

EAST HAGBOURNE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING DULY CONVENED AND HELD ON THURSDAY 17TH OCTOBER 2024

1. ATTENDANCE, APOLOGIES AND DECLARATIONS OF PECUNIARY INTEREST:

Present were Chairman I. Duff, Vice Chairman P. Dixon, Councillors C. Gover, R. Jaboor and D. Rickeard. Apologies were received from Cllrs N. Milner and C. Shaikh. In attendance was L. Lloyd (Clerk). I. Duff indicated there is 1 vacancy for a parish councillor.

2. PUBLIC FORUM AND QUESTIONS: None

3. CONFIRMATION OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5TH SEPTEMBER 2024:

The minutes of the Parish Council Meeting on 5th September 2024 were approved by Council and signed by I. Duff.

4. REPORTS FROM COUNTY COUNCILLOR AND DISTRICT COUNCILLORS: None

5. ITEMS FOR DISCUSSION:

- a) **Didcot Garden Town Neighbourhood Plan:** I. Duff reported that correspondence has been received from Cllr. K. Morrison, Leader for Didcot Town Council asking whether Parish Councils would be interested in being included in a wider Didcot Garden Town Neighbourhood Plan. There was some confusion among local Parish Councils who were also in receipt of the letter as to whether or not those with a made Neighbourhood Plan must also be part of the wider Didcot plan. D. Rickeard noted that this item would be better listed as Didcot Town Council Neighbourhood Plan, as confirmed by an email from Ricardo Rios on 9th October. Councillors agreed to respond confirming that East Hagbourne has a made Neighbourhood Plan and as such is not interested in being involved in a larger scale plan, noting that both D. Rickeard and C. Topping are happy to share their experiences of the process.
- b) **Drainage issues on Blewbury Road:** I. Duff confirmed that concerns have been raised by a number of residents on Blewbury Road following the presence of water in the trenches dug by SGN during their gas pipe replacement works. Several reports were made to Thames Water via their website and new stormwater drainage pipes were installed by SGN outside Farthings to replace those that were damaged. Thames Water visited the site and claim there is no leak present. R. Jaboor, however, noted that the water present in the trenches looked cleaner than sewage or storm water. Cllr. C Shaikh has written to Olly Glover MP and also informed District and County Councillors, Leigh Travers and Carl Stallwood of the situation. The Parish Council has written to Chloe Joy on the Highways Engagement team and cc'd Olly Glover MP and Daniel Depp of OCC to query whether there are any particular contacts that may be able to get this issue investigated properly.
- c) **Downland Villages Transport Group:** D. Rickeard circulated a brief report ahead of the meeting covering the following:
Formal Dissolution of the Downland Villages Transport Group: The Downland Villages Transport Group was formed in 2016 and operated a weekly community bus service to Wallingford market on a Friday morning. This was a very popular service and was enjoyed by its regular users, forming friendships and a chance to go shopping. But, following the Covid disruption, the level of interest in the service declined, and some regular users moved away or became unable to travel. At the Annual Public Meeting on Monday, 7th October it was decided to formally close DVTG and to distribute the remaining funds to the Parish Councils, according to the level of support they had given to the Group over the years. EHPC can expect a refund of around £335 in due course.
East Hagbourne's Parish Transport Representative (PTR): In 1986, CFO (then called ORCC), with the backing of the County Council, launched a Parish Transport Representative network, to give communities a means of voicing their needs and concerns about local transport. A PTR does not have to be a parish or town councillor, although they are appointed by their local council. The person is nominated either by a member of the local council, by another member of the community, or by the PTR themselves.
After very many years of service, East Hagbourne's current PTR, Mary Harrison, has said she no longer wishes to continue in the role and has nominated as her replacement Joy Napper, who has accepted. Councillors approved the appointment of Joy Napper as East Hagbourne's new PTR. Councillors agreed that a formal letter of thanks should be sent to Mary Harrison in recognition of her years of commitment to the role.

6. ITEMS FOR DECISION:

- a) **To agree banking arrangements for CIL money:** Following the disappointing clarification from Newbury Building Society that the clerk had been misadvised and they are not able to offer accounts for Parish Councils, L. Lloyd circulated an updated report covering Banking and Investment options open to the council at this time. L. Lloyd reported that she has received correspondence from both Redwood Bank and Nationwide today confirming that the interest rates for the PC's savings accounts are being lowered in December following the reduction of the Bank of England base rate from 5.25% to 5% at the beginning of August. Councillors reviewed the report ahead of the meeting and, after some discussion, it was resolved to open a Natwest 95 Day Notice Liquidity Manager Account, with councillors on the existing Unity Trust Bank Mandate to act as signatories.
It was further agreed to transfer £85,000 from the Unity Trust T2 account to the newly opened Natwest account.
- b) **To consider awarding grants to the following organisations:**
- i) **Oxfordshire South & Vale Citizens Advice – up to £300.00:** Councillors resolved to award a grant of £300.00 in accordance with the council's powers under Section 137 (S137) or the Local Government Act 1972.
- ii) **Royal British Legion – up to £100.00:** Councillors resolved to award a grant of £100.00 in accordance with the council's powers under Section 137 (S137) of the Local Government Act 1972. This includes the cost of the wreath.
- c) **To approve the clerk's attendance on OALC's *New Financial Regulations and VAT* training course at a cost of £55.00:** Councillors approved the expenditure.

7. ITEMS FOR REPORT:

- a) **Planning Applications:** I. Duff noted the application P24/S2655/FUL for a new build at 89 New Road in front of the existing bungalow. Adjacent residents have made initial complaints relating to the application and I. Duff confirmed he plans to speak to neighbours to inform the Parish Council's response. D. Rickeard noted for background information that there was an original planning application for a new property in 2017 for which permission was granted, however this has lapsed. The planning situation has changed significantly as East Hagbourne now has a Neighbourhood Plan, and 87a has been built since and would be severely overlooked.
- b) **East Hagbourne Sport and Recreation Committee:** D. Rickeard confirmed that EHS&RC are awaiting a date from BGG to proceed with the agreed tree works to the rear of the Pavilion.
The contractor who has been contacted regarding playground maintenance has been away and requires a follow up to arrange a visit.
- c) **Cemetery Committee:** R. Jaboor confirmed that the Drainage Survey has been completed. This clarifies the ground conditions and suggests the installation of a series of French Drains across the site to direct surface water to the drainage ditch on Main Road. The likely cost is in the region of £20-£30,000 and there are other considerations to be discussed with The CDS Group who conducted the drainage survey. It is likely that both EHPC and WHPC will be approached regarding assistance to fund the project.
- d) **Employment Committee:** Nothing to report.
- e) **Butts Piece Allotments:** P. Dixon confirmed that he has approached BGG to quote for hedge cutting and is awaiting a response. The Japanese Knotweed treatment is complete for this year.
- f) **Flood Management:** I. Duff confirmed that the OCC funded channel clearance and bridge removal works have been delayed and are now due to start on 12th November.
- g) **Highways Engagement Team:** I. Duff reported that the meeting with Chloe Joy from the Highways Engagement Team was very positive. Some issues have already been actioned, with other items on a list for completion.
- h) **Community Speedwatch:** R. Jaboor confirmed that the current road closures mean that possible speedwatch locations are unavailable. There is evidence that the 20mph limit may be imminent due to the installation of signage. It was agreed that L. Lloyd would follow up with OCC for the timescale. SGN will be moving their gas works to Main Road on 26th October where there will be a full road closure. This will affect the 94/94A bus service, although nothing has been circulated about this. It was agreed that L. Lloyd will follow this up.
- i) **Housing development adjacent to the village hall:** I. Duff confirmed that the developer has scheduled 9.30am-11.30am on Thursday 24th October for the removal of the Sales Office. Road surfaces and land levelling are currently being completed. There will be a large amount of green space once the site is fully cleared, so the developers should follow the landscaping plan.
- j) **East Hagbourne Post Office - Postmaster Recruitment:** I. Duff reported on the situation with the need for a new Postmaster following the recent retirement of Steve and Margaret. The original applicant was rejected by the Post Office so the position has had to be readvertised. Advice has been sought from CFO who have also advertised the position.
- k) **Public Art Project:** I. Duff reported on the first Steering Group meeting held in early October, which was very informative but the outcome was that another steering group meeting should be held ahead of any open meeting to further clarify the objectives. A draft brief has been written by A. Brown and circulated for initial

discussion, together with a draft proposal involving the bus shelter at Lower Cross. Some concern was expressed over the relationship between the steering group and the Parish Council.

- l) Matters raised at the Chairman’s Surgery and OALC Councillor’s Forum:** I. Duff reported on the OALC Councillor’s forum which had only 7 attendees: Meetings with the Highways Engagement team have proved beneficial for other parishes as well as East Hagbourne. It was clarified that interest on CIL money is not subject to the CIL 5-year spending timeframe, nor does it have to be spent on CIL items. Also highlighted was the importance of parish council specific email accounts, in particular in relation to FOI requests. Internal Auditors were also discussed, and it was noted that changing the Internal Auditor every 3 years is advisable. At the September Chairman’s Surgery a query was raised concerning the resurfacing of FP12 along Church Lane as this is privately owned – it was confirmed that the resurfacing was focused on the eastern section to the causeway. Concerns were raised regarding vehicles parking on the double yellow lines outside the school, which is compounded by the zebra crossing. It was agreed that the PCSO should be contacted for advice and possibly a presence to discourage this.

8. Correspondence:

I. Duff reported on the Digital Infrastructure Programme webinar on 14th October. The Q&A session was largely focused on the change from analogue landlines to digital comms. Regarding the very poor mobile connectivity in the parish – there is a small cell solution for this which is best suited to 600-700 houses and as East Hagbourne is approaching this figure, this solution may be possible.

D. Rickeard circulated a report on the recent ONPA meeting concerning the Joint Local Plan (JLP) and the impact of the new government’s requirements. There was speculation at the meeting on the advantage of the JLP being approved ahead of a new NPPF. It was noted that councillors have seen the JLP and are supportive of it.

Deep Cleanse – Feedback has been positive with particular effort made to clear the outer edge of the raised pavement towards Lower Cross, and BGG have been requested to quote for a weed treatment. The weeds in the gutter and on the path adjacent to Lawsons Orchard have also been cleared, and it was agreed that now the initial and hard work has been completed, the owner should be asked to keep the path and gutter clear in future.

9. Finance:

a) Expenditure and receipts since the last meeting and account balances:

a) Payments

since last meeting:

NB: Payments pending are shown in yellow and are not included in the account balance shown in c)

Payee	Item	Auth:	Amount	VAT	Total	Date
Castle Water	INV10003322943 - Allotment Water. Bill date 02092024	DD	£55.20	£11.04	£66.24	16/09/2024
Dark White Digital	INV 001627 web hosting September 2024	C Gover / C Shaikh	£30.00	£0.00	£30.00	17/09/2024
Shield Maintenance Ltd	INV 7950 Dog bin and waste bin emptying August 2024	C Gover / C Shaikh	£125.66	£25.13	£150.79	17/09/2024
BGG Garden & Tree Care	INV 643.24 Parish and Cemetery cuts August 2024	C Gover / C Shaikh	£355.00	£71.00	£426.00	17/09/2024
Playsafety Limited	INV 85236 RoSPA Inspection August 2024	C Gover / C Shaikh	£90.00	£18.00	£108.00	17/09/2024
Moore	INV 326229 External Audit 2024/25	C Gover / C Shaikh	£630.00	£126.00	£756.00	17/09/2024
Unity Trust Bank	T2 Account Service Charge Q2 (Made in error)	Regular Payment	£20.80	£0.00	£20.80	18/09/2024
Grundon Waste Management	PSI-1133962 Cemetery Bins August OFFSET BY JULY CREDIT NOTE PSCM-0024623	DD	£32.47	£6.49	£38.96	20/09/2024
OCC	INV 3920747664 FP4 Resurfacing Project	C Gover / C Shaikh	£8,650.00	£1,730.00	£10,380.00	23/09/2024
Unity Trust Bank	Unity Bank T2 Account Service Charge Q2 - Charge Reversal	Regular Payment	£-20.80	£0.00	£-20.80	24/09/2024
Unity Trust Bank	T2 Service Charge Q2	Regular Payment	£18.00	£0.00	£18.00	30/09/2024
L. Lloyd	September Salary	C Gover / C Shaikh	£824.40	£0.00	£824.40	30/09/2024

The CDS Group Limited	INV 75160 Cemetery Drainage Survey	D Rickeard / C Gover	£2,485.00	£485.00	£2,970.00	16/10/2024
Dark White Digital	INV 001652 web hosting October 2024		£30.00	£0.00	£30.00	
Shield Maintenance Ltd	INV 8047 Dog Bin and Waste bin emptying September 2024		£125.66	£25.13	£150.79	
BGG Garden & Tree Care	INV 799/24 Parish and Cemetery Cuts September 2024		£355.00	£71.00	£426.00	
Hagbourne Village Hall	INV 1752 Meeting room hire 16 July 2024		£6.00	£0.00	£6.00	
EHSRC	INV 240904 Community room hire 5 September 2024		£25.00	£0.00	£25.00	
Paul Dixon	Expenses - Trophy Engraving		£13.75	£2.75	£16.50	
Laura Lloyd	Expenses July-Oct 24 - Printer Ink, McAfee Virus Protection and Land Registry Searches		£63.37	£1.67	£65.04	
Laura Lloyd	October Salary		£824.40	£0.00	£824.40	

b) Receipts since last meeting:

From	Item	Amount	Date
SODC	2nd Half Precept	£16,419.00	05/09/2024
M J Didcock Funeral Services	Bishop memorial	£87.50	12/09/2024
TOE	Grant Payment for FP4 Resurfacing Project	£6,650.00	16/09/2024
M J Didcock Funeral Services	E149 Napper 2nd inscription	£52.00	20/09/2024
Unity Trust Bank	Instant Access Savings account interest Q2	£398.49	30/09/2024
Redwood Bank	35 day notice account interest September	£223.74	30/09/2024
Nationwide	Instant Access Savings account interest - September	£146.17	30/09/2024
Gale	Hopfields Rent	£1,465.00	02/10/2024
Reeves Memorials	Biddell Memorial G190	£175.00	03/10/2024
M J Didcock	EROB and interment Corderoy G192	£308.00	14/10/2024
	Total	£25,924.90	

c) Accumulated Account Balances (reconciled online 16/10/2024)

Unity Trust Bank - T1 current account	£24,690.67
Unity Trust Bank - Instant access account	£57,888.53
Redwood Bank - 35 Day Notice Savings Account	£85,000.00
Nationwide - Instant Access Business Savings Account	£80,979.11
Total	£248,558.31

d) The Special Project Balances (as of 16/10/2024) are:

Community Infrastructure Levy Fund	Received 27/10/21 so requires spending by 26/10/26	£2,947.03
	Received 27/04/22 so requires spending by 26/04/27	£3,035.45
	Received 28/10/22 so requires spending by 27/10/27	£2,127.82
	Received 28/04/23 so requires spending by 27/04/28	£55,413.82

	Received 27/10/23 so requires spending by 26/10/28	£106,843.63
	Received 26/04/24 so requires spending by 25/04/29	<u>£4,165.09</u>
	Total CIL money	£174,532.84
Community Projects Reserve Fund		£4,712.91
Planned Development Support Fund		£5,303.15
Cemetery		<u>£14,385.55</u>
	Total	<u><u>£198,934.45</u></u>
e) General Reserve (as of 16/10/2024)		<u><u>£49,623.86</u></u>

- a) **Review and approval of pending payments:** The Council reviewed and approved the pending payments that did not have minuted/regular payment approval this month.
- b) **Q2 Bank Reconciliation:** P. Dixon confirmed that the Q2 internal control checks have been completed and the bank reconciliations and statements for Q2 have been duly signed with no issues noted.
- c) **Q2 Budget Review:** Councillors reviewed and noted the Budget Monitoring Report for Q2. Please see attachment 2.
- d) **Investment Activity Report April - September 2024:** Councillors received the Investment Activity Report ahead of the meeting to help with the decision on new bank accounts. No comments were noted.
- e) **External Audit Update:** L. Lloyd confirmed that Moore returned the External Audit Report and Certificate with no comments in mid-September. The External Audit Report and Certificate and the Notice of Conclusion of Audit were posted on the website and the Parish noticeboard on 16th September.

10. Items for report and inclusion on the November agenda:

- Public Art Group
- Hagbourne Village Hall Committee
- Cemetery Drainage

The meeting closed at 8.59pm.

Items for consideration for the November agenda must be received by the clerk no later than Wednesday 6th November.

The next meeting will be held on 14th November 2024 at the Pavilion, Great Mead, East Hagbourne.

Signed.....Dated.....

ATTACHMENT 1: ACTION LIST

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	Transfer documentation signed at meeting on 26 th March. Still awaiting confirmation of transfer from solicitors.
2023-06-02	Parking and Traffic Management on Main Road	NM	NM to prepare a proposal with initial steps to investigate the practicalities and resident perception of current issues.
2023-06-03	Footway repairs in the parish	ID/PD/RJ	Prioritise potential repairs for OCC to review Meeting with Highways Engagement Officer on 3 rd October being followed up
2023-10-01	Disabled Parking spaces in the village car park	LL	Research options and costs. This has not been raised again as a concern in the last 12 months

2023-10-03	Weed management on Main Road	LL/ID	14/10 Deep Cleanse team have cleared the outer edge of the raised footway approaching Lower Cross. Now awaiting quote for weed treatment from BGG. The footway in front of Lawson's Orchard has also been improved.
VARIOUS	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside 2023-12-04 FP13 Parsonage Lane 2024-01-01 FP1 West Hagbourne to Didcot 2024-03-01 FP12 Fieldside to the Causeway 2024-03-02 FP15 Grange Footpath 2024-03-03 FP8 Bakers Lane to The Croft 2024-04-01 FP30 Village Hall	LL/CS/PD/ ID	Chasing OCC for a meeting between OCC/EHPC and WHPC to assess FP10 and FP1 and for approval for potential works to FP12, FP15 and FP8. Approached R. McNaught for assistance as A. McEwan-James has not been able to respond to recent requests. 2024-01-01 – Sought advice from District Councillors as to whether the DGT funding may support improvements to FP1 – as this is not on the LCWIP list of paths for improvement the PC has been referred back to OCC for advice. Volunteer labour is available for FP8 aggregate laying subject to OCC approval 05/09/2024 SCS Oxon Ltd have delayed the start of their works on FP12 and FP15 works starting on 4th November using original spec as per FP4 03/10/2024 FP13 was discussed with the Highways Engagement Team and recorded as Cat 3 03/10/2024 FP30 – Review of possible surface improvements undertaken by Chloe from the Highways Engagement team
2023-12-09	Community Speedwatch	RJ	Potential speedwatch locations sent to police for review. Blewbury Speedwatch to train EH volunteers once locations confirmed.
2024-01-02	Emergency Plan / Flooding documentation Review	RJ/LL	Emergency Plan Approved and now online. Resident feedback and volunteers for emergency contact list now ongoing.
2024-02-01	Pavilion Lease Renewal	DR/LL	Feedback from CFO received and being reviewed
2024-02-04	Flood Management in the Parish	CS/DR/PD	Meetings with OCC, SODC and EA complete. Expression of interest for funding from OCC's Flood Risk Management funding for 2024/25 submitted and acknowledged. L. Travers obtaining quote for works. 23/05/2024 – Email confirmation from OCC that EHPC's proposal has been included in the provisional projects list for funding this year, subject to supplying further information. 06/06/2024 – Flood Group has requested full information on watercourse adjacent land ownership in the parish – this will involve land registry requests at a small cost. 13/08/2024 L. Travers has confirmed that the OCC funded channel clearance and bridge removal works will be carried out from 17 th September and take approximately 8 working days. These works have now been delayed until 12th November.
2024-03-04	Main Road 20mph limit	OCC	Public consultation complete and signage being installed. Awaiting Traffic Regulation Order from OCC, which must be advertised for 2 weeks in local press.

2024-03-05	From APM: Step reinstatement on Main Road/Bakers Lane footpath	OCC/LL	OCC's Carl Stallwood to investigate and progress the matter with SGN (NB: this is an OCC Highways matter and has also been raised with the Highways Engagement Team on 03/10/2024)
2024-03-06	From APM: Main Road to Coscote road surface	OCC	An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement to maintain and repair the main agreed access route to the site. The Parish Council has full support from our County Councillor, Jane Murphy, to lobby for repairs and reinstatement. 03/10/2024 Meeting with the Highways Engagement Team to discuss
2024-04-01	CIL Projects Shortlist	ALL	Councillors reviewing and updating project proposals following discussion at the APM
2024-10-01	Blewbury Road Drainage	CS/LL	Initial communications being followed up

ATTACHMENT 2: Q2 BUDGET MONITORING REPORT

Income	Actual	Budget	6 Months to 30 September			
	2023/24	2024/25	Budget	Actual	Variance	% Variance
Precept	30956	32,838	32838	32838	0	0%
Lease Income	1465	1,465	1465	0	-1465	0%
Wayleaves	54	55	55	54	-1	-2%
Allotments	767	760	760	801	41	5%
Cemetery Contribution	739	800	400	373	-27	-7%
Interest	3358	6,000	3000	3042	42	1%
Pavilion insurance recovery	500	500	500	500	0	0%
Standing Order PCC Gen	4	4	0	0	0	0%
OCC S101 Grass Cutting	0	838	838	838	0	0%
Total	37844	43260	39856	38446	-1410	-4%
Expenditure-Revenue items						
Clerk Remun.	9416	11600	5800	4749	1051	-18%
Payroll Management Costs	250	270	0	0	0	0%
Bank fees	72	105	53	36	17	-31%
Accounting Software	0	300	150	0	150	-100%
Office Expenses & Clerks Travel	169	250	125	262	137	110%
Subscriptions	426	520	520	490	30	-6%
Website	360	600	300	180	120	-40%
Training Courses	290	750	375	100	275	-73%
Meeting Room Hire	343	350	175	124	51	-29%
Insurance	1362	1362	1362	1356	6	0%
Audit Costs-External	315	400	400	630	230	58%
Audit Costs-Internal	385	270	135	135	0	0%
Legal Expenses	0	1000	0	0	0	0%
PC Election Costs	200	0	0	0	0	0%
Car Park Repairs	0	0	0	0	0	0%
Car Park Electricity	200	150	0	0	0	0%
Play Equipment Inspection	86	95	95	90	5	-5%
Pav Repair and Maintenance	0	0	0	0	0	0%
Pavilion Sundries	0	0	0	0	0	0%
Grass Cutting and Plants	1857	3800	2533	1838	695	-27%

Trees and Hedge Trimming	0	1700	850	0	850	-100%
Defibrillator Costs	126	300	0	0	0	0%
Dog Bin Emptying	5155	5720	2860	563	2297	-80%
Dog Bin Costs	0	35	0	0	0	0%
Butts Piece Lease	858	960	480	447	33	-7%
Allotments	1782	200	150	55	95	-63%
Allotment Maintenance	0	750	0	0	0	0%
Japanese Knotweed Treatment	0	600	600	600	0	0%
Loan Interest	356	229	125	125	0	0%
War memorial repair	0	0	0	0	0	0%
Other	252	0	0	6818	6818	-
Covid/Warm Hub expenditure	0	0			0	0%
Total	24260	32316	17087	18599	1512	9%
Non regular Revenue items						
Incomings-Village Grants	0	0	0	6650	6650	-
Incomings - Legal	0	0	0	0	0	0%
	0	0	0	6650	6650	0%
Outgoings						
Contingency/Uninsured Costs	N/A	0	0	0	0	0%
Donations and Grants	1144	1000	500	200	300	-60%
Loan Capital	7991	4693	2337	2337	0	0%
	9135	5693	2837	2537	300	-11%
Annual Surplus/(Deficit)-Revenue	4448	5250	19932	23960	4028	20%

Notes:

Lease Income: Payment received 2 October

Clerk Renumeration: Still waiting for 2024/25 NJC pay agreement

Bank Charges: No T2 transaction charges made for September due to error

Accounting Software: Decision still pending

Office Expenses & Clerks travel: This category now also includes Working From Home Allowance

Website: No ad-hoc charges made yet this year

External Audit: External Audit charge higher this year as income over £200k

Trees and Hedge Cutting: Hedge Cutting will be completed in October

Dog Waste Bins: Change from SODC to Shield Maintenance significantly reduced costs

Allotments: Credit on the Castle Water account in April means water costs appear low this year

Allotment Maintenance: Newly added category

Other: Car park drainage and the outgoing TOE grant payment have been allocated here

Incomings: Village Grants: TOE Grant received for FP4