

East Hagbourne Parish Council

**To members of the Council: you are hereby summoned to attend the
Annual Meeting of East Hagbourne Parish Council at The Pavilion, Great Mead
on Thursday 14th May 2026 at 7.30pm for the purpose of transacting the following business.**

Members of the press and the public are cordially invited to attend.

Mrs L. Lloyd
Clerk of the Council
07891 551851 parishclerk@easthagbourne.net

Date: 8th May 2026

- 1) Election of Chairman and Vice-Chairman
- 2) To consider the co-option of a councillor to fill the vacancy
- 3) Attendance, apologies and declarations of pecuniary interest
- 4) Public Forum and Questions
- 5) Reports from County Councillor and District Councillors
- 6) Confirmation of the minutes of the Parish Council Meeting held on 16th April 2026
- 7) Procedural Matters
 - a) Review of nominations and terms of reference to committees, working groups and non-Council bodies, including signatories for online banking/cheque payments
 - b) Review and adoption of standing orders and financial regulations
 - c) Review of inventory of land and assets including buildings and office equipment
 - d) Review and confirmation of arrangements for insurance cover in respect of all insured risks
 - e) Review of the Council's Risk Assessment
 - f) Review of the Council's and/or employees' memberships of other bodies
 - g) Other Councillor responsibilities
 - h) Setting the dates, times and place of ordinary meetings of the full Council for the year ahead
- 8) Items for Discussion
 - a) To discuss parking and access concerns on Main Road and consider next steps
 - b) Chairman's Surgery – discussion on recording comments/feedback
- 9) Items for Decision
 - a) Public Art Projects - acceptance of S106 conditions for the Sculpture project
 - b) To consider updated advice and proposed locations/specifications for VAS and to agree next steps, including obtaining quotations and consideration of expenditure
 - c) Pavilion Car Park Resurfacing – Tender Outcome and Conditional Award
 - d) To consider and approve revised costs from SCS Oxon Ltd following supplier material price increases to the previously approved works on Footpath 9 (Shoe Lane) and Footpath 30 (Village Hall) agreed at the April 2026 meeting
 - e) To consider awarding a grant of up to £150 to Home Start Southern Oxfordshire
- 10) Items for Report
 - a) Recreation Ground and Pavilion
 - b) Cemetery Committee
 - c) Employment Committee
 - d) Butts Piece Allotments
 - e) Community Speedwatch and Traffic Monitoring
 - f) Public Art Projects
 - g) Flood Management
 - h) Annual Parish Meeting – to receive and note feedback from Councillor displays


i) Matters raised at the Chairman's Surgery and OALC Councillor's Forum

11) Correspondence

12) Finance

- a) Expenditure and receipts since the last meeting and account balances
- b) Approval of payments
- c) Review of Direct Debits and regular payments
- e) Internal Audit – response to recommendations
- f) Formal Acceptance of Internal Audit
- g) Formal Acceptance of Annual Accounts
 - i) Annual Governance Statement for 2025/26
 - ii) Accounting Statements for 2025/26
 - iii) Confirmation of the period for exercise of public rights

13) Items for report and inclusion on the June agenda

Signed: 

Laura Lloyd, Clerk of the Council

APPENDIX 1: ACTION LIST (FOR INFORMATION ONLY: ITEMS WILL NOT BE DISCUSSED AT THE MEETING UNLESS FEATURED ON THE MAIN AGENDA)

Action No	What	Who	Status
2023-03-01	Deanfield Homes Car Park Land Transfer	LL	19/06/2025 Transfer complete. Restriction removal still requires action. 05/03/2026 Clerk to follow up with OCC Legal team on Land Registry progress
2023-06-02	Parking and Traffic Management on Main Road	NM	13/11/2025 Two surveys to be drafted
2023-06-03	Footway repairs in the parish	ID/PD/RJ	4-5/12/2025 Slurry seal repairs completed along Main Road and Higgs Close. 11/12/2025 Follow up with OCC on damage/missed stretch of slurry seal Parts of Blewbury Road footways and the stretch outside Green Shutters completed in March 2026. Snagging (damage repairs) will be completed on the Main Road slurry seal this Spring.
2023-10-03	Weed management on Main Road	LL/ID	01/07/2025 Referred to Johnny Hope-Smith for assistance
VARIOUS	Footpath accessibility: 2023-12-02 FP10 MFL to West Hagbourne 2023-12-03 FP12 Church Lane to Fieldside (FP25 towards Church last remaining stretch) 2023-12-04 FP13 Parsonage Lane 2024-01-01 FP1 West Hagbourne to Didcot 2024-03-02 FP15 Grange Footpath 2024-03-03 FP8 Bakers Lane to The Croft 2024-04-01 FP30 Village Hall 2025-11-01 FP9 Shoe Lane 2025-11-02 FP4 Wilcher Close	LL/CS/PD/ ID	05/12/2024 FP15 surface between Fieldside and the bridge would be better finished in tarmac to withstand flooding. This is under consideration. 17/07/2025 Volunteer labour available if required for FP8 10/10/2025 Surfacing options for FP12 stretch from FP25 towards Church need consideration. Rest of path and tarmac FP13 connecting slope now complete. 13/11/2025 Push for OCC review of FP9 Shoe Lane, speak to SCS Oxon about possible resurfacing works. 15/01/2026 Advice being sought from SCS Oxon Ltd on FP4 access, FP8, FP9, FP12, FP13, FP30 12/02/2026 Agreement to move forward with FP13, FP9 and FP30 subject to permissions and quotes. 16/04/2026 FP9 and FP30 approved for resurfacing
2023-12-09	Community Speedwatch	RJ/ID	New coordinator and team members needed. 12/02/2026 New volunteer, needs to undertake training
2024-02-04	Flood Management in the Parish	CS/DR/PD	15/01/2026 Ric Avery confirmed as an OCC Flood Warden 15/01/2026 Concern about debris in the drainage channel following recent footpath works – C. Shaikh to follow up with L. Travers at SODC 15/04/2026 ODC visit to review and supply quotes for tree removal and channel clearance FP19 (OCC Flood Project Funding) 03/05/2026 OCC Flood Project Funding Expression of Interest submitted
2024-03-06	From APM 2024: Main Road to Coscote road surface	OCC	An OCC matter as no agreement was made with the developer during the planning process. 03/12/2025 Further request for assistance sent to OCC Highways Engagement and C. Stallwood. The road has been reviewed recently but its condition will be reviewed again during the winter in poor conditions. 15/01/2026 A number of potholes have been marked up for repairs, red ones (urgent) have been filled today, white markings should be completed within 28 days. 12/03/2026 Further pothole repairs completed – monitor for longevity
2024-04-01	CIL Projects Shortlist	ALL	09/10/2025 Progress being made with Footpaths and Village Sparkle, recreation ground needs consideration as has the potential to use a lot of CIL funds.
2024-10-01	Blewbury Road Drainage	CS/LL	Initial communications being followed up