perimeter hedge. This has been resolved as the hedge had its annual cut at the end of September. There is also the issue of blocking the disabled space adjacent to the village hall fence. D. Rickeard noted that the double yellow lines that curve around the corner stop by the gates and N. Milner added that the space looks less like a disabled space than the others, which have yellow hash lines alongside. It was agreed that a query regarding extension of the double yellow lines/additional markings should be investigated by the clerk.
- c) **Footpath accessibility in winter months:** C. Shaikh reported that as the wetter weather increases, she would like to send round a list of footpaths to councillors to investigate the areas which are most problematic, with a potential cheap solution being to add gravel which could work on certain paths. Any repairs would need the approval of OCC but, in the past, when the parish council have proposed to cover the costs and carry out small works this has been granted without too much of an issue.
- d) **Grass Cutting Consultation Feedback:** I. Duff confirmed that the 95 survey results and comments have been collated and analysed by N. Milner. It was clear at the meeting and from the survey responses that biodiversity and tidiness are both important. While a majority want tidy verges, there is also support for managed margins in public areas. General tidiness was also addressed in many responses, so it would be worth considering how to improve the situation with the help of a contractor (in particular for the raised pavement heading towards Lower Cross). S. Hanley (HUGS) asked that the parish council not use herbicide in these areas. N. Milner said the intention was not to go backwards and that any decision would be made at a public Parish Council meeting. On the agenda for the next meeting there will be clear items and any decisions required will be clearly listed. It was agreed that the results of the survey should be published on the website. C. Shaikh and D. Rickeard both commented that tidiness and biodiversity should not be mutually exclusive and that the parish council hoped to learn from SODC's approach.

## 7. ITEMS FOR DECISION:

- a) **To review and approve the Parish Council's new Investment Strategy:** L. Lloyd confirmed that as the parish council now holds over £100,000 of public funds, it is required to have an Investment Strategy. The draft strategy was circulated to councillors ahead of the meeting for comment. Councillors resolved to approve the Investment Strategy which was signed by I. Duff.
- b) **To consider banking arrangements for CIL money:** Councillors reviewed the updated CIL money report circulated ahead of the meeting. It was resolved that the clerk will apply for an Instant Access bank account with Nationwide, with the same signatories as per the Unity Bank mandate. Councillors approved the transfer of £80,000 into the new Nationwide account from Unity Trust, following receipt of the pending CIL money payment in late October. It was further agreed that in order to maximise funds with full FSCS cover, an additional £40,000 should be moved from Unity Trust Instant Access Savings to the Redwood 35-day notice account. A question was allowed from D. Button who queried whether liability lay with the Parish Council as a whole or with individual councillors if monies were lost as a result of poor investment and asked for clarification on this.

## 8. ITEMS FOR REPORT:

- a) **Planning Applications:** I. Duff confirmed that there are no current planning applications.
- b) **East Hagbourne Sport and Recreation Committee:** D. Rickeard reported that EHSRC recently held a committee meeting, largely to welcome the new committee members. Since the last parish council meeting, D. Rickeard and L. Lloyd have met with Janet Wheeler, Clerk to Didcot Town Council and John Wheeler, Chair/Treasurer of the Cholsey Pavilion Trust to discuss their approaches to facilities management. The meetings have shown quite clearly that a key consideration is whether the pavilion can continue to run on a volunteer basis, as any requirement for a bookings clerk or other staff would have a significant impact on the current financial model.
- c) **Cemetery Committee:** Nothing to report.
- d) **Employment Committee:** Nothing to report.
- e) **Butts Piece Allotments:** P. Dixon confirmed that there is an infestation of Japanese knotweed at the allotment. A notification will be sent to the adjacent residents to inform them, and BGG have been contacted to assess the situation as it is important to follow guidelines with Japanese knotweed laws.
- f) **Community Speedwatch:** I. Duff reported that R. Hewat-Jaboor has agreed to oversee the Community Speedwatch effort and will get in touch with Roger Bartlett for a handover. R. Hewat-Jaboor stated that he is

keen to engage volunteers and feels this could be best achieved by explaining what benefits/outcomes could result from their speedwatch efforts.

- g) **Didcot Garden Town:** Nothing to report.
- h) **Flood Group:** Nothing to report.
- i) **Future Oxfordshire Partnership:** P. Dixon noted that he did not attend the recent meeting but will review when it becomes available online and report back to councillors.
- j) **Neighbourhood Plan:** D. Rickeard reported that the reg 16 consultation is still with SODC at this stage.
- k) **Climate Change and Biodiversity:** D. Rickeard noted that he is keen to produce a Climate and Biodiversity Strategy for East Hagbourne and confirmed that he would work on a draft document for the next meeting.
- l) **Matters raised at the Chairman’s Surgery and OALC Chairman’s meeting:** I. Duff noted the following items from the last 2 Chairman’s Surgeries:

The path surface from the Church to West Hagbourne is not good, largely due to use by horse riders. The worst stretch of path is actually in West Hagbourne Parish but, if WHPC approached EHPC to discuss it, this might be something the parishes could both be involved in.

The raised path outside the Fleur is deteriorating, Daniel Depp has been chased again to action the repair.

The Parsonage Lane footway (FP13) is in need of repair. L. Lloyd to investigate which OCC department should be asked to quote for repairs.

Changes to the school bus provision for the village to DGS and SBS – some parents have raised concerns with the parish council and also directly with OCC about the cessation of the 94S school bus for East Hagbourne. OCC have confirmed they plan to reinstate the 94S service at Easter but the parish council has asked if this could be restarted earlier as it is clearly a needed service.

Rabbit holes causing issues on Butts Piece, there are approx. 30. No immediate solution to the problem was suggested.

At the recent OALC Chairman’s meeting, the S278 lite agreement was raised by I. Duff, but no Chairs present had heard about it. He also raised the topic of school buses. It appears that other councils have even greater problems with some people having to pay up to £900 for their buses.

## 9. Correspondence:

L. Lloyd noted the following items of correspondence:

The school have reported a high water bill for August which they are concerned is linked with the works carried out on Main Road by Thames Water. Following recommendation from OCC, the school have reported the issue directly to Thames Water on their website.

Dangerous parking on Blewbury Road – this was posted on Facebook and following investigation by councillors the cars in question have been identified and the owners notified.

87a New Road – BGG have been instructed to cut the long grass in front of Rymans Crescent but have not yet completed their next parish cut.

I. Duff confirmed he attended South and Vale’s Town and Parish Planning Training session on 10<sup>th</sup> October and will circulate some notes to councillors.

OCC are holding a Town and Parish Council’s Charter Summit on 26<sup>th</sup> October – N. Milner confirmed she can now attend in person.

## 10. Finance:

### a) Expenditure and receipts since the last meeting and account balances:

a) Payments since last meeting: **NB: Payments pending are shown in yellow and are not included in the account balance shown in c)**

Payee	Item	Online Payment / Cheque No	Amount	VAT	Total	Date
Dark White Digital	INV001328 September web hosting	C Shaikh / C Gover	£30.00	£0.00	£30.00	11/09/2023
Shield Maintenance Ltd	INV 6803 Butts Piece bin emptying August 2023	C Shaikh / C Gover	£13.00	£2.60	£15.60	11/09/2023
Hagbourne Village Hall	INV 1693 - Q4 Jun - Aug 2022-23 Meeting room hire 04/07	C Shaikh / C Gover	£6.00	£0.00	£6.00	11/09/2023
Paul Dixon	Expenses - Re Vamp Multi Serve Ltd - Allotment Trophy engraving	C Shaikh / C Gover	£12.50	£0.00	£12.50	11/09/2023

OALC	INV W-2727 Councillor Fundamentals (C. Gover)	C Shaikh / C Gover	£50.00	£10.00	£60.00	11/09/2023
OALC	INV W-2728 Councillor Fundamentals (C. Shaikh)	C Shaikh / C Gover	£50.00	£10.00	£60.00	11/09/2023
OALC	INV W-2776 Precept and Budget Setting (P. Dixon and L. Lloyd)	C Shaikh / C Gover	£60.00	£12.00	£72.00	11/09/2023
Grundon Waste Management	PSI-0897752 Cemetery bin emptying August 2023	DD	£68.44	£13.69	£82.13	22/09/2023
Grundon Waste Management	PSI-0922532 Cemetery Bin Rental August 2023 (missed off original invoice)	DD	£4.80	£0.96	£5.76	22/09/2023
Laura Lloyd	September Salary	C Shaikh / C Gover	£734.83	£0.00	£734.83	29/09/2023
Unity Trust Bank	Service Charge Q2	Automatic Charge	£18.00	£0.00	£18.00	30/09/2023
BGG	INV 569.23 Parish grass cut 11/08		£215.00	£43.00	£258.00	
BGG	INV 682.23 Parish and Cemetery + long rec grass cutting September		£335.00	£67.00	£402.00	
BGG	INV 716.23 Cemetery and Car Park Hedge cutting 30/09		£400.00	£80.00	£480.00	
Moore	INV 319820 External Audit 2022/23		£315.00	£63.00	£378.00	
Edge IT	INV 37277 Cemetery Database Annual fee Y1 (renewed September 2023)		£236.00	£47.20	£283.20	
SODC	Dog Bin Emptying 1 April - 30 September 2023		£2,577.60	£515.52	£3,093.12	
Hobs Reprographics	S2013INV23090125 Welcome Booklets reprint		£41.00	£8.20	£49.20	
Dark White Digital	INV001351 October web hosting		£30.00	£0.00	£30.00	
Shield Maintenance Ltd	INV 6949 September bin emptying Butts Piece		£13.00	£2.60	£15.60	
Carolyn Shaikh	Welcome pack stationery expenses		£15.26	£3.05	£18.31	
Laura Lloyd	October Salary		£734.83	£0.00	£734.83	

#### b) Receipts since last meeting

From	Item	Amount	Date
SODC	Second half of Precept 2023-24	£15,478.00	08/09/2023
M&J Didcock Funeral Services	Carter Memorial CM080	£175.00	13/09/2023
M&J Didcock Funeral Services	Hedges EROB and Interment G188	£616.00	21/09/2023
Unity Trust	Q2 Interest on Instant Access Savings account	£486.75	30/09/2023
Redwood Bank	Interest on 35 day notice account September 2023	£118.45	02/10/2023
Gale Estates	Hopfields rental	£1,465.00	11/10/2023
	<b>Total</b>	<b>£18,339.20</b>	

#### c) Accumulated Account Balances (reconciled online 11/10/2023)

Unity Trust Bank - T1 current account	£18,436.18
Unity Trust Bank - Instant access account	£72,154.91
Redwood Bank - 35 Day Notice Savings Account	£45,000.00
<b>Total</b>	<b><u>£135,591.09</u></b>

#### d) The Special Project Balances (as of 11/10/2023) are:

Community Infrastructure Levy Fund	Received 24/04/19 so requires spending by 23/04/24	£1,788.07
	Received 30/04/21 so requires spending by 29/04/26	£1,517.73
	Received 27/10/21 so requires spending by 26/10/26	£3,307.90
	Received 27/04/22 so requires spending by 26/04/27	£3,035.45

	Received 28/10/22 so requires spending by 27/10/27	£2,127.82
	Received 28/04/23 so requires spending by 27/04/28	<u>£55,413.82</u>
	Total CIL money	£67,190.79
Community Projects Reserve Fund		£4,712.91
Planned Development Support Fund		£5,303.15
Cemetery		<u>£15,858.20</u>
	Total	<u>£93,065.05</u>
<b>e) General Reserve (as of 11/10/2023)</b>		<u>£42,526.04</u>

- b) Review and approval of pending payments:** The Council reviewed the pending payments and approved those without prior minuted/regular payment approval.
- c) Bank reconciliations for July, August and September 2023:** P. Dixon confirmed that he has completed the internal control checks for Q2 with no issues noted, and has signed the bank reconciliations and statements accordingly.
- d) Q2 Budget Review:** Councillors reviewed the Q2 budget monitoring report. Categories that are under/over budget have been annotated. Please see attachment 3.
- e) Unity Bank change of signatory:** L. Lloyd confirmed that one of the forms of ID was deemed too old to validate and N. Milner is currently sourcing an alternative document.
- f) External Audit Update:** L. Lloyd confirmed that Moore returned the External Audit Report and Certificate with no comments in mid-September. The External Audit Report and Certificate and the Notice of Conclusion of Audit were posted on the website and the Parish noticeboard on 14th September.

**11. Items for report and inclusion on the November agenda:**

- Climate and Biodiversity Strategy
- Community Projects and CIL money
- Grass Cutting and specific actions needed regarding general tidiness within the village
- Footpath accessibility
- Remembrance Wreath Donation

The meeting closed at 9.47pm. The next meeting will be held on 9<sup>th</sup> November 2023 at the Pavilion, Great Mead, East Hagbourne.

Signed.....Dated.....

**ATTACHMENT 1: ACTION LIST**

Action No	What	Who	Status
2022-12-01	Footpath 4 surface improvements	LL/OCC	Query with OCC
2023-03-01	Deanfield Homes Car Park Land Transfer	LL/OCC	With OCC Legal
2023-06-01	Grass Cutting resident consultation	NM/CS	Survey results published
2023-06-02	Parking and Traffic Management on Main Road	NM	In progress
2023-06-03	Footway repairs in the parish	ID/LL/OCC	In progress
2023-07-01	Kingsholm Close dropped kerb request	LL/OCC	In progress
2023-10-01	Disabled Parking spaces in the village car park	LL	In progress
2023-10-02	Japanese Knotweed at the allotments	PD/LL	In progress

## ATTACHMENT 2:

<b>TITLE</b>	<b>DISTRICT COUNCILLORS' REPORT</b>
<b>COUNCILLORS</b>	<b>CLLR ANNE-MARIE SIMPSON &amp; CLLR BEN MANNING</b>
<b>PARISH</b>	<b>EAST HAGBOURNE PARISH COUNCIL</b>
<b>DATE</b>	<b>11 OCTOBER 2023</b>

### Capital Grants to help improve quality of life for people and communities

Our Capital Grant Scheme 2023-24 to help fund projects that improve people's quality of life has launched. The scheme allows non-profit, community-based organisations and town and parish councils to bring impactful projects to life and continue their work to help people for years to come. Organisations can request a minimum of £1,000 and a maximum of £75,000 and up to 50 per cent of the total project cost. Our total budget is £320,000. The closing date for applications is midday Friday 3 November 2023. For more information [visit our website](#) or email [grants@southandvale.gov.uk](mailto:grants@southandvale.gov.uk)

### Supporting Safer Places

It's important that we do what we can as a district to make sure our most vulnerable residents feel safe. Our Community Safety team works closely with the police and local businesses to identify organisations and locations that can become Safe Places.

Safe Places are for people in need of help or somewhere to go where they feel safe, whether they may be frightened, are in need of medical support or just having a bad day. They can be identified by a nationally recognisable logo, which we have shared in the link below and can be downloaded so that the public can see it clearly. We're looking for more organisations and businesses in South Oxfordshire and Vale of White Horse that would be happy to sign up to being a Safe Place for our residents. You can find out more at [www.safeplaces.org.uk](http://www.safeplaces.org.uk) or by emailing our [Community Safety team](#).

### Help with reducing energy use and making carbon emissions savings

The Climate and Biodiversity Team at SODC recently sent out an email to town and parish councils offering to supply a new free carbon emissions calculator tool and inviting town and parish councils to an online energy efficiency webinar from the district council on the evening of 14 November. To sign up for either please respond to that email.

As it gets colder, SODC will also be lending out its thermal imaging camera to community groups and parishes. You can use the camera to identify spots in buildings where heat is escaping and where energy-saving measures could help make a place more comfortable and reduce fuel bills at the same time. The Climate and Biodiversity team is also hosting a training session on Thursday 2 November at Abbey House on how to use the camera and interpret images. Email [climateaction@southandvale.gov.uk](mailto:climateaction@southandvale.gov.uk) for more information.

### Residents urged to 'Check it before you chuck it'

South Oxfordshire and Vale of White Horse District Councils have launched a new campaign asking people to check before they chuck items in their recycling bins as part of a drive to increase the amount and quality of recycling in the district. To find out which bin an item should go in, please 'Check it before you chuck it' at [southandvale.gov.uk/checkit](http://southandvale.gov.uk/checkit)

[Booking link](#) for planning surgeries for town and parish councils

### Fun for all the family this October half-term

A range of free and low-cost fun activities are available for children and their families during the October half-term across South Oxfordshire and the Vale of White Horse.

Here's a full run down of what's on:

### Get out and about with the Xplorer Halloween Family Fun Challenge

Xplorer is a free family friendly fun orienteering challenge that is suitable for all ages. Using a simple map, find the markers that are located around the park.

All events take place from 10am to midday – just turn up on the day or, to book a place visit [southoxon.gov.uk/HolidayActivities](https://southoxon.gov.uk/HolidayActivities) or [whitehorsedc.gov.uk/HolidayActivities](https://whitehorsedc.gov.uk/HolidayActivities)

- Monday 23 October – Benson Recreation Park, Benson, OX10 6LZ
- Tuesday 24 October – Ladygrove Park, Didcot, OX11 7GA
- Wednesday 25 October – Long Furlong Play Park, Abingdon, OX14 1XP
- Thursday 26 October – Memorial Park, Wantage, OX12 8DP

### **It's a Multi-Sport Party!**

Come along and join in with free parachute and tag games, ball games, obstacle courses and more!

- Monday 23 October – Didcot Leisure Centre, OX11 8AY
- Tuesday 24 October – Abbey Sports Centre, Berinsfield, OX10 7NR
- Wednesday 25 October – Thame Leisure Centre, OX9 2BB

Sessions take place at 1.30-2.30pm (ages 4 to 7) and 2.30-3.30pm (ages 8 to 12). Booking essential – to reserve a place, visit [southoxon.gov.uk/HolidayActivities](https://southoxon.gov.uk/HolidayActivities)

### **Community Fun Day at Old Kiln Lakes**

Family nature walks, fun fitness, lawn games, adult community walks, outdoor gym equipment session, tree wrapping removal and more.

- Wednesday 25 October – 10am to 4pm, Chinnor, OX39 4DB

To find out more, visit [southoxon.gov.uk/HolidayActivities](https://southoxon.gov.uk/HolidayActivities)

### **Free family yoga and games**

For children aged 3 to 10 to do with their parents/guardians.

- Friday 27 October – Dean Court Community Centre, Botley, OX12 9DG 10am to midday. Numbers are limited for family yoga. Please bring a yoga mat if you have one.

Booking required – for details, visit [whitehorsedc.gov.uk/HolidayActivities](https://whitehorsedc.gov.uk/HolidayActivities)

### **'There's a Monster in your Show' at The Beacon**

Join the fun as Tom Fletcher's interactive adventures for big imaginations leap from page to stage, as the beloved 'Who's in Your Book?' series makes its debut as a brand-new musical show. This high-energy 50-minute adventure is part of the Wantage Literary Festival and features lively original music and lots of playful fun for your littlest ones as their favourite characters come to life in a show that is packed with interactive moments to enjoy together. There's a Monster in Your Show... and he can't wait to meet you!

- Thursday 26 October – The Beacon, Wantage, OX12 9BX

Performances are at 1pm and 3pm. To book tickets visit [beaconwantage.co.uk](https://beaconwantage.co.uk) or call the box office on 01235 763456.

### **Half-term fun at Cornerstone Arts Centre**

- Spectrum Youth Theatre (SYT) Residency – Tuesday 24 to Friday 27 October

A free puppetry focused theatre workshop for neurodiverse young people. SYT uses boundless imagination to create fantastic shows about the things that matter.

During this four-day workshop, participants can design and build their own puppets, devise a story, write a script and create a group film. Sessions take place from 10 am to 4pm each day, no need to book, just turn up!

For more information, visit [cornerstone-arts.org](https://cornerstone-arts.org) or call the box office on 01235 515144.

- Make your own Halloween Monster – Wednesday 25 October.

Become Dr Frankenstein and create your very own scary (or silly) monsters, just in time for Halloween! This event starts at 11am. Tickets are £8 – book your place now at [cornerstone-arts.org](http://cornerstone-arts.org) or call the box office on 01235 515144.

- Riddle and Rhyme Time – Thursday 26 October.

A fun and interactive session for babies and tots featuring soothing music, riddles, and rhyming. With poems about funny faces, fingers, fireworks, bubbles and bugs galore – all from James Carter's poetry collections for younger readers, like Zim Zam Zoom and A Ticket to Kalamazoo. The fun starts at 10.30am. Tickets are just £5 – book yours now at [cornerstone-arts.org](http://cornerstone-arts.org) or call the box office on 01235 515144.

### ATTACHMENT 3: Q2 BUDGET MONITORING

Income	Actual	Budget	6 Months to 30 September			
	2022/23	2023/24	Budget	Actual	Variance	% Variance
Precept	30956	30,956	30956	30956	0	0%
Lease Income	1465	1,465	1465	0	-1465	0%
Wayleaves	53	55	55	54	-1	-2%
Allotments	750	760	760	767	7	1%
Cemetery Contribution	691	727	364	346	-17	-5%
Interest	336	150	75	948	873	1165%
Pavilion insurance recovery	500	500	500	500	0	0%
Standing Order PCC Gen	4	0	0	0	0	0%
<b>Total</b>	<b>34755</b>	<b>34613</b>	<b>34175</b>	<b>33572</b>	<b>-603</b>	<b>-2%</b>
<b>Expenditure-Revenue items</b>						
Clerk Remun.	8808	9260	4630	4409	221	-5%
Payroll Management Costs	240	250	0	0	0	0%
Bank fees	72	72	36	36	0	0%
Office Expenses & Clerks Travel	182	250	125	0	125	-100%
Subscriptions	471	500	500	426	74	-15%
Website	429	600	300	180	120	-40%
Training Courses	85	750	375	290	85	-23%
Meeting Room Hire	364	425	213	162	51	-24%
Insurance	1426	3000	3000	1362	1638	-55%
Audit Costs-External	300	400	0	0	0	0%
Audit Costs-Internal	285	285	285	250	35	-12%
Legal Expenses	0	0	0	0	0	0%
PC Election Costs	0	1600	1600	200	1400	-88%
Car Park Repairs	0	0	0	0	0	0%
Car Park Electricity	150	180	0	0	0	0%
Play Equipment Inspection	81	85	85	0	85	0%
Pav Repair and Maintenance	0	0	0	0	0	0%
Pavilion Sundries	0	0	0	0	0	0%
Grass Cutting and Plants	674	3160	1580	849	731	-46%
Bench Refurbishment	0	0	0	0	0	0%
Defibrillator Costs	291	100	100	126	26	26%
Dog Bin Emptying	4898	5500	2250	0	2250	-100%
Dog Bin Costs	30	35	0	0	0	0%
Butts Piece Lease	756	800	400	429	29	0%
Signage	0	0	0	0	0	0%
Allotments	408	200	100	542	442	442%
Loan Interest	618	356	211	211	0	0%
War memorial repair	0	0	0	0	0	0%



Other	138	0	0	0	0	0%
Covid/Warm Hub expenditure	0	0	0	0	0	0%
<b>Total</b>	<b>20705</b>	<b>27808</b>	<b>15790</b>	<b>9471</b>	<b>6319</b>	<b>-40%</b>
<b>Non regular Revenue items</b>						
Incomings-Village Grants	0	0	0	0	0	0%
Incomings - Legal	0	0	0	0	0	0%
	0	0	0	0	0	0%
<b>Outgoings</b>						
Contingency/Uninsured Costs	0	0	N/A	N/A	N/A	N/A
Donations and Grants	650	1000	500	350	150	-30%
Pavilion Drainage Expenditure	N/A	N/A	N/A	N/A	N/A	N/A
Loan Capital	11154	7991	5675	5675	0	0%
	11804	8991	6175	6025	150	-2%
<b>Annual Surplus/(Deficit)- Revenue</b>	<b>2246</b>	<b>2186</b>	<b>12210</b>	<b>18076</b>	<b>5866</b>	<b>48%</b>

#### NOTES:

Lease income- This was received on 11<sup>th</sup> October so will show in Q3

Interest - Income has been much better than anticipated due to higher rates

Website – No ad-hoc costs so far this year

Insurance – Premium lower than anticipated

PC Election costs – Uncontested election so minimal charge made

Grass Cutting and Plants – Fewer cuts this year, and hedge cutting invoices will be paid in Q3

Dog Waste Bins – Invoice for April-September will be paid in Q3

Allotments – Overspend due to reinstatement costs for plot 27 has been paid for using the general reserve