

**East Hagbourne Parish Council**

**To members of the Council: you are hereby summoned to attend the Meeting of  
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 6<sup>th</sup> June 2024 at 7.30pm  
for the purpose of transacting the following business.**

**Members of the press and the public are cordially invited to attend.**

**PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS**

**THANK YOU FOR YOUR COOPERATION**

*Laura Lloyd* Mrs L. Lloyd, Clerk of the Council  
07891 551851 [easthagbourneparishcouncil@gmail.com](mailto:easthagbourneparishcouncil@gmail.com)

**Date: 25<sup>th</sup> May 2024**

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Annual Parish Council Meeting held on 9<sup>th</sup> May 2024**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Decision**
  - a) Approval of the new Emergency Plan for publication on the website
  - b) Footpath 12 and 15 Remediation
    - i) To review revised quotes received from contractors
    - ii) To select a contractor for the remediation works (subject to OCC approval)
  - c) To review the EHPC Tree Planting Proposal for footpaths 17 & 16 and
    - i) To adopt the proposal as a Parish Council project
    - ii) To approve discussions with the neighbouring farmers and OCC
    - iii) To note and approve in principle the expected budget as outlined in the proposal
  - d) Allotments
    - i) To discuss and agree an amount not exceeding £1000 to be allocated for allotment maintenance in the 2024-25 budget
    - ii) To consider whether to add the agreed amount to the existing Allotments category, or create a new Allotment Maintenance category within the 2024-25 budget
- 6) Items for Report**
  - a) Planning Applications
  - b) East Hagbourne Sport and Recreation Committee
  - c) Cemetery Committee
  - d) Employment Committee
  - e) Butts Piece Allotments
  - f) Future Oxfordshire Partnership
  - g) Emergency Plan
  - h) Flood Management
  - i) Community Speedwatch
  - j) Neighbourhood Plan
  - k) Housing development adjacent to the village hall
  - l) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
- 7) Correspondence**
- 8) Finance**
  - a) Expenditure and receipts since the last meeting and account balances
  - b) Review and approval of pending payments
  - c) Progress with Unity Bank change of signatory
- 9) Items for report and inclusion on the July agenda**

Items for consideration for the July agenda must be received by the clerk no later than Wednesday 10<sup>th</sup> July

The next Parish Council meeting will be held on 18<sup>th</sup> July at The Pavilion, Great Mead, East Hagbourne

## ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	Transfer documentation signed at meeting on 26 <sup>th</sup> March. Awaiting confirmation of transfer from solicitors.
2023-06-02	Parking and Traffic Management on Main Road	NM	On hold
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs
2023-10-03	Weed management on Main Road	LL/ID	SODC channel clearance along Main Road w/c 6 <sup>th</sup> May. Awaiting feedback from SODC and a quote for weed treatment from BGG.
2023-12-01	Footpath 4 surface improvements	LL	TOE Grant confirmed in mid-March, OCC have instructed the contractor to hopefully carry out the work in June (weather dependent).
VARIOUS	<p>Footpath accessibility:</p> <p>2023-12-02 FP10 MFL to West Hagbourne</p> <p>2023-12-03 FP12 Church Lane to Fieldside</p> <p>2023-12-04 FP13 Parsonage Lane</p> <p>2024-01-01 FP1 West Hagbourne to Didcot</p> <p>2024-03-01 FP12 Fieldside to the Causeway</p> <p>2024-03-02 FP15 Grange Footpath</p> <p>2024-03-03 FP8 Bakers Lane to The Croft</p> <p>2024-04-01 FP30 Village Hall</p>	LL/CS/PD/ID	<p>Chasing OCC for a meeting between OCC/EHPC and WHPC to assess FP10 and FP1 and for approval for potential works to FP12, FP15 and FP8</p> <p>Volunteer labour is available for FP8 aggregate laying subject to OCC approval</p> <p>Agreement in principle to spend CIL money on FP12, FP15 and FP8 improvements</p> <p>Revised quotes for potential works for FP12 and FP15 – final specs agreed and sent to contractors.</p> <p>Field owner reviewing options for FP12 between the Causeway and the Church</p> <p>Chase quote for FP13 from OCC Highways, investigate obtaining comparison quote</p> <p>FP30 – initial review of possible surface improvements needed</p>
2023-12-09	Community Speedwatch	RJ	<p>Harwell Speedwatch session attendance to be arranged</p> <p>Online training details sent to volunteers to complete – 1 person has completed online training so far</p> <p>Reviewing speedwatch locations</p>
2024-01-02	Emergency Plan / Flooding documentation Review	RJ/LL	Emergency Plan circulated to councillors for review ahead of approval at the June meeting.
2024-01-04	Car Park Drainage	LL/OCC	OCC to review the car park drainage connection details from OPC Drains along with their own drainage plans for Main Road.
2024-02-01	Pavilion Lease Renewal	DR/LL	Further investigation required – DR and LL to meet and discuss.
2024-02-03	Cycle Parking at the village car park	LL	Liaise with VH Committee re signage / alternative solutions

2024-02-04	Flood Management in the Parish	CS/DR/PD	Meetings with OCC, SODC and EA complete. Expression of interest for funding from OCC's Flood Risk Management funding for 2024/25 submitted and acknowledged. L. Travers obtaining quote for works. 23/05/24 – Email confirmation from OCC that EHPC's proposal has been included in the provisional projects list for funding this year, subject to supplying further information.
2024-03-04	Main Road 20mph limit	OCC	The plans are currently with OCC's legal team being processed ahead of public consultation.
2024-03-05	From APM: Step reinstatement on Main Road/Bakers Lane footpath	OCC/LL	OCC's Carl Stallwood to investigate and progress the matter with SGN (NB: this is an OCC Highways matter)
2024-03-06	From APM: Main Road to Coscote road surface	OCC	An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement to maintain and repair the main agreed access route to the site. The Parish Council has full support from our County Councillor, Jane Murphy, to lobby for repairs and reinstatement.
2024-04-01	CIL Projects Shortlist	ALL	Councillors reviewing and updating project proposals following discussion at the APM