

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the Meeting of
East Hagbourne Parish Council at the Pavilion on Thursday 11th September 2025 at 7.30pm
for the purpose of transacting the following business.**

Members of the press and the public are cordially invited to attend.

Laura Lloyd Mrs L. Lloyd, Clerk of the Council

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Date: 6th September 2025

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 17th July 2025**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Decision**
 - a) To write a letter of support for the Two Councils Unitary proposal
 - b) To engage Glanville Associates to carry out a Desktop Utility Search at a cost of £350+VAT
 - c) To consider options for the extension of the existing stretch of durable Footpath 12 surfacing, including potential award of contract
 - i) Parsonage Lane to FP25 (£16,643.00+VAT)
 - ii) Continuation from FP25 towards Church Lane (£5,975.00+VAT)
 - d) Village Car Park Signage
 - i) To approve the design for the new car park signage
 - ii) To confirm locations for the signs
 - iii) To approve total costs of £325.00+VAT for the supply and installation of two signs
 - e) To consider quotes received for the marking of a new layout for disabled parking bays in the Village Car Park, and approve expenditure up to £2,000+VAT
 - f) To consider the proposal from the Hagbourne Village Hall Committee for installation of cycle racks in the Village Car Park
 - g) To ratify the council's decision to use an alternative supplier for the cemetery bench due to Faraway Furniture not being able to fulfil the order on request
 - h) To consider the replacement of the two gates at the Great Mead playground, at an anticipated cost of £1,500+VAT plus reasonable installation costs
 - i) Footpath 18 Drainage:
 - i) To commit in principle to improving the drainage along Footpath 18
 - ii) To consider expenditure for BGG to clear brambles along Footpath 18 to enable a proper assessment of drainage issues
 - j) To approve grounds maintenance items including:
 - i) The annual cut and cuttings removal for the wild area next to the car park at the Recreation Ground
 - ii) Allotment hedge cutting
 - iii) Clearance of vegetation around the bench at Butts Piece
 - k) To appoint OCC to conduct speed surveys at up to 5 approved locations in the village at a cost of £200 each
- 6) Items for Report**
 - a) Planning Applications
 - b) Recreation Ground and Pavilion – to include car park remediation and future management agreement
 - c) Cemetery Committee
 - d) Employment Committee
 - e) CIL Project Progress
 - f) Butts Piece Allotments
 - g) Flood Management - Email comms from OCC
 - h) Community Speedwatch
 - i) Housing development adjacent to the village hall
 - j) Public Art Project
 - k) Footpath Management
 - l) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
- 7) Correspondence**
- 8) Finance**
 - a) Expenditure and receipts since the last meeting and account balances

- b) To note the £3,000 internal transfer from Unity Trust Instant Access Savings to Unity Trust T2 account
- c) To ratify the DD set up for Nest monthly employer pension contributions
- d) To note the NJC 2025/26 pay award has been implemented in line with national agreement, backdated to 1 April 2025
- e) Review and approval of pending payments
- f) External Audit Report

9) Items for report and inclusion on the October agenda

Items for consideration for the October agenda must be received by the clerk no later than Wednesday 1st October 2025.

The next Parish Council meeting will be held on Thursday 9th October 2025 at the Pavilion, Great Mead.

ATTACHMENT 1: ACTION LIST (FOR INFORMATION ONLY: ITEMS WILL NOT BE DISCUSSED AT THE MEETING UNLESS FEATURED ON THE MAIN AGENDA)

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	19/06/2025 Transfer finally completed today. Restriction removal still requires action.
2023-06-02	Parking and Traffic Management on Main Road	NM	NM to prepare a proposal with initial steps to investigate the practicalities and resident perception of current issues.
2023-06-03	Footway repairs in the parish	ID/PD/RJ	May 2025 C. Stallwood emailed for update on the areas that were added to the list for slurry sealing Main Road footways 15/05/2025 OCC have requested repair works to the footway surface by 12 Main Road – minor footway repair carried out in front of 12 Main Road. 01/07/2025 This matter has now been referred to Johnny Hope-Smith for assistance
2023-10-01	Disabled Parking spaces in the village car park	LL/PD	24/04/2025 3 quotes received and reviewed by council. Further consideration of the best use of space in the disabled bays area is needed to maximise accessibility – P. Dixon reviewing. 17/07/2025 P. Dixon to draw up new proposed layout, L. Lloyd to obtain new quotes
2023-10-03	Weed management on Main Road	LL/ID	15/05/2025 Weed treatment now complete at raised footway near Lower Cross. Dead vegetation now present in road channel. 01/07/2025 This matter has now been referred to Johnny Hope-Smith for assistance
VARIOUS	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside 2023-12-04 FP13 Parsonage Lane 2024-01-01 FP1 West Hagbourne to Didcot 2024-03-02 FP15 Grange Footpath 2024-03-03 FP8 Bakers Lane to The Croft 2024-04-01 FP30 Village Hall	LL/CS/PD/ ID	03/10/2024 FP30 – Initial review of possible surface improvements undertaken by Chloe from the Highways Engagement team 05/12/2024 FP12 – Farmer to review field drainage before any continuation of the path to Church Lane is considered. 05/12/2024 FP15 surface between Fieldside and the bridge would be better finished in tarmac to withstand flooding. This is under consideration. 09/01/2025 May need to improve the point where FP12 joins the path at Parsonage Lane 13/02/2025 Contractor quote being sought for FP8. Volunteer labour still available if required 15/05/2025 New Parish Path Warden team in the process of signing up as independent volunteers to help with path monitoring. 17/07/2025 C. Shaikh to obtain quotes for FP12 extension and potential works on FP15 and FP8

2023-12-09	Community Speedwatch	RJ	New coordinator and team members needed to move this forward.
2024-02-01	Pavilion Lease Renewal	DR/LL	15/05/2025 Councillors reviewing questions to ask legal advisor
2024-02-04	Flood Management in the Parish	CS/DR/PD	26/02/2025 Leigh Travers and Carl Stallwood completed a walkabout to assess the rest of the watercourses in the parish with input from the flood group 29/04/2025 Leigh Travers visited the parish to meet with P. Dixon (cemetery) and Jane Bell (Flood Group)
2024-03-06	From APM 2024: Main Road to Coscote road surface	OCC	An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement was only to maintain and repair Main Road in the immediate vicinity of the site. 15/05/2025 Clarification on when works will be completed is urgently needed – surrounding villages have benefitted from resurfacing in recent weeks but to our knowledge nothing has been scheduled for East Hagbourne 01/07/2025 This matter has now been referred to Johnny Hope-Smith for assistance
2024-04-01	CIL Projects Short list	ALL	24/04/2025 Allocation of councillors to progress with project proposals
2024-10-01	Blewbury Road Drainage	CS/LL	Initial communications being followed up
2024-12-01	Zebra Crossing Visibility	LL	OCC Streetlighting team investigating visibility concerns
2025-03-01	Rymans Crescent Wildflower Area	LL	Assist with comms between SOHA and BGG as needed