

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the Meeting of
East Hagbourne Parish Council at the Pavilion on Thursday 9th October 2025 at 7.30pm
for the purpose of transacting the following business.**

Members of the press and the public are cordially invited to attend.

Laura Lloyd Mrs L. Lloyd, Clerk of the Council
07891 551851 easthagbourneparishcouncil@gmail.com

Date: 3rd October 2025

- 1) Attendance, apologies, declarations of pecuniary interest and vacancy**
- 2) Public Forum**
- 3) Confirmation of the minutes of the Parish Council Meeting held on 11th September 2025**
- 4) Reports from County Councillor and District Councillors**
- 5) Items for Discussion**
 - a) Review of the new governance documents for the Recreation Ground and Pavilion
 - b) Possible addition of a Memorial Bench in East & West Hagbourne Cemetery
- 6) Items for Decision**
 - a) To agree to the accept the conditions within SODC's S106 fund release letters for the Bus Shelter and Recreation Ground Gates Public Art Projects
 - b) To consider awarding grants to the following organisations:
 - i) Royal British Legion
 - ii) The Abingdon Bridge
 - iii) Clean Slate
 - c) To agree distribution of Parking Surveys to residents regarding parking issues on Main Road and in the central village area
 - d) Pavilion Car Park Remediation:
 - i) To review the comments received from Mike Griffin of Glanville Consultants following the topographical survey
 - ii) To agree the preferred option for resurfacing
 - iii) To instruct Mike Griffin to proceed on the chosen option
 - iv) To agree funding of £3000 to cover Phase 2 "Preparation for Tender" as outlined in the Glanville fee proposal of 4 April 2025
- 7) Items for Report**
 - a) Planning Applications
 - b) Recreation Ground and Pavilion
 - c) Cemetery Committee
 - d) Employment Committee
 - e) CIL Project Progress
 - f) Butts Piece Allotments
 - g) Flood Management
 - h) Community Speedwatch
 - i) St Andrews Crescent
 - j) Public Art Project
 - k) Footpath Management
 - l) Matters raised at the Chairman's Surgery and OALC Councillor's Forum
 - m) Fencing on unregistered land along Footpath 2 at Butts Piece
- 8) Correspondence**
- 9) Finance**
 - a) Expenditure and receipts since the last meeting and account balances
 - b) Review and approval of pending payments
 - c) Bank Reconciliations for July, August and September 2025
 - d) Q2 Budget Review
 - e) Investment Activity Report April – September 2025
 - f) Investment Strategy Review
 - g) Appointment of Internal Auditor for the 2025/26 financial year

10) Items for report and inclusion on the November agenda

Items for consideration for the November agenda must be received by the clerk no later than Wednesday 5th November 2025.

The next Parish Council meeting will be held on 13th November 2025 at the Pavilion, Great Mead.

ATTACHMENT 1: ACTION LIST (FOR INFORMATION ONLY: ITEMS WILL NOT BE DISCUSSED AT THE MEETING UNLESS FEATURED ON THE MAIN AGENDA)

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	19/06/2025 Transfer finally completed. Restriction removal still requires action.
2023-06-02	Parking and Traffic Management on Main Road	NM	NM to prepare a proposal with initial steps to investigate the practicalities and resident perception of current issues.
2023-06-03	Footway repairs in the parish	ID/PD/RJ	May 2025 C. Stallwood emailed for update on the areas that were added to the list for slurry sealing Main Road footways 15/05/2025 OCC have requested repair works to the footway surface by 12 Main Road – minor footway repair carried out in front of 12 Main Road. 01/07/2025 This matter has now been referred to Johnny Hope-Smith for assistance. White markings along Main Road footways are in preparation for slurry seal works later this year
2023-10-01	Disabled Parking spaces in the village car park	LL/PD	24/04/2025 3 quotes received and reviewed by council. Further consideration of the best use of space in the disabled bays area is needed to maximise accessibility – P. Dixon reviewing. 17/07/2025 P. Dixon to draw up new proposed layout, L. Lloyd to obtain new quotes 11/09/2025 Contractor approved to complete the work
2023-10-03	Weed management on Main Road	LL/ID	15/05/2025 Weed treatment now complete at raised footway near Lower Cross. Dead vegetation now present in road channel. 01/07/2025 This matter has now been referred to Johnny Hope-Smith for assistance
VARIOUS	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside 2023-12-04 FP13 Parsonage Lane 2024-01-01 FP1 West Hagbourne to Didcot 2024-03-02 FP15 Grange Footpath 2024-03-03 FP8 Bakers Lane to The Croft 2024-04-01 FP30 Village Hall	LL/CS/PD/ ID	03/10/2024 FP30 – Initial review of possible surface improvements undertaken by Chloe from the Highways Engagement team 05/12/2024 FP15 surface between Fieldside and the bridge would be better finished in tarmac to withstand flooding. This is under consideration. 09/01/2025 May need to improve the point where FP12 joins the path at Parsonage Lane 13/02/2025 Contractor quote being sought for FP8. Volunteer labour still available if required 15/05/2025 New Parish Path Warden team in the process of signing up as independent volunteers to help with path monitoring. 17/07/2025 C. Shaikh to obtain quotes for FP12 extension and potential works on FP15 and FP8 11/09/2025 FP12 continuation from Parsonage Lane to FP25 approved – works started on 29 th September 2025. Second stretch needs further consideration. Connecting path to FP13 Causeway to be discussed on site.

2023-12-09	Community Speedwatch	RJ/ID	New coordinator and team members needed to move this forward. 11/09/2025 Follow up two expressions of interest
2024-02-01	Pavilion Lease Renewal	DR/LL	15/05/2025 Councillors reviewing questions to ask legal advisor 11/09/2025 I. Duff and D. Rickeard to draft an agreement to replace the existing lease for review at the October meeting
2024-02-04	Flood Management in the Parish	CS/DR/PD	26/02/2025 Leigh Travers and Carl Stallwood completed a walkabout to assess the rest of the watercourses in the parish with input from the flood group 29/04/2025 Leigh Travers visited the parish to meet with P. Dixon (cemetery) and Jane Bell (Flood Group) 28/08/2025 OCC Volunteer Flood Warden scheme – confirm whether we have any Flood Group members interested in signing up
2024-03-06	From APM 2024: Main Road to Coscote road surface	OCC	An OCC matter as no agreement was made with the developer during the planning process and the S278 agreement was only to maintain and repair Main Road in the immediate vicinity of the site. 15/05/2025 Clarification on when works will be completed is urgently needed – surrounding villages have benefitted from resurfacing in recent weeks but to our knowledge nothing has been scheduled for East Hagbourne 01/07/2025 This matter has now been referred to Johnny Hope-Smith for assistance and the road will be reviewed by an officer
2024-04-01	CIL Projects Short list	ALL	24/04/2025 Allocation of councillors to progress with project proposals
2024-10-01	Blewbury Road Drainage	CS/LL	Initial communications being followed up
2024-12-01	Zebra Crossing Visibility	LL	OCC Streetlighting team investigated visibility concerns – no additional lighting required but the beacons are both being replaced (VH side still to do)
2025-03-01	Rymans Crescent Wildflower Area	LL	Assist with comms between SOHA and BGG if needed