

**East Hagbourne Parish Council**

**To members of the Council: you are hereby summoned to attend the Meeting of  
East Hagbourne Parish Council at the Pavilion on  
Thursday 12<sup>th</sup> March 2026 at 7.30pm  
for the purpose of transacting the following business.  
Members of the press and the public are cordially invited to attend.**

*Laura Lloyd* Mrs L. Lloyd, Clerk of the Council

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**Date: 7<sup>th</sup> March 2026**

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Reports from County Councillor and District Councillors**
- 4) Confirmation of the minutes of the Parish Council Meeting held on 12<sup>th</sup> February 2026**
- 5) Items for Decision**
  - a) Insurance Renewal:** To consider insurance quotes received ahead of renewal on 1<sup>st</sup> April
  - b) Membership Renewals:**
    - i) To approve the council's membership of OALC for the year 2026-27 at a cost of £267.45 (+ VAT)
    - ii) To approve the clerk's membership of SLCC for the year 2026-27 at a cost of £200 (+VAT)
    - iii) To consider renewal of the council's CFO membership for 2026-27 at a cost of £70.00
    - iv) To note the renewal of the council's ICO membership at a cost of £47.00 (DD instruction)
  - c) Training Courses:** To approve Breakthrough Communications Courses x 3: Boosting Your Council's Identity, Communicating with Your Community Parts 1 & 2 – N. Milner to attend at a cost of £35.00 (+VAT) per course
  - d) Grass Cutting:** To confirm renewal of the existing contract with BGG for 2026-27
  - e) Dog and General Waste Bin Collection:** To confirm renewal of the council's contract with Shield Maintenance Ltd for 2026-27
  - f) Local Government Reorganisation Consultation:** To consider the Parish Council's response
  - g) ICO Model Publication Scheme:** Review and adoption
  - h) Data Protection and Information Governance Policy:** Review and adoption
  - i) Asset Register additions:**
    - i) Transfer of additional land forming part of the Parish Council owned village car park - June 2025
    - ii) Cemetery Bench (75% of total cost, in line with joint ownership arrangements with West Hagbourne Parish Council) - September 2025
  - j) Pavilion Car Park next steps:**
    - i) To approve the drawings and specification prepared by Glanville Group and agree to proceed to tender for the car park resurfacing works
    - ii) To agree the approach for inviting tenders for the works
    - iii) To agree to instruct Glanville Group to undertake Phase 3 – Tender Evaluation
  - k) Installation of picnic benches at the recreation ground:**
    - i) To agree the location for the two benches
    - ii) To consider bench options and select the preferred model
    - iii) To consider the quotation for £539.96 to install the selected benches and decide whether to instruct Noel Carter to complete the works
    - iv) To note receipt of written confirmation of funding from the Oxfordshire County Council Councillor Priority Fund for the picnic bench project and to agree to formally accept the grant, subject to receipt of the formal award letter
  - l) Facebook Page:** To consider launching a Parish Council Facebook page and if agreed, appoint an administrator
  - m) East Hagbourne Post Office Closure:** To note the current closure of the post office and consider any actions the Parish Council may take to respond to the situation
  - n) To consider planning applications received since the last meeting:**

P26/S0307/HH 43 New Road, East Hagbourne - Proposed double storey side and rear extension, the insertion of a new dormer window, rooflight and changes to the fenestration.

P26/S0348/HH 7 The Crescent, East Hagbourne - Erection of a two-storey side and rear extensions. Removal of chimney.

P26/S0247/S73 Lower Cross Farm, East Hagbourne - Discharge of conditions 4 (culverting and surface water drainage scheme) and 6 (lighting strategy for bats) on application ref P24/S1468/FUL (Demolition of existing barn and outbuildings and creation of new self-build dwelling)

P26/S0001/HH Willowbrae Barn, Main Road, East Hagbourne – 1<sup>st</sup> Amendment to plans for four bay open-sided car port

*\*Planning applications received after the posting of the agenda may also be considered at the meeting\**

**6) Items for Report**

- a) Recreation Ground and Pavilion
- b) Cemetery Committee
- c) Employment Committee
- d) Butts Piece Allotments
- e) Community Speedwatch and Traffic Monitoring
- f) Public Art Projects
- g) Town and Parish Council Planning Training sessions
- h) Matters raised at the Chairman's Surgery and OALC Councillor's Forum

**7) Correspondence**

**8) Finance**

- a) Expenditure and receipts since the last meeting and account balances
- b) Review and approval of pending payments

**10) Items for report and inclusion on the April agenda**

Items for consideration for the April agenda must be received by the Clerk no later than Wednesday 8<sup>th</sup> April 2026.  
The next Parish Council meeting will be held on 16<sup>th</sup> April 2026 at the Pavilion, Great Mead.

**The Annual Parish Meeting will be held on 30<sup>th</sup> April at the Pavilion, Great Mead**

**APPENDIX 1: ACTION LIST (FOR INFORMATION ONLY: ITEMS WILL NOT BE DISCUSSED AT THE MEETING UNLESS FEATURED ON THE MAIN AGENDA)**

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	19/06/2025 Transfer complete. Restriction removal still requires action. <b>05/03/2026 Clerk to follow up with OCC Legal team on Land Registry progress</b>
2023-06-02	Parking and Traffic Management on Main Road	NM	13/11/2025 Two surveys to be drafted
2023-06-03	Footway repairs in the parish	ID/PD/RJ	4-5/12/2025 Slurry seal repairs completed along Main Road and Higgs Close. 11/12/2025 Follow up with OCC on damage/missed stretch of slurry seal 15/01/2026 Parts of Blewbury Road footways are scheduled for repairs in March 2026, the stretch outside Green Shutters will hopefully be completed at the same time. Snagging (damage repairs) will be completed on the Main Road slurry seal this Spring. <b>05/03/2026 Blewbury Road footway repairs are scheduled for 9<sup>th</sup>-20<sup>th</sup> March using traffic light controls</b>
2023-10-03	Weed management on Main Road	LL/ID	01/07/2025 Referred to Johnny Hope-Smith for assistance
VARIOUS	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside (FP25 towards Church last remaining stretch) 2023-12-04 FP13 Parsonage Lane 2024-01-01 FP1 West Hagbourne to Didcot 2024-03-02 FP15 Grange Footpath 2024-03-03 FP8 Bakers Lane to The Croft 2024-04-01 FP30 Village Hall 2025-11-01 FP9 Shoe Lane 2025-11-02 FP4 Wilcher Close	LL/CS/PD/ ID	03/10/2024 FP30 – Initial review of possible surface improvements undertaken by Chloe from the Highways Engagement team 05/12/2024 FP15 surface between Fieldside and the bridge would be better finished in tarmac to withstand flooding. This is under consideration. 17/07/2025 Volunteer labour available if required for FP8 10/10/2025 Surfacing options for FP12 stretch from FP25 towards Church need consideration. Rest of path and tarmac FP13 connecting slope now complete. 13/11/2025 Push for OCC review of FP9 Shoe Lane, speak to SCS Oxon about possible resurfacing works. 15/01/2026 Advice being sought from SCS Oxon Ltd on FP4 access, FP8, FP9, FP12, FP13, FP30 <b>12/02/2026 Agreement to move forward with FP13, FP9 and FP30 subject to permissions and quotes.</b>

2023-12-09	Community Speedwatch	RJ/ID	New coordinator and team members needed. <b>12/02/2026 New volunteer, needs to undertake training</b>
2024-02-04	Flood Management in the Parish	CS/DR/PD	26/02/2025 Leigh Travers and Carl Stallwood completed a walkabout to assess the rest of the watercourses in the parish with input from the flood group 29/04/2025 Leigh Travers visited the parish to meet with P. Dixon (cemetery) and Jane Bell (Flood Group) 15/01/2026 Ric Avery confirmed as an OCC Flood Warden <b>15/01/2026 Concern about debris in the drainage channel following recent footpath works – C. Shaikh to refer to L. Travers at SODC</b>
2024-03-06	From APM 2024: Main Road to Coscote road surface	OCC	An OCC matter as no agreement was made with the developer during the planning process. 03/12/2025 Further request for assistance sent to OCC Highways Engagement and C. Stallwood. The road has been reviewed recently but its condition will be reviewed again during the winter in poor conditions. 15/01/2026 A number of potholes have been marked up for repairs, red ones (urgent) have been filled today, white markings should be completed within 28 days. <b>03/02/2026 Further pothole repairs are being scheduled by OCC following a FixMyStreet report concerning white markings washing away before repairs could be completed</b>
2024-04-01	CIL Projects Shortlist	ALL	09/10/2025 Progress being made with Footpaths and Village Sparkle, recreation ground needs consideration as has the potential to use a lot of CIL funds.
2024-10-01	Blewbury Road Drainage	CS/LL	Initial communications being followed up