

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the Meeting of
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 17th October 2024 at 7.30pm
for the purpose of transacting the following business.**

Members of the press and the public are cordially invited to attend.

PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS

THANK YOU FOR YOUR COOPERATION

Laura Lloyd Mrs L. Lloyd, Clerk of the Council
07891 551851 easthagbourneparishcouncil@gmail.com

Date: 11th October 2024

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 5th September 2024**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Discussion**
 - a) Didcot Garden Town Neighbourhood Plan
 - b) Drainage issues on Blewbury Road
 - c) Downland Villages Transport Group
- 6) Items for Decision**
 - a) To agree banking arrangements for CIL money
 - b) To consider awarding grants to the following organisations:
 - i) Oxfordshire South & Vale Citizens Advice – up to £300.00
 - ii) Royal British Legion – up to £100.00
 - c) To approve the clerk's attendance on OALC's *New Financial Regulations and VAT* training course at a cost of £55.00
- 7) Items for Report**
 - a) Planning Applications
 - b) East Hagbourne Sport and Recreation Committee
 - c) Cemetery Committee
 - d) Employment Committee
 - e) Butts Piece Allotments
 - f) Flood Management
 - g) Highways Engagement Team
 - h) Community Speedwatch
 - i) Housing development adjacent to the village hall
 - j) East Hagbourne Post Office - Postmaster Recruitment
 - k) Public Art Project
 - l) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
- 8) Correspondence**
- 9) Finance**
 - a) Expenditure and receipts since the last meeting and account balances
 - b) Review and approval of pending payments
 - c) Q2 Bank Reconciliations
 - d) Q2 Budget Review
 - e) Investment Activity Report April - September 2024
 - f) External Audit Update

10) Items for report and inclusion on the November agenda

Items for consideration for the November agenda must be received by the clerk no later than Wednesday 6th November

The next Parish Council meeting will be held on 14th November at The Pavilion, Great Mead, East Hagbourne

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	Transfer documentation signed at meeting on 26 th March. Still awaiting confirmation of transfer from solicitors.
2023-06-02	Parking and Traffic Management on Main Road	NM	NM to prepare a proposal with initial steps to investigate the practicalities and resident perception of current issues.
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review Meeting with Highways Engagement Officer on 3 rd October to discuss
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs. This has not been raised again as a concern in the last 12 months
2023-10-03	Weed management on Main Road	LL/ID	Awaiting feedback from SODC and a quote for weed treatment from BGG. Main Road could be a priority for the SODC Deep Cleanse in October, but this does not cover removal of weeds and moss on roads, only the footways.
2023-12-01	Footpath 4 surface improvements	LL	COMPLETE AND GRANT MONEY RECEIVED
VARIOUS	<p>Footpath accessibility:</p> <p>2023-12-02 FP10 MFL to West Hagbourne</p> <p>2023-12-03 FP12 Church Lane to Fieldside</p> <p>2023-12-04 FP13 Parsonage Lane</p> <p>2024-01-01 FP1 West Hagbourne to Didcot</p> <p>2024-03-01 FP12 Fieldside to the Causeway</p> <p>2024-03-02 FP15 Grange Footpath</p> <p>2024-03-03 FP8 Bakers Lane to The Croft</p> <p>2024-04-01 FP30 Village Hall</p>	LL/CS/PD/ ID	<p>Chasing OCC for a meeting between OCC/EHPC and WHPC to assess FP10 and FP1 and for approval for potential works to FP12, FP15 and FP8. Approached R. McNaught for assistance as A. McEwan-James has not been able to respond to recent requests.</p> <p>2024-01-01 – Sought advice from District Councillors as to whether the DGT funding may support improvements to FP1 – as this is not on the LCWIP list of paths for improvement the PC has been referred back to OCC for advice.</p> <p>Volunteer labour is available for FP8 aggregate laying subject to OCC approval</p> <p>05/09/2024 SCS Oxon Ltd scheduled to complete FP12 and FP15 works starting on 14th October using original spec as per FP4</p> <p>03/10/2024 FP13 was discussed with the Highways Engagement Team and recorded as Cat 3</p> <p>03/10/2024 FP30 – Review of possible surface improvements undertaken by Chloe from the Highways Engagement team</p>
2023-12-09	Community Speedwatch	RJ	<p>Potential speedwatch locations sent to police for review.</p> <p>Blewbury Speedwatch to train EH volunteers once locations confirmed.</p>
2024-01-02	Emergency Plan / Flooding documentation Review	RJ/LL	Emergency Plan Approved and now online. Resident feedback and volunteers for emergency contact list now ongoing.
2024-02-01	Pavilion Lease Renewal	DR/LL	Feedback from CFO received and being reviewed

2024-02-04	Flood Management in the Parish	CS/DR/PD	<p>Meetings with OCC, SODC and EA complete. Expression of interest for funding from OCC's Flood Risk Management funding for 2024/25 submitted and acknowledged. L. Travers obtaining quote for works.</p> <p>23/05/2024 – Email confirmation from OCC that EHPC's proposal has been included in the provisional projects list for funding this year, subject to supplying further information.</p> <p>06/06/2024 – Flood Group has requested full information on watercourse adjacent land ownership in the parish – this will involve land registry requests at a small cost.</p> <p>13/08/2024 L. Travers has confirmed that the OCC funded channel clearance and bridge removal works will be carried out from 17th September and take approximately 8 working days. These works have now been delayed until 11th November.</p>
2024-03-04	Main Road 20mph limit	OCC	Public consultation complete – awaiting Cabinet Member Decision
2024-03-05	From APM: Step reinstatement on Main Road/Bakers Lane footpath	OCC/LL	OCC's Carl Stallwood to investigate and progress the matter with SGN (NB: this is an OCC Highways matter and has also been raised with the Highways Engagement Team on 03/10/2024)
2024-03-06	From APM: Main Road to Coscote road surface	OCC	<p>An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement to maintain and repair the main agreed access route to the site. The Parish Council has full support from our County Councillor, Jane Murphy, to lobby for repairs and reinstatement.</p> <p>03/10/2024 Meeting with the Highways Engagement Team to discuss</p>
2024-04-01	CIL Projects Shortlist	ALL	Councillors reviewing and updating project proposals following discussion at the APM