

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the Meeting of
East Hagbourne Parish Council at the Pavilion on Thursday 17th July 2025 at 7.30pm
for the purpose of transacting the following business.
Members of the press and the public are cordially invited to attend.**

Laura Lloyd Mrs L. Lloyd, Clerk of the Council
07891 551851 easthagbourneparishcouncil@gmail.com

Date: 12th July 2025

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 19th June 2025**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Discussion**
 - a) Community Governance Review 2025/26
 - b) Village Car Park considerations:
 - i) Car Park Signage
 - ii) Configuration of disabled bays
 - iii) Potential locations for cycle racks
- 6) Items for Decision**
 - a) To confirm the Parish Council's CIL contributions towards the following items in the Cemetery (costs to be shared with West Hagbourne Parish Council):
 - i) A new bench in the wildflower meadow (total cost up to £890 including bench purchase and installation)
 - ii) Refurbishment of the wooden sign on the Eastern gate (total cost £180)
 - b) Pavilion Car Park remediation:
 - i) To accept the report and associated Q&A from Mike Griffin of Glanville Consultants
 - ii) To agree to proceed with evaluation of Option 2
 - iii) To resolve to proceed with a topographical survey of the car park area
 - c) To consider the quote for £820.85+VAT from Connect Installations, to improve the path and car park lighting at the Pavilion
 - d) To review and approve the quote for £550.00 from BGG to cut down the split sorbus tree on the far side of the Recreation Ground and use the wood to create a habitat pile by the fence
 - e) To approve expenditure of up to £50.00 for a reprint of 50 Welcome Booklets
 - f) To consider and approve the following recommendations from the Employment Committee:
 - i) An increase in contracted weekly hours from 11.5 to 13 hours
 - ii) Payment for additional hours worked between May 2024 and June 2025
 - iii) Registration of the Parish Council as an employer with a pension provider and confirmation of employer contribution
- 7) Items for Report**
 - a) Planning Applications
 - b) Recreation Ground and Pavilion
 - c) Cemetery Committee
 - d) Employment Committee
 - e) CIL Project Progress
 - f) Butts Piece Allotments
 - g) Flood Management
 - h) Community Speedwatch
 - i) Housing development adjacent to the village hall
 - j) Public Art Project
 - k) Footpath Management
 - l) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
- 8) Correspondence**
- 9) Finance**
 - a) Expenditure and receipts since the last meeting and account balances
 - b) Review and approval of pending payments
 - c) Bank reconciliations for April, May and June 2025
 - d) Q1 Budget Review

10) Items for report and inclusion on the September agenda

Items for consideration for the September agenda must be received by the clerk no later than Wednesday 2nd September 2025.

The next Parish Council meeting will be held on Thursday 11th September 2025 at the Pavilion, Great Mead.

ATTACHMENT 1: ACTION LIST (FOR INFORMATION ONLY: ITEMS WILL NOT BE DISCUSSED AT THE MEETING UNLESS FEATURED ON THE MAIN AGENDA)

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	19/06/2025 Transfer finally completed today. Restriction removal still requires action.
2023-06-02	Parking and Traffic Management on Main Road	NM	NM to prepare a proposal with initial steps to investigate the practicalities and resident perception of current issues.
2023-06-03	Footway repairs in the parish	ID/PD/RJ	May 2025 C. Stallwood emailed for update on the areas that were added to the list for slurry sealing Main Road footways 15/05/2025 OCC have requested repair works to the footway surface by 12 Main Road – minor footway repair carried out in front of 12 Main Road. 01/07/2025 This matter has now been referred to Johnny Hope-Smith for assistance
2023-10-01	Disabled Parking spaces in the village car park	LL/PD	24/04/2025 3 quotes received and reviewed by council. Further consideration of the best use of space in the disabled bays area is needed to maximise accessibility – P. Dixon reviewing.
2023-10-03	Weed management on Main Road	LL/ID	15/05/2025 Weed treatment now complete at raised footway near Lower Cross. Dead vegetation now present in road channel. 01/07/2025 This matter has now been referred to Johnny Hope-Smith for assistance
VARIOUS	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside 2023-12-04 FP13 Parsonage Lane 2024-01-01 FP1 West Hagbourne to Didcot 2024-03-02 FP15 Grange Footpath 2024-03-03 FP8 Bakers Lane to The Croft 2024-04-01 FP30 Village Hall	LL/CS/PD/ID	03/10/2024 FP30 – Initial review of possible surface improvements undertaken by Chloe from the Highways Engagement team 05/12/2024 FP12 – Farmer to review field drainage before any continuation of the path to Church Lane is considered. 05/12/2024 FP15 surface between Fieldside and the bridge would be better finished in tarmac to withstand flooding. This is under consideration. 09/01/2025 May need to improve the point where FP12 joins the path at Parsonage Lane 13/02/2025 Contractor quote being sought for FP8. Volunteer labour still available if required 15/05/2025 New Parish Path Warden team in the process of signing up as independent volunteers to help with path monitoring.
2023-12-09	Community Speedwatch	RJ	New coordinator and team members needed to move this forward.
2024-02-01	Pavilion Lease Renewal	DR/LL	15/05/2025 Councillors reviewing questions to ask legal advisor
2024-02-04	Flood Management in the Parish	CS/DR/PD	26/02/2025 Leigh Travers and Carl Stallwood completed a walkabout to assess the rest of the watercourses in the parish with input from the flood group 29/04/2025 Leigh Travers visited the parish to meet with P. Dixon (cemetery) and Jane Bell (Flood Group)

2024-03-06	From APM 2024: Main Road to Coscote road surface	OCC	An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement was only to maintain and repair Main Road in the immediate vicinity of the site. 15/05/2025 Clarification on when works will be completed is urgently needed – surrounding villages have benefitted from resurfacing in recent weeks but to our knowledge nothing has been scheduled for East Hagbourne 01/07/2025 This matter has now been referred to Johnny Hope-Smith for assistance
2024-04-01	CIL Projects Short list	ALL	24/04/2025 Allocation of councillors to progress with project proposals
2024-10-01	Blewbury Road Drainage	CS/LL	Initial communications being followed up
2024-12-01	Zebra Crossing Visibility	LL	OCC Streetlighting team investigating visibility concerns
2025-03-01	Rymans Crescent Wildflower Area	LL	Assist with comms between SOHA and BGG as needed