

**East Hagbourne Parish Council**

**To members of the Council: you are hereby summoned to attend the Meeting of  
East Hagbourne Parish Council at The Pavilion, Great Mead on Thursday 9<sup>th</sup> January 2025 at 7.30pm  
for the purpose of transacting the following business.**

**Members of the press and the public are cordially invited to attend.**

**PLEASE DO NOT COME TO THE MEETING IF YOU ARE DISPLAYING ANY POSSIBLE COVID SYMPTOMS**

**THANK YOU FOR YOUR COOPERATION**

*Laura Lloyd* Mrs L. Lloyd, Clerk of the Council  
07891 551851 [easthagbourneparishcouncil@gmail.com](mailto:easthagbourneparishcouncil@gmail.com)

**Date: 4<sup>th</sup> January 2025**

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 5<sup>th</sup> December 2024**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Discussion**
  - a) Future Governance of the Pavilion and Recreation Ground – To agree the need to seek legal advice to conduct a review of the current governance arrangements and advise on the safety & legality of continuing in the same way
- 6) Items for Decision**
  - a) To review accounting software options and select the most suitable solution for the Parish Council's financial management needs
  - b) 2025/26 Budget Approval
  - c) Precept Decision
  - d) To approve expenditure of up to £1000 for contractor clearance of brambles along FP18
  - e) To consider granting a donation of up to £100 to Clean Slate
- 7) Items for Report**
  - a) Planning Applications
  - b) East Hagbourne Sport and Recreation Committee
  - c) Cemetery Committee
  - d) Employment Committee
  - e) Butts Piece Allotments
  - f) Flood Management
  - g) Community Speedwatch
  - h) Housing development adjacent to the village hall
  - i) Hagbourne Village Hall
  - j) Public Art Project
  - k) Grass Cutting in the Parish
  - l) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
- 8) Correspondence**
- 9) Finance**
  - a) Expenditure and receipts since the last meeting and account balances
  - b) Review and approval of pending payments
  - c) Bank reconciliations for October, November and December 2024
  - d) Q3 Budget Review
- 10) Items for report and inclusion on the February agenda**

Items for consideration for the February agenda must be received by the clerk no later than Wednesday 5<sup>th</sup> February 2025

The next Parish Council meeting will be held on Thursday 13<sup>th</sup> February 2025 at The Pavilion, Great Mead, East Hagbourne

**ATTACHMENT 1: ACTION LIST**

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	Transfer documentation signed at meeting on 26 <sup>th</sup> March 2024. Still awaiting confirmation of transfer from solicitors. 05/11/2024 Deanfield solicitors confirmed they completed the required documentation some time ago and have now also emailed the OCC Legal team requesting that the transfer is completed as a priority.
2023-06-02	Parking and Traffic Management on Main Road	NM	NM to prepare a proposal with initial steps to investigate the practicalities and resident perception of current issues. Progress with this item has been delayed by the recent Main Road closure.
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review. C. Stallwood has added East Hagbourne to the list for slurry sealing Main Road footways in the future. Meeting with Highways Engagement Officer on 3 <sup>rd</sup> October being followed up. 28/11/2024 Progress update requested
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs. This has not been raised again as a concern in the last 12 months
2023-10-03	Weed management on Main Road	LL/ID	14/10 Deep Cleanse team have cleared the outer edge of the raised footway approaching Lower Cross. Now awaiting quote for weed treatment from BGG. The footway and verge in front of Lawson's Orchard have also been improved.
VARIOUS	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside 2023-12-04 FP13 Parsonage Lane 2024-01-01 FP1 West Hagbourne to Didcot 2024-03-02 FP15 Grange Footpath 2024-03-03 FP8 Bakers Lane to The Croft 2024-04-01 FP30 Village Hall	LL/CS/PD/ ID	20/11/2024 Plans to renew efforts to engage OCC and arrange a meeting between OCC/EHPC and WHPC to assess FP10 and FP1 in the New Year 2024-01-01 – Sought advice from District Councillors as to whether the DGT funding may support improvements to FP1 – as this is not on the LCWIP list of paths for improvement the PC has been referred back to OCC for advice. Volunteer labour is available for FP8 aggregate laying subject to OCC approval 03/10/2024 FP13 was discussed with the Highways Engagement Team and recorded as Cat 3 03/10/2024 FP30 – Initial review of possible surface improvements undertaken by Chloe from the Highways Engagement team 05/12/2024 FP15 new surface between Fieldside and the bridge would be better finished in tarmac to withstand instances of flooding. This is under consideration. 11/12/2024 Email sent to A McEwan-James to reconnect on remaining footpath priorities in the New Year.
2023-12-09	Community Speedwatch	RJ	The installation of 20mph signage indicates that the new speed limit is imminent although the Traffic Regulation Order has not yet been completed (this takes around 2 weeks to allow for publication in local press).
2024-01-02	Emergency Plan / Flooding documentation Review	RJ/LL	Emergency Plan Approved and now online. Resident feedback and volunteers for emergency contact list now ongoing.

2024-02-01	Pavilion Lease Renewal	DR/LL	Feedback from CFO received and being reviewed
2024-02-04	Flood Management in the Parish	CS/DR/PD	<p>The OCC funded channel clearance and bridge removal works along FP19 (Tadley) were completed in mid-November.</p> <p>NB: Following the PC meeting: 06/12 Leigh Travers confirmed he has reviewed the FP19 channel works and has asked the contractors to return and deal with the piled up silt, as this does not meet the specification given by OCC.</p> <p>Clerk now trying to arrange for Leigh Travers to complete a site visit to assess the rest of the watercourses in the parish</p>
2024-03-04	Main Road 20mph limit	OCC	<p>Public consultation complete and signage installed. Awaiting Traffic Regulation Order from OCC, which must be advertised for 2 weeks in local press. Chased for information as well as raising concerns over lack of repeater roundels on Blewbury Road and visibility of the 20mph limit sign on New Road.</p>
2024-03-05	From APM: Step reinstatement on Main Road/Bakers Lane footpath	OCC/LL	<p>This is an OCC Highways matter and has also been raised with the Highways Engagement Team on 03/10/2024.</p> <p>11/11/2024 The clerk chased SGN, OCC officers and Highways Engagement when SGN contractors were working on Main Road. No communication has been received from the local depot. 28/11/2024 Further support has been requested from Chloe in Highways Engagement to resolve this.</p>
2024-03-06	From APM: Main Road to Coscote road surface	OCC	<p>An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement to maintain and repair the main agreed access route to the site. The Parish Council has full support from our County Councillor, Jane Murphy, to lobby for repairs and reinstatement. 28/11/2024 Further discussion with Chloe from Highways Engagement on the necessary works to make good the road and verges. A follow up site meeting will be scheduled in the New Year.</p>
2024-04-01	CIL Projects Shortlist	ALL	Councillors reviewing and updating project proposals following discussion at the APM
2024-10-01	Blewbury Road Drainage	CS/LL	Initial communications being followed up
2024-12-01	Zebra Crossing Visibility	LL	OCC Streetlighting team investigating visibility concerns