

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the Meeting of
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 14th November 2024 at 7.30pm
for the purpose of transacting the following business.**

Members of the press and the public are cordially invited to attend.

PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS

THANK YOU FOR YOUR COOPERATION

Laura Lloyd Mrs L. Lloyd, Clerk of the Council
07891 551851 easthagbourneparishcouncil@gmail.com

Date: 8th November 2024

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 17th October 2024**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Discussion**
 - a) Cemetery Drainage – next steps
- 6) Items for Decision**
 - a) Public Art Project – To agree the formal constitution for the steering group moving forward
 - b) To approve expenditure of £450.00 to cut the hedge at Butts Piece Allotments
- 7) Items for Report**
 - a) Planning Applications
 - b) East Hagbourne Sport and Recreation Committee
 - c) Cemetery Committee
 - d) Employment Committee
 - i) Local Government Services Pay Agreement 2024/25 – To note the Clerk's new pay rate, together with backdated pay from April-October
 - e) Butts Piece Allotments
 - f) Flood Management
 - g) Community Speedwatch
 - h) Housing development adjacent to the village hall
 - i) East Hagbourne Post Office - Postmaster Recruitment
 - j) Hagbourne Village Hall Committee
 - k) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
- 8) Correspondence**
- 9) Finance**
 - a) Expenditure and receipts since the last meeting and account balances
 - b) Review and approval of pending payments
- 10) Items for report and inclusion on the December agenda**

Items for consideration for the December agenda must be received by the clerk no later than Wednesday 27th November

The next Parish Council meeting will be held on 5th December at The Pavilion, Great Mead, East Hagbourne

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	Transfer documentation signed at meeting on 26 th March. Still awaiting confirmation of transfer from solicitors. 05/11/2024 Deanfield solicitors confirmed they completed the required documentation some time ago and have now also emailed the OCC Legal team requesting that the transfer is completed as a priority.
2023-06-02	Parking and Traffic Management on Main Road	NM	NM to prepare a proposal with initial steps to investigate the practicalities and resident perception of current issues. Progress with this item has been delayed by the current Main Road closure.
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review. C. Stallwood has added East Hagbourne to the list for slurry sealing Main Road footways in the future. Meeting with Highways Engagement Officer on 3 rd October being followed up
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs. This has not been raised again as a concern in the last 12 months
2023-10-03	Weed management on Main Road	LL/ID	14/10 Deep Cleanse team have cleared the outer edge of the raised footway approaching Lower Cross. Now awaiting quote for weed treatment from BGG. The footway and verge in front of Lawson's Orchard have also been improved.
VARIOUS	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside 2023-12-04 FP13 Parsonage Lane 2024-01-01 FP1 West Hagbourne to Didcot 2024-03-01 FP12 Fieldside to the Causeway 2024-03-02 FP15 Grange Footpath 2024-03-03 FP8 Bakers Lane to The Croft 2024-04-01 FP30 Village Hall	LL/CS/PD/ ID	Chasing OCC for a meeting between OCC/EHPC and WHPC to assess FP10 and FP1 and for approval for potential works to FP12, FP15 and FP8. Approached R. McNaught for assistance as A. McEwan-James has not been able to respond to recent requests. 2024-01-01 – Sought advice from District Councillors as to whether the DGT funding may support improvements to FP1 – as this is not on the LCWIP list of paths for improvement the PC has been referred back to OCC for advice. Volunteer labour is available for FP8 aggregate laying subject to OCC approval 04/11/2024 SCS Oxon Ltd works on FP12 and FP15 started on 4th November using original spec as per FP4 03/10/2024 FP13 was discussed with the Highways Engagement Team and recorded as Cat 3 03/10/2024 FP30 – Review of possible surface improvements undertaken by Chloe from the Highways Engagement team
2023-12-09	Community Speedwatch	RJ	The installation of 20mph signage indicates that the new speed limit is imminent although the Traffic Regulation Order has not yet been completed (this takes around 2 weeks to allow for publication in local press). Current road closures due to SGN works have delayed initial speedwatch sessions.
2024-01-02	Emergency Plan / Flooding documentation Review	RJ/LL	Emergency Plan Approved and now online. Resident feedback and volunteers for emergency contact list now ongoing.

2024-02-01	Pavilion Lease Renewal	DR/LL	Feedback from CFO received and being reviewed
2024-02-04	Flood Management in the Parish	CS/DR/PD	<p>Meetings with OCC, SODC and EA complete. Expression of interest for funding from OCC's Flood Risk Management funding for 2024/25 submitted and acknowledged. L. Travers obtaining quote for works.</p> <p>23/05/2024 – Email confirmation from OCC that EHPC's proposal has been included in the provisional projects list for funding this year, subject to supplying further information.</p> <p>06/06/2024 – Flood Group has requested full information on watercourse adjacent land ownership in the parish – this will involve land registry requests at a small cost.</p> <p>13/08/2024 L. Travers has confirmed that the OCC funded channel clearance and bridge removal works will be carried out from 17th September and take approximately 8 working days. These works have now been delayed until 12th November.</p>
2024-03-04	Main Road 20mph limit	OCC	Public consultation complete and signage being installed. Awaiting Traffic Regulation Order from OCC, which must be advertised for 2 weeks in local press.
2024-03-05	From APM: Step reinstatement on Main Road/Bakers Lane footpath	OCC/LL	<p>This is an OCC Highways matter and has also been raised with the Highways Engagement Team on 03/10/2024.</p> <p>03/11/2024 The clerk has chased SGN, OCC officers and Highways Engagement as SGN contractors are currently working along Main Road.</p>
2024-03-06	From APM: Main Road to Coscote road surface	OCC	<p>An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement to maintain and repair the main agreed access route to the site. The Parish Council has full support from our County Councillor, Jane Murphy, to lobby for repairs and reinstatement.</p> <p>03/10/2024 Meeting with the Highways Engagement Team to discuss</p>
2024-04-01	CIL Projects Shortlist	ALL	Councillors reviewing and updating project proposals following discussion at the APM
2024-10-01	Blewbury Road Drainage	CS/LL	Initial communications being followed up