

East & West Hagbourne Cemetery Committee

To all members of the Cemetery Committee: you are hereby summoned to attend the Meeting of the Cemetery Committee at Hagbourne Village Hall on Monday 6th July 2026 at 7.30pm for the purpose of transacting the following business.

Mrs L Lloyd
Clerk of the Council
07891 551851
parishclerk@easthagbourne.net

1st July 2026

Members of the Public are cordially invited to attend

- 1) Attendance, apologies, declarations of pecuniary interest and vacancies
- 2) Public Forum and Questions
- 3) Confirmation of minutes of the meeting of 2nd March 2026
- 4) Cemetery Drainage
 - i) To ratify the expenditure in respect of the Lawful Development Certificate application and consider any further planning requirements associated with the application
 - ii) To review tender quotes and determine a recommendation to both Parish Councils regarding the appointment of a contractor for the cemetery drainage works, funded from the previously approved CIL allocations and subject to receipt of a Lawful Development Certificate (or other necessary consent)
 - iii) To consider arrangements for progressing the project, including authorising the Clerk, in consultation with the Chair, to commission planning related surveys or advice required, where the cost does not exceed the Committee's delegate financial limit and sufficient budget is available
- 5) Lych gate
- 6) Memorials and plot management, including consideration of the need to formalise guidance on the management of planting on plots, and circumstances where the cemetery committee may cut back if required
- 7) Waste bin management
- 8) Wildflower meadow update
- 9) Relationship with PCC
- 10) Trees and Hedges
- 11) Grass Cutting
- 12) Finance Report
- 13) Activity Report
- 14) Correspondence
- 15) Items for report and inclusion on the agenda of the next meeting
- 16) Date of next meeting