

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the Meeting of East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 18th July 2024 at 7.30pm for the purpose of transacting the following business.
Members of the press and the public are cordially invited to attend.**

PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS

THANK YOU FOR YOUR COOPERATION

Laura Lloyd Mrs L. Lloyd, Clerk of the Council
07891 551851 easthagbourneparishcouncil@gmail.com

Date: 12th July 2024

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 6th June 2024**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Discussion**
 - a) Public Art funding from the Deanfield development
 - b) Pavilion Lease update
 - c) FP4 resurfacing feedback
 - d) SODC's Deep Cleanse
 - e) Oxfordshire Councils' Charter
- 6) Items for Decision**
 - a) To approve renewal of the Parish Council's annual subscription to Parish Online at a cost of £96.00
 - b) To approve expenditure of up to £500 for the Hagbourne Oaks Tree Planting Project along FP16 and FP17
 - c) To consider membership of the Oxfordshire Playing Fields Association (OPFA) at a cost of £47.00
 - d) Parish Path Wardens - to appoint one or more councillors as Parish Path Wardens
 - e) To appoint a contractor to carry out the resurfacing works along FP12 Fieldside to the Causeway
 - f) To approve expenditure of up to £50.00 for a reprint of 50 Welcome Booklets
 - g) To consider granting a donation of up to £100 to MyVision Oxfordshire
- 7) Items for Report**
 - a) Planning Applications
 - b) East Hagbourne Sport and Recreation Committee
 - c) Cemetery Committee
 - d) Employment Committee
 - e) Butts Piece Allotments
 - f) Future Oxfordshire Partnership
 - g) Emergency Plan
 - h) Flood Management
 - i) Community Speedwatch
 - j) Neighbourhood Plan
 - k) Housing development adjacent to the village hall
 - l) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
- 8) Correspondence**
- 9) Finance**
 - a) Expenditure and receipts since the last meeting and account balances
 - b) Review and approval of pending payments
 - c) Q1 Bank Reconciliation
 - d) Q1 Budget Review
 - e) Progress with Unity Bank change of signatory

10) Items for report and inclusion on the September agenda

Items for consideration for the September agenda must be received by the clerk no later than Wednesday 28th August

The next Parish Council meeting will be held on 5th September at The Pavilion, Great Mead, East Hagbourne

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	Transfer documentation signed at meeting on 26 th March. Still awaiting confirmation of transfer from solicitors.
2023-06-02	Parking and Traffic Management on Main Road	NM	On hold
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs
2023-10-03	Weed management on Main Road	LL/ID	Awaiting feedback from SODC and a quote for weed treatment from BGG.
2023-12-01	Footpath 4 surface improvements	LL	Works complete
VARIOUS	<p>Footpath accessibility:</p> <p>2023-12-02 FP10 MFL to West Hagbourne</p> <p>2023-12-03 FP12 Church Lane to Fieldside</p> <p>2023-12-04 FP13 Parsonage Lane</p> <p>2024-01-01 FP1 West Hagbourne to Didcot</p> <p>2024-03-01 FP12 Fieldside to the Causeway</p> <p>2024-03-02 FP15 Grange Footpath</p> <p>2024-03-03 FP8 Bakers Lane to The Croft</p> <p>2024-04-01 FP30 Village Hall</p>	LL/CS/PD /ID	<p>Chasing OCC for a meeting between OCC/EHPC and WHPC to assess FP10 and FP1 and for approval for potential works to FP12, FP15 and FP8. Approached R. McNaught for assistance as A. McEwan-James has not been able to respond to recent requests.</p> <p>2024-01-01 – Seeking advice from District Councillors as to whether the DGT funding may support improvements to FP1 – this is not on the LCWIP list of paths for improvement so have been referred back to OCC for advice.</p> <p>Volunteer labour is available for FP8 aggregate laying subject to OCC approval</p> <p>Agreement in principle to spend CIL money on FP12, FP15 and FP8 improvements</p> <p>3 revised quotes for potential works for FP12 and FP15 received.</p> <p>Field owner approved final spec for FP12 and reviewing options for FP12 between the Causeway and the Church</p> <p>11/07/2024 S. Tabbitt (AM-J line manager) contacted for support with footpath 12 approval as a priority</p> <p>Chase quote for FP13 from OCC Highways, investigate obtaining comparison quote</p> <p>FP30 – initial review of possible surface improvements needed</p>
2023-12-09	Community Speedwatch	RJ	<p>Harwell Speedwatch session attendance to be arranged</p> <p>Online training details sent to volunteers to complete – 3 people have completed online training so far</p> <p>Reviewing speedwatch locations</p>
2024-01-02	Emergency Plan / Flooding documentation Review	RJ/LL	Emergency Plan Approved and now online. Resident feedback and volunteers for emergency contact list now required.
2024-01-04	Car Park Drainage	LL/OCC	OCC to review the car park drainage connection details from OPC Drains along with their own drainage plans for Main Road. Additional jetting arranged by OCC for 15/16 th August.
2024-02-01	Pavilion Lease Renewal	DR/LL	Further investigation required – DR and LL to discuss.
2024-02-03	Cycle Parking at the village car park	LL	It has been agreed that this is not a priority at the moment as only one person has raised the issue - public consultation would be required on need and potential location for facilities. The Village Hall is focusing on the larger scale roof replacement project at present.

2024-02-04	Flood Management in the Parish	CS/DR/P D	Meetings with OCC, SODC and EA complete. Expression of interest for funding from OCC's Flood Risk Management funding for 2024/25 submitted and acknowledged. L. Travers obtaining quote for works. 23/05/24 – Email confirmation from OCC that EHPC's proposal has been included in the provisional projects list for funding this year, subject to supplying further information. 06/06/2024 – Flood Group has requested full information on watercourse adjacent land ownership in the parish – this will involve land registry requests at a small cost. LL dealing with Land Registry request.
2024-03-04	Main Road 20mph limit	OCC	Public consultation complete – awaiting decision
2024-03-05	From APM: Step reinstatement on Main Road/Bakers Lane footpath	OCC/LL	OCC's Carl Stallwood to investigate and progress the matter with SGN (NB: this is an OCC Highways matter)
2024-03-06	From APM: Main Road to Coscote road surface	OCC	An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement to maintain and repair the main agreed access route to the site. The Parish Council has full support from our County Councillor, Jane Murphy, to lobby for repairs and reinstatement.
2024-04-01	CIL Projects Shortlist	ALL	Councillors reviewing and updating project proposals following discussion at the APM