

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the Meeting of
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 5th September 2024 at 7.30pm
for the purpose of transacting the following business.**

Members of the press and the public are cordially invited to attend.

PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS

THANK YOU FOR YOUR COOPERATION

Laura Lloyd Mrs L. Lloyd, Clerk of the Council
07891 551851 easthagbourneparishcouncil@gmail.com

Date: 31st August 2024

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 18th July 2024**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Discussion**
 - a) Future Governance of the Pavilion and Recreation Ground
 - b) RoSPA Report
 - c) Public Art S106 Funding
 - d) Parking and Traffic Management on Main Road
- 6) Items for Decision**
 - a) To finalise the contractor details to carry out works to both FP12 and FP15
 - b) Investment Strategy Review
 - c) To confirm the Parish Council wishes to continue to automatically receive CIL money contributions from SODC
 - d) To agree banking arrangements for CIL money
 - e) Confirmation of Internal Auditor for 2024/25
- 7) Items for Report**
 - a) Planning Applications
 - b) East Hagbourne Sport and Recreation Committee
 - c) Cemetery Committee
 - d) Employment Committee
 - e) Butts Piece Allotments
 - f) Flood Management
 - g) Community Speedwatch
 - h) Housing development adjacent to the village hall
 - i) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
- 8) Correspondence**
- 9) Finance**
 - a) Expenditure and receipts since the last meeting and account balances
 - b) Review and approval of pending payments
 - c) Q1 Bank Reconciliation
 - d) External Audit Update

10) Items for report and inclusion on the October agenda

Items for consideration for the October agenda must be received by the clerk no later than Wednesday 2nd October

The next Parish Council meeting will be held on 10th October at The Pavilion, Great Mead, East Hagbourne

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	Transfer documentation signed at meeting on 26 th March. Still awaiting confirmation of transfer from solicitors.
2023-06-02	Parking and Traffic Management on Main Road	NM	This is being revisited, NM to circulate initial thoughts to councillors on the current issues, ahead of discussion on the September agenda
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs
2023-10-03	Weed management on Main Road	LL/ID	Awaiting feedback from SODC and a quote for weed treatment from BGG. Main Road could be a priority for the SODC Deep Cleanse in October, but this does not cover removal of weeds and moss on roads, only the footways.
2023-12-01	Footpath 4 surface improvements	LL	Resurfacing complete. Following Aztec's return to ensure the stability of the spoil alongside the brook, OCC have approved the works and paid Aztec. Awaiting invoice from OCC to complete the paperwork for TOE.
VARIOUS	<p>Footpath accessibility:</p> <p>2023-12-02 FP10 MFL to West Hagbourne</p> <p>2023-12-03 FP12 Church Lane to Fieldside</p> <p>2023-12-04 FP13 Parsonage Lane</p> <p>2024-01-01 FP1 West Hagbourne to Didcot</p> <p>2024-03-01 FP12 Fieldside to the Causeway</p> <p>2024-03-02 FP15 Grange Footpath</p> <p>2024-03-03 FP8 Bakers Lane to The Croft</p> <p>2024-04-01 FP30 Village Hall</p>	LL/CS/PD/ID	<p>Chasing OCC for a meeting between OCC/EHPC and WHPC to assess FP10 and FP1 and for approval for potential works to FP12, FP15 and FP8. Approached R. McNaught for assistance as A. McEwan-James has not been able to respond to recent requests.</p> <p>2024-01-01 – Sought advice from District Councillors as to whether the DGT funding may support improvements to FP1 – as this is not on the LCWIP list of paths for improvement the PC has been referred back to OCC for advice.</p> <p>Volunteer labour is available for FP8 aggregate laying subject to OCC approval</p> <p>Agreement in principle to spend CIL money on FP12, FP15 and FP8 improvements</p> <p>3 revised quotes for potential works for FP12 and FP15 received.</p> <p>Field owner approved final spec for FP12 and reviewing options for FP12 between the Causeway and the Church</p> <p>11/07/2024 S. Tabbitt (AM-J line manager) contacted for support with footpath 12 approval as a priority. Responses received from both S. Tabbitt and J. Smith on spec.</p> <p>18/07/2024 SCS Oxon Ltd selected to carry out works to FP12. Clarify with J. Smith regarding aggregate ahead of instructing works.</p> <p>Chase quote for FP13 from OCC Highways, investigate obtaining comparison quote</p> <p>FP30 – initial review of possible surface improvements needed</p>
2023-12-09	Community Speedwatch	RJ	<p>Potential speedwatch locations sent to police for review.</p> <p>Blewbury Speedwatch to train EH volunteers once locations confirmed.</p>

2024-01-02	Emergency Plan / Flooding documentation Review	RJ/LL	Emergency Plan Approved and now online. Resident feedback and volunteers for emergency contact list now ongoing.
2024-01-04	Car Park Drainage	LL/OCC	OCC have now reviewed the car park drainage connection details to complement existing drainage plans for Main Road. Additional jetting and investigation completed 15/16 th August confirmed no issues.
2024-02-01	Pavilion Lease Renewal	DR/LL	Awaiting feedback from CFO
2024-02-04	Flood Management in the Parish	CS/DR/PD	<p>Meetings with OCC, SODC and EA complete. Expression of interest for funding from OCC's Flood Risk Management funding for 2024/25 submitted and acknowledged. L. Travers obtaining quote for works.</p> <p>23/05/2024 – Email confirmation from OCC that EHPC's proposal has been included in the provisional projects list for funding this year, subject to supplying further information.</p> <p>06/06/2024 – Flood Group has requested full information on watercourse adjacent land ownership in the parish – this will involve land registry requests at a small cost.</p> <p>13/08/2024 L. Travers has confirmed that the OCC funded channel clearance and bridge removal works will be carried out from 17th September and take approximately 8 working days.</p>
2024-03-04	Main Road 20mph limit	OCC	Public consultation complete – awaiting decision
2024-03-05	From APM: Step reinstatement on Main Road/Bakers Lane footpath	OCC/LL	OCC's Carl Stallwood to investigate and progress the matter with SGN (NB: this is an OCC Highways matter)
2024-03-06	From APM: Main Road to Coscote road surface	OCC	<p>An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement to maintain and repair the main agreed access route to the site. The Parish Council has full support from our County Councillor, Jane Murphy, to lobby for repairs and reinstatement.</p> <p>22/08/2024 Meeting arranged with the Highways Engagement Team on 26th September to discuss</p>
2024-04-01	CIL Projects Shortlist	ALL	Councillors reviewing and updating project proposals following discussion at the APM