

**East Hagbourne Parish Council**

**To members of the Council: you are hereby summoned to attend the Meeting of  
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 13<sup>th</sup> March 2025 at 7.30pm  
for the purpose of transacting the following business.  
Members of the press and the public are cordially invited to attend.**

*Laura Lloyd* Mrs L. Lloyd, Clerk of the Council  
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**Date: 7<sup>th</sup> March 2025**

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 13<sup>th</sup> February 2025**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Discussion**
  - a) Annual Parish Meeting preparation
  - b) East Hagbourne Pavilion
    - i) User survey feedback
    - ii) Consideration of potential upgrades and improvements
  - c) Parking and Traffic Management on Main Road
  - d) Great British Spring Clean
- 6) Items for Decision**
  - a) To approve Insurance renewal with Clear Councils for 2025-26 at a maximum cost of £1642.76
  - b) To approve the Clerk's SLCC membership renewal for 2025-26 at a cost of £150.00
  - c) To approve the Clerk's OALC membership renewal for 2025-26 at a cost of £250.99
  - d) To approve CFO Membership renewal for 2025-26 at a cost of £70.00
  - e) To confirm the ICO Registration renewal fee of £52.00 (or £47.00 if paid by DD)
  - f) To confirm purchase of a replacement battery at £199.00 and set of pads at £54.99 for the Village Hall defibrillator
  - g) Grass Cutting Contract: To confirm the continuation of the existing contract with BGG for 2025-26
  - h) Dog Waste Bins – to consider and agree potential adjustments to existing bins and additions to the current collection schedule
- 7) Items for Report**
  - a) Planning Applications
  - b) East Hagbourne Sport and Recreation Committee
  - c) Cemetery Committee
  - d) Employment Committee
  - e) Butts Piece Allotments
  - f) Flood Management
  - g) Community Speedwatch
  - h) Housing development adjacent to the village hall
  - i) Hagbourne Village Hall
  - j) Public Art Project
  - k) Rymans Crescent Wildflower Area
  - l) Footpath Management
  - m) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
- 8) Correspondence**
- 9) Finance**
  - a) Expenditure and receipts since the last meeting and account balances
  - b) Review and approval of pending payments

**10) Items for report and inclusion on the April agenda**

Items for consideration for the April agenda must be received by the clerk no later than Wednesday 16<sup>th</sup> April 2025.  
The next Parish Council meeting will be held on Thursday 24<sup>th</sup> April 2025 at Hagbourne Village Hall.

**ATTACHMENT 1: ACTION LIST (FOR INFORMATION ONLY: ITEMS WILL NOT BE DISCUSSED AT THE MEETING UNLESS FEATURED ON THE MAIN AGENDA)**

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	Transfer documentation signed at meeting on 26 <sup>th</sup> March 2024. 29/01/2025 Correspondence between Deanfield and OCC legal teams means the transfer documentation is nearly complete; there is still a restriction that needs removing with agreement from the original landowners before the transfer can be finalised.
2023-06-02	Parking and Traffic Management on Main Road	NM	NM to prepare a proposal with initial steps to investigate the practicalities and resident perception of current issues.
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review. C. Stallwood has added East Hagbourne to the list for slurry sealing Main Road footways in the future. Meeting with Highways Engagement Officer on 3 <sup>rd</sup> October being followed up. 28/11/2024 Progress update requested Jan 2025 Follow up meeting with Highways Engagement has been postponed but email discussion continues.
2023-10-01	Disabled Parking spaces in the village car park	LL	24/01/2025 Request for improved access to disabled bays from a blue badge holder, council obtaining quotes for line markings (check national guidelines) Clerk obtaining advice and comparative quotes for the works.
2023-10-03	Weed management on Main Road	LL/ID	14/10 Deep Cleanse team have cleared the outer edge of the raised footway approaching Lower Cross. The footway and verge in front of Lawson's Orchard have also been improved. 28/02/2025 – The sweeper has been through the village and the road channel along the edge of the raised path has been partially cleared. Now awaiting BGG quote to clear the remaining debris and apply a weed treatment to keep regrowth under control.
VARIOUS	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside 2023-12-04 FP13 Parsonage Lane 2024-01-01 FP1 West Hagbourne to Didcot 2024-03-02 FP15 Grange Footpath 2024-03-03 FP8 Bakers Lane to The Croft 2024-04-01 FP30 Village Hall	LL/CS/PD/ ID	Volunteer labour is available for FP8 aggregate laying subject to OCC approval. 03/10/2024 FP13 was discussed with the Highways Engagement Team and recorded as Cat 3 03/10/2024 FP30 – Initial review of possible surface improvements undertaken by Chloe from the Highways Engagement team 05/12/2024 FP12 – Farmer to review field drainage before any continuation of the path to Church Lane is considered. 05/12/2024 FP15 new surface between Fieldside and the bridge would be better finished in tarmac to withstand instances of flooding. This is under consideration. 11/12/2024 Email sent to A McEwan-James to reconnect on remaining footpath priorities in the New Year. 09/01/2025 Noted that there may be a need to improve the point where FP12 joins the path at Parsonage Lane 13/02/2025 Contractor quote being sought for FP8 13/02/2025 Plan to meet with the Local Coordinator for Parish Path Wardens
2023-12-09	Community Speedwatch	RJ	20mph Traffic Order came into force on 27/01/2025
2024-01-02	Emergency Plan / Flooding documentation Review	RJ/LL	Emergency Plan Approved and now online. Resident feedback and volunteers for emergency contact list now ongoing.

2024-02-01	Pavilion Lease Renewal	DR/LL	Feedback from CFO received and being reviewed Feb 2025 - Advice received from SLCC Legal advisor Wellers Solicitors
2024-02-04	Flood Management in the Parish	CS/DR/PD	The OCC funded channel clearance and bridge removal works along FP19 (Tadley) were completed in mid-November.  NB: Following the PC meeting: 06/12 Leigh Travers confirmed he has reviewed the FP19 channel works and has asked the contractors to return and deal with the piled-up silt, as this does not meet the specification given by OCC. Contractors scheduled to return on 26/02/2025 to resolve  26/02/2025 Leigh Travers and Carl Stallwood completed a walkabout to assess the rest of the watercourses in the parish with input from the flood group
2024-03-04	Main Road 20mph limit	OCC	20mph Traffic Order came into force on 27/01/2025 07/01/2025 Chased again for a response to the concerns over lack of repeater roundels on Blewbury Road and visibility of the 20mph limit sign on New Road.  13/02/2025 A second roundel has been installed on the far side of the road when entering the 20mph limit from New Road.
2024-03-05	From APM: Step reinstatement on Main Road/Bakers Lane footpath	OCC/LL	This is an OCC Highways matter and has also been raised with the Highways Engagement Team on 03/10/2024.  11/11/2024 The clerk chased SGN, OCC officers and Highways Engagement when SGN contractors were working on Main Road. No communication has been received from the local depot. 28/11/2024 Further support has been requested from Chloe in Highways Engagement to resolve this.  18/02/2025 Clerk contacted SGN and OCC again for an update
2024-03-06	From APM: Main Road to Coscote road surface	OCC	An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement to maintain and repair the main agreed access route to the site. The Parish Council has full support from our County Councillor, Jane Murphy, to lobby for repairs and reinstatement. 28/11/2024 Further discussion with Chloe from Highways Engagement on the necessary works to make good the road and verges. The follow up site meeting scheduled for late January has been postponed but email communication continues.
2024-04-01	CIL Projects Shortlist	ALL	Councillors reviewing and updating project proposals following discussion at the APM
2024-10-01	Blewbury Road Drainage	CS/LL	Initial communications being followed up
2024-12-01	Zebra Crossing Visibility	LL	OCC Streetlighting team investigating visibility concerns